

REGULAR MEETING AGENDA
IRWIN BOROUGH COUNCIL
ORDER OF BUSINESS FOR
December 13,2023

I. Pledge of Allegiance

II. Roll Call:

S. Stitely _____

R. Romeo _____

L. Savage _____

N. Powanda _____

F. Rossi _____

T. Baum _____

R. Burdelski _____

Also Present: R. Walker JCP _____ E. Fierle JCP _____ Solicitor Z. Kansler _____

Mayor J. Clem _____ Manager S. Martino _____ Chief D. Wensel _____

III. Citizen's Comments

IV. Review of Minutes/Financial Reports

1. Motion to approve the minutes of the Workshop meeting on November 1,2023.

Motion by: _____

Seconded by: _____

Comments-

S. Stitely _____

R. Romeo _____

L. Savage _____

N. Powanda _____

F. Rossi _____

T. Baum _____

R. Burdelski _____

Approved _____

Not Approved _____

Vote _____

2. Motion to approve the minutes of the regular monthly meeting on November 8,2023.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

3. Motion to approve the Financial Report as of November 30,2023.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

4. Motion to approve the disbursement listing as of November 30,2023, as reviewed by Borough Manager and authorizing Council to sign.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

V. Report from Mayor

VI. Report from Chief of Police

- VII. Report from Manager- Submitted electronically nothing to add at this time.
- VIII. Report from Engineer
- IX. Report from Solicitor
- X. Report from Public Works
- XI. Report from Planning and Zoning Manger- We will have two planning meetings in the next month or so. One is for a subdivision that went through NHT and the other or is for land development. 802 Cedar Demo was passed through the County and awaiting their approvals to issue the permit to the contractor. A deck was approved on Carrol Drive along with the shed for a different location, a garage was approved on Chaucer, and CEA is working on the Commercial Occupancy on Oak.
- XII. Report from Code Enforcement Officer
- XIII. Report from Fire Department
- XIV. Report from Committees

XV. New Business

A. FINANCE/PERSONNEL

1. Motion to accept Leslie Savage's registration from Council effective December 14,2023.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

2. Motion to authorize the Solicitor to advertise for the Irwin Borough Council vacancy created by Ms. Savage's resignation.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

1. Motion to authorize the Solicitor to prepare and advertise an ordinance requiring members of the Recreation Board to be residents of the Borough.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

2. Motion to authorize the Solicitor to prepare and advertise an ordinance creating the Civics Commission as a formal commission of the Borough of Irwin.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

B. POLICE

3. Motion to direct the Civil Service Commission to create and certify a Civil Service list for Irwin Borough Patrolman positions with the application fee of \$50.00 per applicant.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

4. Motion to authorize the Manager to purchase a speed sign from Grainger not to exceed \$4,000.00 from GF account line item 433.250.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

C. PUBLIC WORKS

1. Motion to accept Supancic Excavating's written quote for the Victoria Lane stack pipe replacement, in the amount of \$19,500.00, with funding from SPF account line-item 429.244.

Motion by: _____ Seconded by: _____

Comments- The Borough received at least three written quotes pursuant to the Borough Code. Supancic Excavating submitted the lowest bid.

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

2. Motion to accept William Snyder's proposal to fund landscaping upgrades at Mayor Rose Park, as reviewed with Council.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

D. RECREATION

1. Motion to approve the IBPA proposed event list for the 2024 calendar year, as presented.

Motion by: _____ Seconded by: _____

Comments- Gig on Main date is 9/21/2024 and a Street Market was moved from 9/12/2024 to 9/14/2024.

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

2. Motion to approve the proposed Norwin Roarty Light Up Norwin date as November 21,2024.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

3. Motion to approve the proposed Norwin Chamber of Commerce Norwin Community Day Picnic date as August 7, 2024.

Motion by: _____ Seconded by: _____

Comments- This will be for the whole park including baseball fields.

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

4. Motion to approve the proposed Norwin Student Council Homecoming Parade date as September 28, 2024, OR October 5,2024, as requested to the Borough Manager.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

5. Motion to appoint Irwin resident Joe Thomas to the Civics Committee, with a 5-year term starting on 1/1/2024.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

6. Motion to appoint Irwin resident Brian Blackall to the Civics Committee, with a 5-year term starting on 1/1/2024.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

E. PLANNING

1. Motion to accept Debbie Kelly's resignation from the Zoning Hearing Board, effective 12/31/2023.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

2. Motion to appoint John Slivka to the Zoning Hearing Board, with a 3-year term starting on 1/1/2024.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

3. Motion to approve resolution 31 of 2023 authorizing the intergovernmental cooperation agreement to establish the Central Westmoreland Uniform Construction Code Board of Appeals.

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

F. Extra Motions

1. Motion to _____

Motion by: _____ Seconded by: _____

Comments-

S. Stitely _____	R. Romeo _____
L. Savage _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved _____ Not Approved _____ Vote _____

Motion to adjourn at ____ p.m.

Motion by: _____

Seconded by: _____

Comments-

S. Stitely _____

R. Romeo _____

L. Savage _____

N. Powanda _____

F. Rossi _____

T. Baum _____

R. Burdelski _____

Approved _____

Not Approved _____

Vote _____