

**SCHEDULE "A":  
PRE-ARRIVAL COMMUNICATIONS PROVISIONS AND REQUIREMENTS**

The group liaison is responsible to communicate *Schedule "A": Pre-Arrival Communications Provisions and Requirements* with all group participants prior to arrival:

**1. Guest Bedding and Personal Items:**

- 1.1.1. Camp Harmattan does not provide any bedding. All guests are required to bring their own bedding, and any other personal items they will need to make their stay comfortable.
- 1.1.2. Guests are advised to bring warm bedding for spring, fall, and winter.

**2. Access to Camp Harmattan:**

- 2.1.1. Camp Harmattan is located on and accessed from a county road in Mountain View County.
- 2.1.2. All of Camp Harmattan's three (3) sites are distinctive, and there is no direct trail or pathway pedestrian access between North Camp, South Camp, and West Camp.
- 2.1.3. North Camp, South Camp, and West Camp are all accessible by vehicle from external range (county) roads.

**3. Cell Reception and Wifi:**

- 3.1.1. The location and topography of Camp Harmattan restricts cell reception. There is no cell service throughout Camp Harmattan, except for the entrance to South Camp at the top of the hill.
- 3.1.2. Camp Harmattan has restricted access to the internet, resulting in low internet speed. Wifi is not available to guest groups or individual guests, preserving limited bandwidth for Camp Harmattan staff only.

## **SCHEDULE “B”: SAFETY AND SECURITY PROVISIONS AND REQUIREMENTS**

The group liaison is responsible to communicate *Schedule “B”: Safety and Security Provisions and Requirements* with all group participants:

### **4. Cell Reception and Wifi:**

- 4.1. Camp Harmattan has restricted access to the internet, resulting in low internet speed. Wifi is not available to guest groups or individual guests, preserving limited bandwidth for Camp Harmattan staff only.
- 4.2. The location and topography of Camp Harmattan further restricts cell reception. There is no cell service throughout Camp Harmattan, except for the entrance to South Camp at the top of the hill.

### **5. Emergencies:**

- 5.1. In the event of an emergency, call 911 immediately. All guests should be aware that phone service is limited at Camp Harmattan. If there is an emergency, send someone with a phone up the top of the South Camp hill to call 911.
- 5.2. Ambulance times may vary to Camp Harmattan. If there is an emergency, the closest hospital is the Sundre Hospital, located west of Camp Harmattan at 709-1 Street NE in Sundre, Alberta. When you leave Camp Harmattan, turn right at Highway 27, drive west to Sundre, and follow the signs to the hospital.
- 5.3. The next closest hospital is the Olds hospital, located east of Camp Harmattan at 3901-57 Avenue in Olds, Alberta. When you leave Camp Harmattan, turn left at Highway 27, follow the signs to the hospital in Olds.

### **6. Emergency Notification System and Gathering Locations:**

- 6.1. Camp Harmattan is equipped with an emergency siren system which, when activated, will notify guests of an emergency that requires all persons to immediately go to the nearest designated emergency gathering location, unless otherwise directed due to the nature of the emergency.
- 6.2. Guests will hear one long, uninterrupted siren if there is an emergency that requires guests to immediately go to the nearest designated emergency gathering location, as prescribed in *Section 18.3*.
- 6.3. In the event of an emergency siren activation, the following are the designated gathering locations for each of Camp Harmattan’s three sites, unless otherwise directed due to the nature of the emergency:
  - 6.3.1. South Camp

- 6.3.1.1. The emergency gathering location for South Camp is the lower playing field by “Gaga Ball”, unless otherwise directed due to the nature of the emergency.
- 6.3.2. North Camp
  - 6.3.2.1. The emergency gathering location for North Camp is the north end of “B-Loop”, unless otherwise directed due to the nature of the emergency.
- 6.3.3. West Camp
  - 6.3.3.1. The emergency gathering location for West Camp is the northwest concrete pad, unless otherwise directed due to the nature of the emergency.

**7. *Child and Youth Protection Policies and Procedures:***

- 7.1. Rental groups with a duty of care to minors are responsible for the planning, oversight, administration, and implementation of child and youth protection policies and procedures for their guests during their stay.
- 7.2. Rental groups are advised that they may not have exclusivity for site, facility, and amenity usage during their stay.
- 7.3. Rental groups are advised that external vendors required to service Camp Harmattan may be onsite during their stay, and that Camp Harmattan cannot guarantee that private vendors have background checks, police clearances, and/or vulnerable sector checks.

**8. *First Aid and Emergency Response:***

- 8.1. Rental groups are responsible for the planning, oversight, administration, and implementation of first aid and emergency response for their guests during their stay.
- 8.2. Rental groups are advised that Camp Harmattan has two Automated External Defibrillators (AED) devices that may be utilized in emergencies that warrant an AED response:
  - 8.2.1. The AED at North Camp is located in the Multiplex on the wall in the hallway outside the washrooms.
  - 8.2.2. The AED at South Camp is located in the Kitchen in the first top cupboard at the main exterior entrance to the kitchen.
  - 8.2.3. There is no AED at West Camp. West Camp guests may access the AED at North Camp.

**9. *Campfire Safety:***

- 9.1. Campfires are to be kept to safe size and always monitored to ensure that the fire does not spread.

- 9.2. Campfire pits are not to be moved. If guests want to have a fire at their site and there is no fixed campfire pit there, an above ground fire pit may be used.
- 9.3. Use of an above ground campfire pit is required on campsites with grass to prevent damage. Damaged turf will be subject to damage charges according to the terms and conditions of this contract.
- 9.4. Camp Harmattan is subject to the bylaws, regulations, and requirements of Mountain View County, and follows all fire bans and/or restrictions enacted by Mountain View County.
- 9.5. Camp Harmattan reserves the right to extinguish any fire at any time to maintain the safety of guests, Camp Harmattan, and neighbouring properties.

**10. *River Safety:***

- 10.1. Camp Harmattan is on the banks of the Little Red Deer River and river safety should always be practiced.
- 10.2. The river is unpredictable, with shallow to multiple metres deep. Currents can quickly change from low to strong.
- 10.3. Guests approach the river and utilize the river at their own risk. Appropriate water safety gear is strongly recommended, and groups are required to have safety procedures in place if they will be incorporating river activities into their programming.
- 10.4. River levels rise dramatically in the spring, resulting in risk from surging water, erosion of riverbanks, large trees, and debris in the river and on its banks.
- 10.5. Strong caution is also advised in the fall and winter when the river appears to be iced over. As the current continues to move beneath the ice, the surface is unstable and guests are required to stay off the water.

**11. *Tree and Natural Debris Safety:***

- 11.1. Guests are prohibited from removing or trimming deadfall, trees, branches, or shrubs.
- 11.2. Guests are requested to notify Camp Harmattan staff if any deadfall, tree, branches, or shrubs present safety or access concerns.
- 11.3. Camp Harmattan will not remove deadfall, trees, branches, or shrubs for aesthetic or convenience purposes only.

**12. *Steep Topography and Cliffs:***

- 12.1. Guests may hike around Camp Harmattan property, but do so at their own risk.

- 12.2. Guests are strongly cautioned to be mindful of terrain hazards, and be aware that there are steep hills and large cliff drops throughout the site.
- 12.3. Guests are prohibited from throwing objects of any form over hills and cliffs out of safety consideration for guests and animals on lower sites.
- 12.4. Guests are prohibited from approaching cliff edges.

**13. *Predator Safety:***

- 13.1. Camp Harmattan is located in bear and cougar country, and predator precautions are required at all times of all persons. There are active bear and cougar sightings at Camp Harmattan. Once predators are exposed to readily available food sources, they are known to return and form patterns of seeking food, often exhibiting aggressive behaviours. Predatory safety precautions are for the safety of all people, pets, and predators, especially the minors in our care.
- 13.2. Camp Harmattan reserves the right to immediately evict any person for violations of predator safety policies and procedures. The following predatory safety measures are required and will be enforced:
  - 13.2.1. All food (whether fresh or processed) must be put away inside buildings, vehicles, or trailers when not in use, without exception.
  - 13.2.2. All outside garbage must be put away nightly in one of Camp Harmattan's centralized dumpsters, or sealed in a private vehicle or trailer, regardless of where you are at on the site. Under no circumstances should garbage be left out overnight or left unattended.
  - 13.2.3. Pets must remain on a leash at all times, even in remote areas. If pet owners are unwilling to respect this requirement, pets must be left at home.
  - 13.2.4. If Camp Harmattan staff or campground attendants observe predatory attractants at a cabin or private campsite that have been left unattended, they may remove the attractant without notice and/or the owner's permission.
  - 13.2.5. Guests are strongly advised to maintain consistent noise when walking, especially in remote areas. If wildlife is encountered, guests are further advised to keep a safe distance regardless if the animal is a predator or not.
  - 13.2.6. Guests are requested to notify Camp Harmattan staff if a predator or predator markings are observed on the site.

**14. *Nut Awareness:***

- 14.1. Camp Harmattan endeavours to provide a safe camping experience for all who have nut allergies, and therefore has a "Nut Aware Policy" in effect. No nut products are served from Camp Harmattan Food Services or sold

onsite, however, it is the responsibility of the group liaison to notify their attendees that guests may be exposed to these products when coming into contact with other guests within the group, guests from other groups onsite, as well as vendors and external personnel required to service Camp Harmattan's operations.

- 14.2. Camp Harmattan strongly advises that caution is exercised when guests with extreme/life-threatening nut allergies are considering a stay at Camp Harmattan.

## **15. Private Fireworks:**

- 15.1. Private fireworks are strictly prohibited on all Camp Harmattan property.
- 15.2. Unauthorized fireworks will be subject to damages levied by Camp Harmattan as prescribed in *Schedule H: Fees Provisions and Requirements*, and may result in the immediate eviction of the guest, the rental group, and/or in the issuance of regulatory fines from Mountain View County.
- 15.3. External bookings at may request fireworks displays to be facilitated by Camp Harmattan at North Camp, however, approval of the request is subject to:
  - 15.3.1. Municipal permitting;
  - 15.3.2. Fire bans and restrictions;
  - 15.3.3. General operational considerations; and
  - 15.3.4. The availability of an approved Camp Harmattan staff member to provide oversight to the fireworks display.
- 15.4. If fireworks displays are booked with Camp Harmattan, the rental group agrees that only Camp Harmattan will purchase legal fireworks to be purchased in accordance with the budget set out by the rental group as outlined in *Schedule "H": Fees Provisions and Requirements*, and that the rental group will be invoiced for all direct fireworks reimbursement costs.
- 15.5. Camp Harmattan reserves the right to cancel planned fireworks displays without notice in executing the terms and conditions of the fireworks permit, firebans and restrictions, weather conditions, staff availability, and/or any other safety consideration in the sole opinion of Camp Harmattan.
- 15.6. If a fireworks display must be cancelled, the fireworks will be returned to the designated group liaison at the end of the stay and the rental group will still be invoiced according to *Schedule "H": Fees Provisions and Requirements*.

## **16. Vehicle Safety:**

- 16.1. All vehicles on camp property must observe provincial traffic laws and regulations on internal Camp Harmattan roads.

- 16.2. The speed limit is posted on all Camp Harmattan sites. All guests are required to abide by posted traffic signage.
- 16.3. With the exception of parking recreational vehicles and Camp Harmattan approved service vehicles, all vehicles must only use roadways and driving paths on all sites.
- 16.4. Vehicles must park only in designated parking spots. Vehicles are not permitted to park in fire lanes, emergency access zones, or in maintenance service areas.
- 16.5. Camp Harmattan reserves the right to evict guests if a vehicle is operated in a manner that endangers or could endanger the safety of Camp Harmattan guests and staff.
- 16.6. Rental groups are responsible to safeguard the distribution of gate codes, monitor the access and egress of vehicles, and to report suspicious activity to either Camp Harmattan or law enforcement, as warranted by the circumstances.

**17. Manually Powered Bikes:**

- 17.1. Manually powered bikes are permitted on all three sites at Camp Harmattan, provided they are used in a safe and courteous manner.
- 17.2. Manually powered bikes are required to follow provincial traffic laws and regulations.
- 17.3. Camp Harmattan has multiple pedestrian, personal vehicle, recreational vehicle, and service vehicle movements, so users of manually powered bikes must proceed with caution and at their own risk.
- 17.4. Manually powered bikes and wheeled sports equipment are not permitted inside any Camp Harmattan facilities on any site or in the Maintenance Area at North Camp.

**18. Property Security:**

- 18.1. There are multiple guests, guest groups, visitors, vendors, and other service personnel at Camp Harmattan at any given time. All guests are advised to leave valuables at home, lock up valuables as possible, or keep them in their possession while at camp.
- 18.2. Guests in Birch Lodge and Aspen Lodge who wish to lock accommodations during their stay may sign out room keys. If signed out keys are not returned at the end of your rental, the rental group will be billed the cost of rekeying doors of all missing keys according to *Schedule "H": Fees Provisions and Requirements*.
- 18.3. Guests in Longhouse Lodge will have access to in-room safes. Guests who forget their pass codes will not have access to their personal property until maintenance personnel are available. If maintenance staff are called in specifically for this purpose, their minimum labour hours under *Alberta*

*Employment Standards* will be invoiced to the rental group as prescribed by *Schedule "H": Fees Provisions and Requirements*.

**19. *Firearm Usage and Hunting:***

- 19.1. Use of firearms and hunting is prohibited on all Camp Harmattan sites, even in remote areas.
- 19.2. Camp Harmattan will immediately evict any person who utilizes a firearm or engages in hunting on any of our sites, without exception.

**20. *Respectful Workplace and Guest Experience:***

- 20.1. Camp Harmattan has zero tolerance policies in effect for words, behaviours, or actions that, in the sole opinion of Camp Harmattan, are deemed inappropriate, offensive, intimidating, abusive, or endangering toward Camp Harmattan staff, volunteers, guests, and/or visitors.
- 20.2. Camp Harmattan will exercise remedies prescribed in *Schedule "B": Section 33: Right to Enforcement* in response to violations of *Schedule "B": Section 32: Respectful Workplace and Guest Experience*.

**21. *Right to Enforcement:***

- 21.1. Camp Harmattan reserves the unilateral right to enforce all terms and conditions as set out in the *General Rental Agreement*, its bylaws, policies, procedures, and all governing and operational documents of Camp Harmattan Association.
- 21.2. Enforcement remedies may include, but are not limited to, the following toward guests, collective violators, and/or rental groups: levy of damages fees, vehicle or trailer towing, relocation of guests, eviction of guests, and/or the issuance of fines and/or charges in coordination with provincial and municipal law and/or regulatory enforcement.

**SCHEDULE “C”:  
FACILITY AND SITE USAGE PROVISIONS AND REQUIREMENTS**

The group liaison is responsible to communicate *Schedule “C”: Facility and Site Usage Provisions and Requirements* with all group participants:

**22. Guest Liaison:**

- 22.1. The group liaison identified in the *General Rental Agreement* will be the sole and primary contact for all group inquiries for Camp Harmattan prior to arrival and for the duration of stay.

**23. Respectful Water Usage:**

- 23.1. Camp Harmattan relies on well water and has limited water capacity to service our guests. Guests are therefore required to respectfully limit water usage. Examples of respectful water usage include, but are not limited to:
- 23.1.1. Turning off taps after usage and not leaving water running after usage;
  - 23.1.2. Limiting shower length and not leaving water running after usage;
  - 23.1.3. If a rental group is responsible for their own food services, operating the dish pre-wash area and dishwasher as required by Camp Harmattan staff to preserve water capacity; and
  - 23.1.4. Recreational vehicles are required to arrive at Camp Harmattan with their water reserves full from other water sources.
- 23.2. Camp Harmattan is subject to provincial health and safety regulations regarding water safety, and reserves the right to invoke water restrictions or other required protocols, regardless of whether this may affect the guest experience.
- 23.3. Violations of the *Schedule “C”: Section 35: Respectful Water Usage* will, in the sole opinion of Camp Harmattan, be assessed a penalty in accordance with the damages fees outlined in this contract.
- 23.4. Guests are further advised that Camp Harmattan water has a distinctive taste that is different from municipally treated water. Guests are advised to bring bottled water if this is of concern to guests.

**24. Respectful Septic Usage:**

- 24.1. All guests are asked to observe respectful septic usage and/or posted signage about septic guidelines.
- 24.2. Feminine hygienic products, baby wipes, and materials other than toilet paper cannot be flushed or they will clog the septic system and may

reduce or restrict washroom access for guests. White disposable receptacles are available for non-flushable materials.

**25. *Respectful Washroom Usage:***

- 25.1. Given the volume of guests onsite at Camp Harmattan, guests are requested to engage in respectful washroom usage by turning off sink and shower taps when not in use, placing garbage in the receptacles provided, and flushing toilets after use.

**26. *Respectful Facility Usage:***

- 26.1. Given the volume of guests onsite at Camp Harmattan, guests are requested to engage in respectful facility usage by removing wet or muddy footwear at entrances to buildings, and placing garbage and recyclables in the designated receptacles provided.

**27. *Disposal of Garbage:***

- 27.1. Rental groups are responsible for disposing of the garbage generated by their group into one of the main dumpsters provided throughout Camp Harmattan's sites.
- 27.2. Guests are required to follow predator smart principles and to make sure that all garbage is placed inside the bin and that lids are fully closed.
- 27.3. To preserve space in the dumpster, all cardboard boxes should be flattened before being disposed of.
- 27.4. Garbage bins are intended for garbage generated by general camp usage and not household garbage. Groups or individuals who dispose of private household garbage may be assessed damages.
- 27.5. Only appropriate garbage should be placed inside the bin. Hazardous materials are strictly prohibited. Groups or individuals who dispose of hazardous waste may be assessed damages.
- 27.6. Camp Harmattan has recycling bins for beverage containers throughout camp. All funds collected from recyclables subsidize kids and youth summer camp ministry.

**28. *Disposal of Grey Water and Black Water:***

- 28.1. Grey and black water is only to be dumped into an offsite approved septic or dump station.
- 28.2. Guests are prohibited from dumping grey and black water at Camp Harmattan. Guests who violate this public health and environmental

regulation will be subject to the remedies outlined in *Schedule "B": Section 33: Right to Enforcement* of this agreement.

28.3. Long stay rental groups are strongly recommended to book an external vendor to service the grey and black water needs of their group.

**29. Pets:**

29.1. Camp Harmattan allows well trained, domestic pets (cats and dogs only) onsite that do not present safety concerns for other guests, however, guest groups may choose to prohibit pets for the duration of their stay, except for certified service animals.

29.2. Pets must always be on-leash when outside.

29.3. Pet owners are expected to clean up after their animals, even in trail and remote areas.

29.4. Guests are requested to keep leashes under two (2) metres when other people are in proximity to your pet.

29.5. Pets are prohibited from facility interiors at all times, except for certified service animals.

29.6. Camp Harmattan reserves the right to request documentation of guests claiming certified service animal status.

29.7. Due to predators, pets must be brought into guest trailers or tents at night.

**30. Walk-On Guests:**

30.1. Walk-on guests are persons who visit camp to participate in camp activities provided by a respective guest group, but are not registered overnight guests.

30.2. Rental groups may either account for the daily number of their walk-on guests to accurately tailor their invoice or opt for the flat daily walk-on fee if walk-on guests are invited and it will be a challenge to provide an accurate number of walk-on guests.

30.3. Walk-on fees are referenced in *Schedule "H": Fees Provisions and Requirements*.

**31. Quiet Hours:**

31.1. Quiet hours are observed at Camp Harmattan between 10:00 p.m. and 8:00 a.m. during weekdays and weekends.

31.2. During quiet hours, generators, outdoor music, recreational vehicles, and power tool usage are prohibited.

31.3. It is also requested that conversations be kept to a reasonable volume during quiet hours.

**32. Music:**

- 32.1. Outdoor music is permitted during non-quiet hours (from 8:00 a.m. to 10:00 p.m.), however, the volume must be kept at a reasonable level so that it does not disturb other campers and guests.
- 32.2. As Camp Harmattan is a family-oriented campground, it is also requested that campers and guests not play music that may be offensive to other campers and guests.

**33. Excessive Noise:**

- 33.1. All guests are asked to avoid excessive noise so that everyone can enjoy the peace and tranquility of our campground and site. Noise from one campsite should not carry over to other campsites.
- 33.2. Fireworks, noise makers, and noise predator-deterrent devices are not permitted.

**34. Water Balloons, Confetti, and Small Debris (or similar):**

- 34.1. Supplies that generate small debris in facilities and on the grounds are not permitted.
- 34.2. Usage of any of the above will result in an additional surcharge for small debris cleanup according to *Schedule "H": Fees Provisions and Requirements*.

**35. Parking Restrictions:**

- 35.1. Camp Harmattan must meet regulatory access standards for emergency responders, as well as preserve access for oversized and regular service vehicles. Guests are required to observe pylons, permanent parking signage, parking markers, and other temporary parking restrictions, where applicable.
- 35.2. If, in the sole discretion of Camp Harmattan, there is a safety risk to people or property, guests in breach of identified parking restrictions may be subject to towing without notice.
- 35.3. If, in the sole discretion of Camp Harmattan, there is a hindrance to maintenance or service vehicle access, Camp Harmattan will endeavour to notify guests in breach of identified parking restrictions; however, if the guest cannot be located after reasonable efforts, guests may be subject to towing without notice.

**36. Firewood Purchases:**

- 36.1. Firewood is not complimentary and may be purchased by the wheelbarrow load.
- 36.2. Wheelbarrow loads are standardized to the level of the wheelbarrow.
- 36.3. Please notify staff at check-in if your group requires firewood. The firewood shed does not keep regular hours, so it is the responsibility of the group liaison to communicate with Camp Harmattan staff if this service is requested.
- 36.4. Camp Harmattan's ability to accommodate requests for firewood sales is subject to fire bans and restrictions, as well as the availability of an approved Camp Harmattan staff member to oversee firewood sales.

**37. *Activities:***

- 37.1. Guest groups may not utilize activities amenities (i.e. climbing wall, archery range, and/or axe throwing range) without oversight of Camp Harmattan staff, unless express permission is given by Camp Harmattan.
- 37.2. Guest groups may request activities to be facilitated by Camp Harmattan, however, the request is subject to general operational considerations, the availability of an approved Camp Harmattan staff member to provide oversight to the activity, general operational considerations, as well as seasonal, weather, and safety considerations.
- 37.3. As Camp Harmattan has limited staffing available for activities, it will provide you with options for activity blocks a minimum of twenty-one (21) days in advance of your arrival.
- 37.4. Camp Harmattan reserves the right to cancel planned activities without notice in executing provincial and municipal ordinances, and/or in response to weather conditions, water levels and ability, general operational considerations, staff availability, and/or any other safety consideration in the sole opinion of Camp Harmattan.
- 37.5. Unauthorized use of activities will be subject to damages levied by Camp Harmattan, and may result in the immediate eviction of the guest and/or rental group according to the terms and conditions of this agreement.

**38. *Alcohol, Legal Drug, Smoked Substance, and Illegal Drug Usage:***

- 38.1. Camp Harmattan is a faith-based and family-oriented campground, therefore guests are required to refrain from public displays of alcohol, legal drug, and smoked substance usage. We understand that there are different views regarding consumption, but we ask that guests respect our values while onsite.
- 38.2. Guests consuming alcohol and legal drugs are required to refrain from behaviours that may be offensive or disruptive to other guests.

**38.3.** Use of illegal drugs will result in immediate eviction from Camp Harmattan and/or other remedies prescribed in *Schedule "B": Section 33: Right to Enforcement*.

**39. Set-Up and Tear-Down:**

39.1. Camp Harmattan will provide set-up furnishings and equipment as outlined in *Schedule "H": Fees Provisions and Requirements*. Rental groups are solely responsible for completing the set-up of tables and chairs, as well as any other operational or programming requirements they may have that are not explicitly prescribed by the *General Rental Agreement*.

39.2. If additional tables and chairs are requested after check-in, Camp Harmattan may not be able to accommodate the request, depending on general operational considerations and limited supply of available furnishings and equipment.

**40. Early Set-Up, Check-In, and Check-Out Times:**

40.1. The following are Camp Harmattan's check-in and check-out times. Stated times must be honoured, unless otherwise stipulated by this agreement.

40.1.1. Standard Check-In Time: 5:30 p.m. on the first night of your booking.

40.1.2. Standard Check-Out Time: 1:30 p.m. on the last day of your booking.

40.2. The following are limitations to requests for adjusted check-in, check-out, and/or set-up times:

40.2.1. Early check-in and late check-out and/or day prior set-up requests may be submitted to Camp Harmattan a minimum of twenty-one (21) days before your stay, however, there is no guarantee that requests for adjusted check-in, check-out, or early set-up times may be accommodated.

40.2.2. Early check-in, late check-out, and early set-up will be charged according to *Schedule "H": Fees Provisions and Requirements*.

40.2.3. Early check-in prior to 1:30 p.m. cannot be accommodated during peak season. Rental groups who want to guarantee the morning of their anticipated first day of arrival must add the previous night to their booking.

40.2.4. Late check-out after 3:30 p.m. cannot be accommodated during peak season. Rental groups who want to guarantee the evening of their anticipated last day of their stay must add an additional night to their booking.

**41. Restriction on External Sales**

- 41.1. The sale of food, consumables, goods, and services at Camp Harmattan is prohibited without prior written approval from Camp Harmattan.
- 41.2. Unauthorized sales will be subject to damages levied by Camp Harmattan in accordance with *Schedule "H": Fees Provisions and Requirements*.

**42. *Acknowledgment and Respect for Faith Representations:***

- 42.1. Camp Harmattan is a faith-based organization.
- 42.2. Guests to Camp Harmattan are responsible to respect the faith-centred symbols, icons, expressions, and spaces throughout Camp Harmattan.
- 42.3. Guests are not permitted to remove or cover faith-centred symbols, icons, expressions, and spaces throughout Camp Harmattan.
- 42.4. Guests who, in the sole opinion of Camp Harmattan, disrespect faith-centred symbols, icons, expressions, and spaces may be evicted from the site.

**43. *Storage of Private Amenities and Supplies:***

- 43.1. Camp Harmattan has regulatory and service standards that it is responsible to uphold year-round for all users. The storing of private amenities and supplies is not permitted for guests or rental groups. This includes, but is not limited to: benches, firepits, small and large appliances, signage, play structures, ropes and tarps, among other private amenities and supplies.
- 43.2. Camp Harmattan will reasonably endeavour to return private property to known owners, however, unclaimed private property will otherwise be donated or disposed of.

**44. *Staff Assistance During Rental Stay:***

- 44.1. Camp Harmattan staff will meet your group liaison upon arrival to orient you to the site, facilities, and amenities included in your rental, as well as answer any questions you may have.
- 44.2. Camp Harmattan staff will not always be onsite for the duration of your stay. However, if there are questions or requests that occur during your stay, the group liaison may email [office@campharmattan.com](mailto:office@campharmattan.com) for non-urgent requests. If there are critical or emergency situations (such as a water leak or poor water availability), the group liaison will be given a cell phone number for the on-call staff member, provided the group liaison agrees to not circulate the cell phone number without express permission.
- 44.3. Camp Harmattan staff will generally be available for your checkout to make sure the site and facilities are cleaned to reasonably expected standards, identify if property or asset damage has occurred, and/or if additional cleaning is required.

- 44.4. Camp Harmattan reserves the right to enter all facilities during your stay for emergency, servicing, or maintenance purposes. If a private room must be entered, Camp Harmattan staff will make every effort to have a representative of your group present, except for emergency circumstances.

**45. Check-Out Clean-Up Requirements:**

- 45.1. Camp Harmattan provides the following cleaning supplies, as applicable, to assist rental groups in their check-out clean-up responsibilities: brooms, mops, vacuum cleaners, dish soap, sanitizer spray, paper towels, and/or garbage bags.
- 45.2. For groups with accommodations as part of the booking, all utilized rooms need to have the following completed before check-out: garbage removed, tied, and disposed of in the site dumpster, hard surfaced floors swept, carpeted floors vacuumed, lights turned off, windows closed, electric heaters turned off, and doors locked.
- 45.3. For groups with general facilities as part of the booking, all utilized facilities need to have the following completed before check-out: tables cleaned and stacked, chairs stacked, garbage removed, tied, and disposed of in the site dumpster, hard surfaced floors swept and mopped, carpeted floors vacuumed, lights turned off, small appliances unplugged, and doors locked.
- 45.4. For groups with food service facilities as part of the booking, all utilized facilities need to have the following completed before check-out: tables cleaned and stacked, chairs stacked, garbage removed, tied, and disposed of in the site dumpster, hard surfaced floors swept and mopped, stove and grills cleaned, grease trap emptied (groups over 50 people only), counters cleaned, all dishes cleaned, sanitized, and put away, appliances turned off, lights turned off, and doors locked.
- 45.5. Groups are asked to remind guests to gather and remove all personal belongings. If Camp Harmattan collects lost items from your stay, it will provide them to your group liaison before departure to facilitate a “lost and found” among guests.

**46. Future Bookings:**

- 46.1. Camp Harmattan welcomes returning guest groups, however, cannot guarantee future prospective booking dates without a signed rental agreement.
- 46.2. Guest groups are advised to plan ahead as premium dates often fill up quickly.
- 46.3. Camp Harmattan will consider bookings up to one year in advance.

