

All Saints' Episcopal Church
Vestry Meeting
October 20, 2021 – Saint Barbara

Vestry Present

Dan Burner, Interim Rector
David English, Senior Warden
Jimmy Johnson, Junior Warden
Stacy Gibson, Treasurer
Nancy Calkins, Clerk
Judith Allen
Virginia Anders
Kim Hartleroad
Jimmy Johnson
Cathie Lemon
Susan McCann
Bill McMillen
Joyce Moderow
Ben Ridenour
Susan Riedel

Absent

Travys Harvey, Parish Chancellor
Tim Daley

Staff and Guests

Emma Whitman

CALL TO ORDER

Father Burner called the meeting to order at 6:08pm and led the Vestry in prayer through Vespers in Ordinary Time.

INFORMATION

Day School Report: Dr. Emma Whitman

- Dr. Whitman thanked Father Burner for his centering and support in his short time here with us so far.
- Dr. Whitman said that things are going well at the Day School. The Day School managed to operate on campus for most of the year last year throughout the pandemic and offered a full virtual option for families that were not able to have or not comfortable with having their children on campus. The policy to have ill children stay home is still in place.
- Dr. Whitman acknowledged a group of medical experts that have advised and guided the Day School through COVID-19 as well as Mr. Hyland and Ms. Harvey who have been very helpful. Mitigation measures have been revised based on research and data and the Day School has been able to resume special events such as Day School Sunday, Blessing of the Animals, Harvest Festival, etc.
- The Day School is at its highest enrollment of 526 students and has had to limit admission to ensure social distancing guidelines.

- Dr. Whitman shared the completed strategic plan focusing on Educational Vision, Diversity and Inclusivity, Fundraising, Communication, and Brand and Marketing.
- Dr. Whitman explained the Day School's commitment to JEDI (Justice, Equity, Diversity and Inclusion) work that is centered in Episcopal ethos.
- The Capital Campaign continued in a "silent phase" through the pandemic. The Day School has raised \$10 million and has broken ground on the new building which includes intentionally-designed outdoor learning spaces. The Day School strives to raise an additional \$3.5 million to complete the full strategic plan.
- The Day School has 55 students in the Challenge Foundation Program and nearly \$2 million in tax credits were provided to support whole families through the pandemic.
- Dr. Whitman expressed appreciation for being included in the interviewing process for the Rector candidates.
- Mr. English expressed gratitude for Dr. Whitman's presentation, leadership and partnership.

Rector Report: Father Burner

- Father Burner announced that All Saints' will recommence passing the offering plate on Sunday, October 24th and the St. John's Bible will return to the altar. All Saints' will continue to attempt to return things to "normal" when and where we are able to do so. Mr. Johnson requested that we consider having the priests return to the pulpit so that the congregation can hear better.
- Father Burner has been initiating and holding regular meetings with staff and is keeping clear office hours.
- Father Burner shared that Saturday, October 23rd will be part of Lucian Taylor's Deaconate development.
- Father Burner reviewed a previous successful stewardship campaign effort.

Senior Warden Report: Mr. David English

- Mr. English reported that the Search Committee did an exceptional job with the welcoming and introduction of our Rector candidates.
- Mr. English suggested we have a discussion to review candidates' applications at a Special Meeting, with a follow-up Special Meeting to vote on or around November 1, 2021 with the original target date to have our new Rector selected by All Saints' Day 2021 in mind.
- Mr. English thanked and acknowledged the Vestry for handling all that has happened since the transition of Father Reed to Bishop of Oklahoma.

Junior Warden Report: Mr. Jimmy Johnson

- Mr. Johnson shared that this Sunday is Stewardship Sunday. Ms. Towsley sent a mailing to all parishioners explaining the stewardship program and efforts.

- Mr. Johnson would like to be in partnership with the frontline staff from the office to be able to include them in stewardship efforts and to ask for assistance when needed.
- Mr. Johnson suggested including birthdays and anniversaries in the e-blast and/or weekly bulletin.
- Mr. Johnson reiterated that stewardship will be a continuous process year-round rather than a Sunday or a short season each year.

Chancellor Report: Mr. English on Behalf of Ms. Travys Harvey

- Nothing to report in Ms. Harvey's absence.

Treasurer Report: Ms. Stacy Gibson

- Ms. Gibson expressed optimism and encouragement in meeting with Father Burner and the two final Rector candidates.
- Ms. Gibson has reached out to the Day School's Dr. Whitman and Mr. Klemmer to clarify the establishment of the budget and shared expenses. When the new Rector is in place, we will work together to plan future budgeting. Ms. Gibson expressed appreciation for the open and frank dialogue that ensures collaboration in the budgeting process moving forward.
- Ms. Gibson stated that we met our September financial goals, partially due to the temporary absence of a Rector and Director of Music (though this status is not sustainable for the health and well-being of the Church).
- Ms. Gibson shared that a quarterly reminder has been sent thanking parishioners for their pledges accompanied by a year-to-date statement. In addition, another letter was sent to 37 people who agreed to pledge specified amounts, but have not yet fulfilled their pledges. Some of these individuals are end-of-year givers, but the others have been contacted to be in communication about where they stand. The Church will follow up accordingly.
- Ms. Gibson stated that the Finance Committee will respond to the auditor's requests, but no further action will be required through the Vestry. If an additional vote is required, Ms. Gibson will provide that request to the Vestry by November or, at the latest, December.

Day School Report: Ms. Susan Reidel

- Ms. Reidel reported that Mr. Hyland provided an update on the Rector Search to the Day School.
- Ms. Reidel stated that a good portion of the Board of Trustees meeting was a reflection of Dr. Whitman's report this evening.

Upcoming Events:

1. October 24, 2021: Stewardship Kickoff

2. November 7, 2021: All Saints' Day and Baptisms
3. November 14, 2021: Evensong
4. November 21, 2021: Seabury Sunday

DISCUSSION

1. COVID-19 Update: No major revisions, the "though not required" element of the sentence recommending masks has been removed.
2. Bylaw Administrative Updates: A few edits are coming in from the Day School.
3. Audit Review: Covered by Ms. Gibson's report.
4. Rector Search: Schedule a Special Meeting for discussion, time for consideration and reflection and regather for the final vote. Proposal: Discussion on Thursday, October 28th and vote on Monday, November 1st at 6pm in Saint Barbara.
5. September 2021 Financials.
6. The August 2021 Vestry Meeting Minutes will be reviewed at the November Vestry meeting.

DECISION

1. Motion to approve September 2021 Completed Financials:

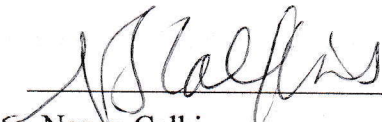
Motion: Virginia Anders
Second: Jimmy Johnson
APPROVED Unanimously

EXECUTIVE SESSION

ADJOURNMENT

The meeting was adjourned with prayers 7:51pm.

Respectfully submitted,



Nancy Calkins
Clerk of the Vestry