

**Vestry Minutes-All Saints' Episcopal Church  
August 16, 2023**

**Vestry Present**

Perry Pauley, Rector  
Tim Hyland, Senior Warden  
Kevin Lentz, Junior Warden  
Jeff Elish, Treasurer (Zoom)  
Travys Harvey, Chancellor (Zoom)  
Anjali Abramham  
Brandi Haskins  
Shauna Yoder  
Nancy Cotton  
Jill Eden  
Will Evans  
Irene Tseng  
Joyce Modrow  
Lucy Guernsey

**Absent**

Tim Daly, Secretary  
Judith Allen

**CALL TO ORDER / DEVOTIONAL**

Father Pauley called the meeting to order at 6:08 p.m.  
Father Pauley led the Vestry in prayer.

**Approve Minutes**

Corrections were made to the minutes of the June 23, 2023 Vestry meeting to reflect the correct roster of attendees.

Correction was made to the date of approval of the minutes of May 17, 2023.

**REPORTS**

---

Rector Report: Father Perry Pauley

- Staffing:  
Father Perry reported on the following staffing news:  
Associate Priest/School Chaplin - Erin Cox Oney  
Director of Music - Tom Peterson  
Organist/Friends of Music - Gary Quamme
- Church Office staff reorganization to date:  
Gary Quamme- Operations, organist. Mr. Quamme will now be a full time employee of All Saints'.

Javier Salcito - Director of Facility

Nanette Towsley - all matters pertaining to communication and marketing

The staff is revitalized. There is good energy and a better understanding and alignment of the assigned duty and role of each position.

- Father Pauley reported that church attendance was strong in July even with the schedule change. There was no complaint on consolidating the two Sunday services.
- Joyful July events were very well-received.
- The air conditioner unit in St. Barbara may need to be replaced.
- There will be no Ministry Fair this year. Instead, there is a plan to highlight each ministry one at a time on a Sunday in church, with a write-up about the ministry in that week's weekly newsblast.

#### Senior Warden Report: Mr. Tim Hyland

- Mr. Hyland remarked on the progress that has been made since Father Perry joined us.
- Church attendance has increased.
- Mr. Hyland encouraged the Vestry to promote the positives that have been happening and encourage parishioners to be patient.
- Mr. Hyland encouraged the Vestry to continue to talk to parishioners and collect their input for changes.
- New Sunday offering - Youth Education for children from 4th -12th grades.
- Acolyte Training begins on August 26th. Mr. Hyland asked Vestry to share the news and invite new families that have children to come to the training.
- Mr. Hyland announced the following events and asked the Vestry to reserve these dates:  
Vestry Forum - September 17th at 9:00 a.m.  
Father Perry Pauley's Installation ceremony - September 30th at 3:00 p.m. There will be no 5:00 p.m. worship service on that Saturday.  
Vestry Retreat - October 14th with tentative start time at 8:30 a.m.

#### Junior Warden Report: Mr. Kevin Lentz

- Mr. Lentz reminded the Vestry that a slate of candidates for the Vestry is needed soon. Mr. Lentz asked the Vestry to talk to possible candidates and send their names to him. Please use this email: [ktlantz@gmail.com](mailto:ktlantz@gmail.com) to communicate with Mr. Lentz.

#### Chancellor: Ms. Travys Harvey

- Ms. Harvey reported that she has been working with Dr. Whitman on multiple school projects.

#### Treasurer: Mr. Jeff Elish

- Mr. Elish reviewed the highlights of the financial reports from January - April, 2023.
- Mr. Elish noted that pledging is trending up.
- Mr. Elish reported that Christina is working on the 2022 financials and these should be ready for review by the auditor in the next few weeks.
- The capital appeal to fund the staffing of a new clergy member and the repair of the boiler went well; the support from the Parish was generous.

### Day School: Ms. Tseng

- Ms. Tseng thanked the Vestry members who attended the Faculty Staff Welcome Back Chapel on August 8th.
- Today was the Flag Raising/Opening Day for the Day School.
- Mr. Evans and Ms. Tseng plan to attend the first Board of Trustee meeting on Wednesday, August 23rd, 2023 as representatives of the Vestry.
- Ms. Tseng thanked the Vestry members who were present at the Flag Raising Ceremony.
- Ms. Tseng has been working with Dr. Whitman on Father Pauley's Installation and Celebration on September 30th.

## **DISCUSSION**

---

### Old Business

1. Stewardship and Planning
  - Father Pauley and Mr. Lentz have been brainstorming the following topics:  
A new approach to this year's pledge drive  
A different message for giving  
A plan to educate the Parish on the different kinds of giving
  - Mr. Lentz reported that he is working with the staff on following up with donors.
2. Vestry Retreat 10/14 Follow-up
  - Mr. Hyland reminded the Vestry that the notes from their Summer of Listening meetings with the ministries will be used in the Vestry Retreat. Vestry members should bring their notes to the Vestry Retreat. A copy of the notes should be sent to Mr. Hyland before October 14th.
3. Grounds/Maintenance Projects Outstanding
  - Father Pauley reported that the downed tree in the Close has been removed.
  - The leak in the sacristy roof has been repaired.
  - The air conditioner chiller has been repaired.
  - The Altar Guild linen damaged in the leak still needs to be replaced.
  - The process of evaluating a claim on the water leak in the sacristy for insurance benefits is ongoing.
  - Three bids for the replacement of the boiler have been submitted.

### New Business

1. Boiler Purchase Resolution  
Mr. Hyland distributed the three service replacement proposals for the boiler and the chiller to the Vestry.

- Members of the Vestry should review the information and discuss any concerns with Mr. Hyland or Father Pauley in the next seven to ten days.
- The Vestry elected to delegate the selection of the final bid to the Executive Committee.
- The Executive Committee will make the selection by the end of August.

## **DECISION**

---

1. Motion to amend the Vestry minutes of June 23, 2023.  
Motion: Lucy Guernsey  
Second: Brandi Haskins  
APPROVED Unanimously
2. Motion to approve the Vestry minutes, as amended, of June 23, 2023.  
Motion: Nancy Cotton  
Second: Jill Eden  
APPROVED Unanimously
3. Motion to accept the January financial report.  
Motion: Jeff Elish  
Second: Jill Eden  
APPROVED Unanimously
4. Motion to accept the February financial report.  
Motion: Jeff Elish  
Second: Anjali Abraham  
APPROVED Unanimously
5. Motion to accept the March financial report.  
Motion: Jeff Elish  
Second: Shauna Yoder  
APPROVED Unanimously
6. Motion to accept the April financial report.  
Motion: Jeff Elish  
Second: Nancy Cotton  
APPROVED Unanimously

## **EXECUTIVE SESSION - None**

## **ADJOURNMENT**

Motion to adjourn  
Motion: Nancy Cotton  
Second: Kevin Lentz

The meeting was adjourned at 7:32 p.m.

Respectively submitted,

---

Irene Tseng  
Vestry member acting as scribe for the meeting