



CALVARY CHRISTIAN SCHOOL

COVINGTON, KY

www.ccsky.org

Substitute Teacher Requirements

The substitute teacher shall prayerfully and temporarily take on the role of the permanent teacher continuing the task of helping students learn attitudes, skills, and subject matter that will contribute to their development as mature, able, and responsible Christian men and women to the praise and glory of God.

QUALIFICATIONS

1. The substitute teacher shall be one who has received Jesus Christ as Savior and Lord.
2. The substitute teacher shall be a faithful member in good standing at a local Bible believing church.
3. He/she shall be a person of spiritual maturity with academic and leadership abilities that will allow him/her to “train up a child in the way he should go”.
4. The substitute shall preferably have a college degree and/or extensive experience working with children of desired teaching grades.
5. The substitute teacher must be in agreement with the Doctrinal and Leadership Statement of Calvary Christian School/Calvary Baptist Church.

KNOWLEDGE, SKILLS, & ABILITIES

All substitutes must have:

1. The ability to follow lesson plans, left by the permanent teacher.
2. The understanding of biblical integration and the importance of a Christ centered teaching approach.
3. Teaching capabilities in all subject areas of desired teaching grades.
4. Excellent communications skills with students and parents.
5. The ability to apply principles from the Bible to learning situations.
6. The ability to establish effective working relationships with staff, parents, and students.
7. The ability to maintain effective classroom management strategies.
8. The ability to address the various learning styles of students.
9. The ability to implement strategies, activities and techniques for promoting quality student performance in both academic and social behavior based on student's prior knowledge and experience.
10. The ability to effectively contribute to and manage an individual program plan for students with special needs.

11. The ability to create and maintain a climate of respect and fairness for all students.
12. The ability to demonstrate fair and ethical judgments.
13. The ability to apply appropriate consequences for inappropriate student behavior.
14. The ability to display problem solving, cooperative negotiating skills and conflict resolution strategies.
15. The ability to use classroom instructional time appropriately and wisely.
16. A personal appearance that is a role model of cleanliness, modesty, good taste, and in agreement with school policy.
17. An understanding of the importance of being on time when reporting to school.
18. The ability to fulfill assigned after school duties, i.e. carpool, etc.
19. A general understanding of where policy, faculty, and crisis manuals are located.
20. The ability to perform all given tasks and duties as assigned.

General Information:

1. Employment: Day-to-Day
2. Pay Scale: \$14/hour; \$12/hr. for assistants
3. Sign in time – 7:30 am; Full Day – 7:30-3:30 with lunch (7.25 hours)
4. Must agree to a Criminal Background check
5. Upon arriving and departing school substitutes are to report to the appropriate divisional principal: Tonya Burns – Elementary; MS/HS - Curriculum Principal: Cris Sexton

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