



# COS Camp

## Christ-Centered Summer Care

### PARENT HANDBOOK Summer 2018

Christ Our Savior Lutheran Church and  
Academy  
2494 Nashville Highway  
Columbia, TN 38401  
Academy & Camp: 931-486-0463  
Church: 931-486-373  
cosprograms@gmail.com

#### **Welcome!**

Christ Our Savior Lutheran Church and Academy welcomes the opportunity to serve the community in providing Christian values to their children in a summer camp format. *May God richly bless this year's camp!*

#### **Mission Statement:**

The purpose of COS Camp is to provide summer social activities in a Christ-centered environment. A daily study of God's Word is used to promote a Christ-like attitude among the youth of our community. The staff will continually encourage all children to display an attitude of Christ-like love in every activity.

#### **Affiliation:**

COS Camp is an extension of Christ Our Savior Lutheran Church located at 2494 Nashville Hwy in Columbia. We are a member of the Wisconsin Evangelical Lutheran Synod (WELS). All of our staff are affiliated with King of Kings and/or the WELS.

#### **Organization:**

The summer ministry at COS is divided into two categories: COS Academy (ages 3-5) and COS Camp (ages 6 or post-kindergarten through 14). COS Academy is a Preschool program licensed by the state of TN, and COS Camp is a summer ministry of the church. While the two programs will operate simultaneously and be served by the same staff, the COS Academy students will always remain separate from the COS campers. COS campers will participate in off-site activities, while COS Academy students will always remain on campus. **COS ACADEMY has its own handbook and registration packet.**

#### **Contact Numbers:**

COS Lutheran Church 931-486-3737  
COS Academy & Camp Director 931-486-0463

#### **COS Camp Staff:**

**Administrator:** Miss Emily Hunt  
Cell: 931-922-8133

**\*\*You will be given the telephone numbers of other staff members for emergency purposes when camp begins.**

#### **Key Calendar Dates for 2018:**

Parent Orientation May 21, 7:00 pm  
Opening Day May 29  
NO CAMP July 4  
Last Day of Camp July 27

*All activities will be listed on weekly calendars.*

#### **Payment:**

##### **Registration Fee:**

There is a non-refundable registration fee of \$35 for each child.

##### **Weekly Fees:**

**If ages 3-5 ONLY (COS Academy):** \$150/week for first child; \$130/week for second child  
(\*\*3-day/week option for COS Academy: \$100/week for first child; \$90 for second)

**If ages 6-14 ONLY (COS Camp):** \$125/week for first child; \$110/week for second; \$100/week for each additional;  
\*\*If committed to more than 5 weeks: \$110/week for first child; \$100 for second; \$90 for each additional

**If combination (Both programs):** \$150/week for COS Academy student; \$100/week for all additional COS campers

Payments are due on **Monday morning** of each week. Make checks out to **COS** or **Christ Our Savior**.

##### **Late Fees:**

If no payment is made by Monday, a **\$5 late fee** will be charged per day. Payment must be made by Tuesday morning or your child may not be dropped off. Parents who pick up their children **after 6:00 PM** will be charged a **late fee** of **\$5** for every ten minutes or fraction of ten minutes that they are late. The late pick up fee must be paid by the following Monday.

##### **Returned Checks:**

A **\$35 fee** will be charged for each insufficient funds check. Payment arrangements will need to be made immediately and may require a cash payment.

##### **T-Shirts:**

Registration fees include the cost of your child's King's Camp T-shirt. Additional shirts may be purchased for \$10 **at time of registration** and noted on the application.

#### **Drop off and Pick Up Procedures:**

##### **Drop off:**

Children may be dropped off **as early as 6:30 a.m.** Please do not drop them off any later than 9:00 a.m. on off-campus visit days. Children should be brought into the building through the COS Academy doors. Each morning, the adult who will be signing them in should accompany them into their homeroom.

##### **Pick Up:**

Pick up must be **no later than 6:00 p.m.** The adult picking up must check in with a staff member and sign the child out before taking the camper home for the day.

**Authorized Adults:**

Children will be released only to adults authorized by their parents to pick them up. If someone other than the legal guardian or authorized adult is picking up your child, you must notify the staff **in writing** ahead of time.

**Daily Schedule:**

Each day officially begins with a devotion and Bible story at 9:00 a.m. Other activities for the day will include athletics, music, reading, free-choice play (indoor and outdoor), group games, board games, drama, planned educational experiences, weekly trips to the SH Public Library, pool/splash pad, and much more!

**Field Trip Procedures:****Wear Your COS Camp T-shirt!**

Children must wear their COS Camp T-shirt on major field trip days (watch the weekly newsletter). This is not for advertising purposes. This helps our counselors easily identify all of the students in our group.

**Parents May Join Us**

Parents are always welcome to attend any fieldtrip. However, you will need to provide your own transportation, food and entrance fees.

**All Trips Begin and End at COS**

We will not come back for children who are late. Please be aware of all field trip times. Special arrangements can be made with the Administrator only if a parent joins us on the field trip.

**Booster Seats**

Children under age 8 or less than 4ft 9in tall MUST have a booster seat for all off-site transportation. Please make arrangements to keep one at camp or bring it regularly. **\*\*Ages 3-5 will never be transported off-site.**

**Emergencies:**

We do our best to keep kids safe but accidents happen. All of our staff members have been trained in First Aid. If necessary, 911 will be called and your child may be taken to the nearest hospital. Any fees associated with the call will be the responsibility of the parent/guardian.

**Communication:**

A short newsletter will be distributed every Friday to inform parents of the next week's happenings and the special events of the week. The newsletter will include the meal schedule, times for field trips, special needs, schedule changes and your payment receipt for the week.

**Lunches and Snacks:**

Each child's camp fees include a morning and an afternoon snack each day and lunch on Tuesdays and Wednesdays. **On Mondays, Thursdays, and Fridays lunch is to be brought from home.** On Tuesdays and Wednesdays, lunch will be made/brought in by COS church members. At other times, a lunch is to be brought from home. Read the weekly newsletter to know if a lunch is required. A weekly meal sheet will be sent home with the newsletter on Fridays. Please send either a cold lunch, or a thermos for warm food. We will not have enough time for multiple microwavings. Lunches should be nutritious; no candy, gum or soda for lunch or snack. **\*\*Children may always bring their own lunch and snacks from home if parents so choose.**

**Sick policy:**

DO NOT send your sick child to camp. If your child is sick or running an above normal temperature, please do not bring them in. This will only expose others to the illness. If your child should become sick while at camp, you will be contacted to come immediately and pick up your child.

**Medication:**

Any medication needed for a child during camp hours must be brought in by the parent/guardian and given to one of our staff members. The medication will be dispensed by a staff member to the child per written instructions provided by the parent/guardian on the **General Release Form**. The medication must be in its original prescribed bottle or by TN law we cannot give it to your child.

**Items to leave at home:**

Children should leave all technology at home. (If you would like a cellphone to be left with your child, please speak with the Administrator.) Please also **leave all toys at home**. We will keep your children busy without them!

**Dress Code:**

Due to the activities of COS Camp, children are to be dressed in clothing that is comfortable for play (sneakers preferred). On pool/splash pad and on-site water days (Mondays & Thursdays) and some field trips, swim suits and full coverings are required; sandals, flip-flops or swim shoes are acceptable on those days.

COS Camp is affiliated with a Christian church. We consider any clothing which clearly supports or promotes non-Christian values or ideas as inappropriate dress for

camp. The camp staff reserves the right to discuss with parents any perceived violations of this dress code and to refuse permission to check in any child wearing items of clothing or jewelry deemed inappropriate.

**Conduct and Discipline:**

A lot of prayer and planning went into our Camp so that it can be a positive and uplifting experience for all. We expect children to conduct themselves in a Christian manner. The use of foul language will not be tolerated. Fighting and physical responses are unacceptable.

We use a color system for general discipline:

Green = A good day; no issues

Yellow = One incident; we will use Scripture to instruct the child in appropriate behavior

Orange = A second incident; a timeout

Red = A third incident; loss of activity privileges and a note will go home regarding the day's issues and the corresponding actions taken to correct it

Any further misbehavior means a loss of field trip privileges, possible suspension from King's Camp, and even expulsion from King's Camp

Please note: there will be no refunds of any amount of weekly fees or registration paid if your child is suspended or expelled from King's Camp.

**Worship at COS:**

We'd love for you to join us at COS for worship on Sunday mornings at 8:30am and 11:00am. Bible study and Sunday school are normally at 9:45 a.m. If you'd like to know more about our teachings, please speak with Pastor Westra or Pastor Crass.



*“Train up a child in the way he should go and when he is old he will not depart from it.”*

*--Proverbs 22:6*