



LifeSong

SCHOOL OF MINISTRY



ACADEMIC CATALOG

Deeper Passion • Deeper Presence • Deeper Purpose

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WELCOME FROM LIFESONG LEADERSHIP

A Welcome from Pastor James Byrd

Dear Student,

Welcome to LifeSong School of Ministry.

I am grateful that you are considering this journey of biblical training, spiritual formation, and ministry leadership development. LifeSong has always been more than a church that gathers for services. We are a people called to carry the presence of God, make disciples, serve our city, and advance the Kingdom of God.

For years, we have watched God move powerfully at LifeSong. We have seen lives changed, families restored, people healed, believers baptized, leaders developed, and the Gospel preached with boldness. We have also seen the need for more trained, Spirit-filled, Word-grounded leaders who can help carry the mission forward.

LifeSong School of Ministry was born out of that need.

As our church continues to grow, we believe God is calling us to prepare leaders who can serve faithfully, lead humbly, minister powerfully, and reproduce the culture God has entrusted to this house. We need leaders who love the Word of God, hunger for the presence of God, live a lifestyle of prayer, make disciples, give generously, walk by faith, and worship with genuine passion.

At LifeSong, we describe this calling as:

Deeper Passion

Deeper Presence

Deeper Purpose

Deeper Passion begins in the heart. It is not simply religious activity or outward expression. It is a heart fully turned toward God. Before God wants something from our hands, He wants our hearts.

Deeper Presence is a life centered on God Himself. We believe ministry must flow from intimacy with Jesus and dependence upon the Holy Spirit. We do not want to build on talent, personality, strategy, or effort alone. We want to be a people who carry the presence of God.

Deeper Purpose is a life fully engaged in the mission of God. Every believer has been created with purpose, gifted for service, and called to participate in the advancement of God's Kingdom.

My prayer is that LSOM will help you grow in all three.

This school is not merely about completing classes. It is about becoming the kind of person God can trust with greater influence, responsibility, and Kingdom assignment. It is about growing in the Word, being formed in the presence of God, developing character, discovering calling, and learning how to serve people well.

Whether you are preparing for ministry leadership, seeking ordination, serving in the marketplace, growing as a disciple, or simply responding to the call of God on your life, I believe this journey can mark you deeply.

LifeSong School of Ministry exists to raise up leaders for this house and for the harvest.

We are believing God to develop pastors, campus leaders, worship leaders, missionaries, teachers, evangelists, ministry directors, small group leaders, marketplace leaders, and disciples who will carry the Gospel wherever God sends them.

Thank you for saying yes to the process.

May your time in LSOM deepen your love for Jesus, strengthen your foundation in the Word, increase your sensitivity to the Holy Spirit, and prepare you to fulfill the purpose of God for your life.

With expectation,

Pastor James Byrd
Senior Pastor
LifeSong Church

A Welcome from LifeSong School of Ministry

Welcome to LifeSong School of Ministry.

LSOM exists to provide biblical, theological, spiritual, and practical ministry formation for students who desire to grow as disciples and leaders.

This Academic Catalog has been prepared to help you understand the mission, programs, policies, expectations, and academic structure of LifeSong School of Ministry. It is designed to serve as a guide for students as they begin and continue their journey of study, formation, and ministry preparation.

Our desire is that every student would be formed in the Word of God, centered on the presence of God, strengthened through prayer, equipped for discipleship, marked by generosity, filled with faith, and surrendered in worship.

LSOM is committed to developing students who are not only informed, but transformed.

Our goal is not simply to help students gain knowledge. Our goal is to help students become faithful disciples, healthy leaders, and Spirit-filled servants who can carry the culture and mission of LifeSong Church into every area of life and ministry.

As you read this catalog, we encourage you to prayerfully consider the commitment involved. LifeSong School of Ministry is a place of learning, but it is also a place of formation. Students are invited into a process that includes instruction, worship, prayer, community, service, ministry practice, feedback, accountability, and growth.

We believe God is raising up leaders for this generation.

We are honored to walk with you as you pursue Deeper Passion, Deeper Presence, and Deeper Purpose.

HISTORY AND PURPOSE

The Story of LifeSong Church

LifeSong Church began in 2008 under the leadership of Pastor James and Shurece Byrd. LifeSong was formed through the joining of two churches, one of which had been pastored by Pastor James and Shurece since 1995.

From the beginning, LifeSong has carried a deep desire to see people encounter Jesus, experience the presence of God, grow in the Word, and discover their God-given purpose.

Over the years, LifeSong has grown into a Spirit-filled, presence-centered, disciple-making church with a passion for the Gospel, the local church, and the transformation of lives. The church has become known for passionate worship, bold faith, prayer, the gifts of the Holy Spirit, deliverance ministry, baptism, discipleship, generosity, and a strong culture of serving.

LifeSong is a church where people are invited to experience:

Deeper Passion

Deeper Presence

Deeper Purpose

These values have shaped the culture of the church and continue to guide its future.

LifeSong has seen hundreds of people baptized each year, many lives changed through discipleship environments, strong participation in ministry teams, and a growing hunger for revival, evangelism, and leadership development. Through ministries such as LifeKids, Joy Club, youth and young adults ministry, small groups, Biblical Womanhood, Maximized Man, worship, outreach, prayer ministry, and church-wide events, LifeSong has become a place where people are not only reached, but also formed, equipped, and activated for ministry.

As LifeSong continues to grow, the need for trained, Spirit-filled, Word-grounded leaders has become increasingly clear.

The future of LifeSong will require leaders who understand the culture of the house, love the presence of God, know the Word of God, serve with humility, lead with integrity, disciple others faithfully, and carry the Gospel beyond the walls of the church.

LifeSong School of Ministry was established to help meet that need.

The Establishment of LifeSong School of Ministry

LifeSong School of Ministry exists as a ministry of LifeSong Church.

LSOM was created to provide biblical, theological, spiritual, and practical ministry formation for students who desire to grow as disciples, leaders, and ministers of the Gospel.

The school was born out of a conviction that the church must intentionally develop leaders for the harvest. As LifeSong grows and prepares for future ministry expansion, including additional campuses, greater outreach, stronger discipleship pathways, and broader Kingdom impact, there is a need for a clear leadership pipeline.

LSOM exists to help identify, form, train, and release leaders who can carry the culture and mission of LifeSong Church.

This includes future pastors, campus leaders, ministry directors, worship leaders, missionaries, small group leaders, outreach leaders, children's and youth leaders, marketplace leaders, and faithful disciples who will serve Christ in every sphere of life.

LifeSong School of Ministry is not merely an academic program. It is a formation environment.

Students are invited into a process of learning, prayer, worship, community, study, service, ministry practice, feedback, and spiritual growth. The goal is not only to inform the mind, but to form the heart, strengthen character, develop gifts, and prepare students for faithful ministry.

The Purpose of LifeSong School of Ministry

The purpose of LifeSong School of Ministry is to develop Spirit-filled, Word-grounded disciples and leaders who carry the presence of God, serve the local church, make disciples, and advance the Kingdom of God wherever they are sent.

LSOM exists to help students grow in:

Biblical Understanding

Students are trained to know, interpret, apply, and communicate the Word of God faithfully.

The Bible is not treated merely as a textbook. It is the living Word of God and the foundation for doctrine, discipleship, ministry, leadership, and life.

Theological Formation

Students are introduced to foundational Christian doctrine and trained to think biblically and theologically about God, Scripture, salvation, the Holy Spirit, the Church, ministry, ethics, and mission.

Theology is not separated from life. What students believe should shape how they worship, pray, lead, serve, and live.

Spiritual Formation

Students are called to grow in love for Jesus, humility, prayer, worship, obedience, holiness, faith, and dependence upon the Holy Spirit.

At LSOM, formation begins in the heart. Deeper Passion is not first about religious activity; it is about a heart fully turned toward God.

Ministry Formation

Students are equipped for practical ministry through supervised ministry experience, leadership development, discipleship training, pastoral care principles, outreach, worship, prayer, and service.

Students are not only trained to know what ministry is, but to practice ministry with wisdom, humility, and love.

Leadership Development

Students are developed as servant leaders who can communicate vision, build teams, disciple others, solve problems, serve under authority, and lead with integrity.

Leadership at LSOM is not about title, platform, or position. It is about stewardship, character, responsibility, and service.

Mission and Multiplication

Students are prepared to participate in the mission of God through evangelism, discipleship, outreach, missions, church multiplication, and the reproduction of healthy Kingdom culture.

LifeSong School of Ministry exists to develop leaders who can be sent.

A School Rooted in LifeSong Culture

LifeSong School of Ministry is deeply connected to the culture of LifeSong Church.

The school is shaped by the same values that shape the church:

- The Word of God
- The Presence of God
- Prayer
- Discipleship
- Generosity
- Faith
- Worship

These values are not simply topics to be studied. They are realities to be lived.

LSOM students are expected to grow as people of the Word, people of the Spirit, people of prayer, people of worship, people of faith, people of generosity, and people committed to making disciples.

The goal is not merely that students would understand the culture of LifeSong, but that they would embody it.

As LifeSong expands, LSOM helps prepare leaders who can carry that culture into ministries, campuses, communities, nations, and future Kingdom assignments.

A Leadership Pipeline for the Church and the Kingdom

LifeSong School of Ministry serves as a leadership pipeline for LifeSong Church and a sending pipeline for the Kingdom of God.

The school exists to help prepare leaders who may serve in many different ways, including:

- Local church ministry
- Campus leadership
- Pastoral ministry
- Worship and creative ministry
- Children's, youth, and young adult ministry
- Small groups and discipleship
- Missions and outreach
- Prayer, healing, and pastoral care
- Marketplace leadership
- Church planting or church multiplication

- Ministry administration and operations
- Future academic or ministry preparation

Some students may pursue ordination through a separate process. Others may complete LSOM in order to grow as leaders, serve more effectively in the local church, or strengthen their foundation for future ministry or education.

Graduation from LSOM does not automatically guarantee ordination, employment, staff placement, or ministry appointment. However, LSOM provides a serious pathway for students to grow in knowledge, character, ministry skill, and leadership readiness.

A School for the Present and the Future

LifeSong School of Ministry begins with a commitment to train leaders for the needs of today, while also preparing for the opportunities of tomorrow.

Initially, LSOM is designed to provide a strong ministry formation pathway through biblical studies, theology, spiritual formation, leadership development, and supervised ministry practice.

As the school develops, LifeSong may pursue additional programs, ministry concentrations, academic partnerships, articulation agreements, or other opportunities that help students continue their education and expand their ministry preparation.

The long-term vision is to build a school that is faithful to LifeSong's calling, serious in its academic and ministry formation, and useful for raising leaders who can serve the Church and impact the world.

Summary

LifeSong School of Ministry exists because LifeSong Church believes the harvest is great and leaders must be developed intentionally.

The school was created to help students grow in the Word of God, encounter the presence of God, be formed in Christlike character, develop practical ministry skills, and discover their God-given purpose.

LSOM is a place of preparation, formation, discipleship, and commissioning.

It exists to raise up leaders who will love Jesus deeply, serve faithfully, lead humbly, minister powerfully, and carry the Gospel wherever God sends them.

LifeSong School of Ministry exists to develop leaders marked by:

Deeper Passion

A heart fully turned toward God.

Deeper Presence

A life centered on the presence of God.

Deeper Purpose

A life fully engaged in the mission of God.

MISSION, VISION, AND INSTITUTIONAL OUTCOMES

Mission Statement

The mission of LifeSong School of Ministry is to develop Spirit-filled, Word-grounded disciples and leaders who carry the presence of God, serve the local church, make disciples, and advance the Kingdom of God wherever they are sent.

Through biblical instruction, theological study, spiritual formation, leadership development, and supervised ministry experience, LSOM seeks to equip students to faithfully fulfill the call of God on their lives.

Vision Statement

The vision of LifeSong School of Ministry is to raise and release leaders who embody:

Deeper Passion
Deeper Presence
Deeper Purpose

LSOM exists to form students who love Jesus deeply, live centered on the presence of God, and engage fully in the mission of God.

The long-term vision of LSOM is to provide a leadership pipeline for LifeSong Church and a sending pipeline for the Kingdom of God. As LifeSong continues to grow, expand, and prepare for future ministry opportunities, LSOM exists to help develop pastors, campus leaders, staff members, ministry directors, worship leaders, missionaries, small group leaders, marketplace leaders, and Spirit-filled disciples who can carry the Gospel and reproduce healthy Kingdom culture wherever God sends them.

The LifeSong Vision

LifeSong Church describes its vision through three simple but powerful phrases:

Deeper Passion

A heart fully turned toward God.

Deeper Passion begins in the heart. It is not first about religious activity, outward expression, or ministry involvement. It is a growing love for Jesus that shapes every area of life.

At LSOM, students are formed to love Jesus first, pursue spiritual maturity, and allow every part of life and ministry to flow from a surrendered heart.

We believe God is more concerned with the condition of our hearts than merely the performance of our duties. Before God wants something from our hands, He wants our hearts.

Deeper Presence

A life centered on the presence of God.

Deeper Presence is a life lived in intimacy with God and dependence upon the Holy Spirit.

At LSOM, students are formed to value prayer, worship, spiritual sensitivity, Spirit-filled ministry, and personal communion with God.

We believe ministry must flow from the presence of God. We do not want to build on talent, personality, strategy, or human effort alone. We desire to raise leaders who know God, hear His voice, carry His presence, and minister from intimacy with Him.

Deeper Purpose

A life fully engaged in God's mission.

Deeper Purpose is the discovery and faithful stewardship of God's calling.

At LSOM, students are formed to serve, lead, disciple, evangelize, develop others, and participate in the advancement of God's Kingdom.

We believe every believer has been created with purpose, gifted for service, and called to participate in the mission of God. LSOM exists to help students discover, develop, and deploy their God-given gifts for the glory of God and the good of others.

Core Values

LifeSong School of Ministry is shaped by the values of LifeSong Church.

These values guide the classroom, the culture, the practicum experience, faculty expectations, student formation, and institutional decision-making.

The Word of God

We are committed to the authority, truth, and life-giving power of the Word of God.

At LSOM, Scripture is the foundation for doctrine, discipleship, leadership, ministry, and life. Students are trained to read, interpret, apply, and communicate Scripture faithfully.

The Presence of God

We value life-changing encounters with the presence of God.

At LSOM, students are formed to pursue intimacy with God, depend on the Holy Spirit, and minister from the overflow of relationship with Him.

Prayer

We believe prayer changes everything.

At LSOM, prayer is not treated as a supplement to ministry. It is foundational to ministry. Students are encouraged to develop a lifestyle of prayer, intercession, worship, listening, and dependence upon God.

Discipleship

We are committed to making disciples and equipping people for the Kingdom of God.

At LSOM, students are trained not only to grow as disciples but also to disciple others, lead groups, develop people, and help believers mature in Christ.

Generosity

We believe believers are called to be contributors, not consumers.

At LSOM, generosity is taught as a posture of the heart that affects how students steward their time, gifts, resources, leadership, and service.

Faith

We believe in living with big faith and expecting God to move.

At LSOM, students are encouraged to trust the character, promises, and power of God. Faith shapes how leaders pray, serve, dream, build, and respond to challenges.

Worship

We value worship that is expressive, genuine, Spirit-led, and centered on Jesus.

At LSOM, worship is understood as more than music. It is a lifestyle of surrender, obedience, affection, and devotion to God.

Institutional Outcomes

LifeSong School of Ministry has established institutional outcomes that describe the desired growth of every student and graduate.

Students who complete LSOM programs should demonstrate growth in the following areas:

1. Biblical Understanding

Students will demonstrate the ability to understand, interpret, apply, and communicate Scripture faithfully.

Graduates should be able to:

- Explain the major themes and storyline of Scripture.
 - Use responsible methods of biblical interpretation.
 - Apply Scripture to personal life, ministry, leadership, and discipleship.
 - Communicate biblical truth with clarity and conviction.
 - Submit to the authority of God's Word in belief, character, and practice.
-

2. Theological Understanding

Students will demonstrate understanding of foundational Christian doctrine in a manner consistent with Scripture and the doctrinal convictions of LifeSong Church.

Graduates should be able to:

- Articulate core Christian beliefs.
 - Explain the person and work of Jesus Christ.
 - Understand the role and ministry of the Holy Spirit.
 - Think biblically and theologically about life, ministry, ethics, and mission.
 - Recognize the connection between doctrine, worship, discipleship, and leadership.
-

3. Spiritual Formation

Students will demonstrate growth in Christlike character, personal devotion, spiritual maturity, and dependence upon the Holy Spirit.

Graduates should show growth in:

- Love for Jesus.
- Prayer and worship.
- Humility and teachability.
- Obedience to Scripture.
- Integrity and holiness.
- Emotional and relational maturity.
- Dependence upon the Holy Spirit.
- A heart fully turned toward God.

Spiritual formation is central to the mission of LSOM because ministry must flow from who we are becoming in Christ.

4. Ministry Competency

Students will demonstrate practical ministry skills necessary to serve effectively in the local church and other ministry environments.

Graduates should be able to:

- Serve faithfully in ministry teams.
 - Disciple and encourage others.
 - Pray for and minister to people with wisdom and compassion.
 - Participate in evangelism and outreach.
 - Lead small groups or ministry environments.
 - Communicate biblical truth in appropriate settings.
 - Apply classroom learning in real ministry contexts.
-

5. Leadership Capacity

Students will demonstrate growth in servant leadership, responsibility, communication, teamwork, and the ability to develop others.

Graduates should be able to:

- Lead with humility and integrity.
- Serve under authority.
- Communicate vision clearly.
- Work well with teams.
- Resolve conflict with maturity.
- Steward influence responsibly.
- Develop and encourage emerging leaders.
- Lead in a way that reflects the heart and culture of LifeSong Church.

6. Mission and Multiplication

Students will demonstrate commitment to evangelism, discipleship, local church ministry, missions, and the advancement of God's Kingdom.

Graduates should be able to:

- Share the Gospel with clarity and compassion.
 - Participate in the mission of the local church.
 - Help make and mature disciples.
 - Serve in outreach and missions contexts.
 - Reproduce healthy Kingdom culture.
 - Support church growth, campus development, and ministry multiplication.
 - Live with a sense of God-given purpose.
-

7. LifeSong Culture Formation

Students will demonstrate understanding of and alignment with the values, vision, and culture of LifeSong Church.

Graduates should be able to:

- Explain the meaning of Deeper Passion, Deeper Presence, and Deeper Purpose.
- Embody LifeSong's values in personal life and ministry.
- Serve with humility, honor, faith, and generosity.
- Value the Word of God, the presence of God, prayer, discipleship, faith, generosity, and worship.
- Help reproduce LifeSong culture in ministry teams, small groups, future campuses, and Kingdom assignments.

Educational Approach

LSOM's educational approach combines:

- Biblical and theological instruction.
- Spiritual formation.
- Ministry practicum.
- Leadership development.
- Classroom discussion.
- Prayer and worship.
- MoodleCloud-supported learning.
- Faculty and mentor feedback.
- Assignments, assessments, and reflection.
- Practical ministry experience.

This approach is designed to form the whole person: mind, heart, character, calling, and ministry capacity. (See Appendix B.)

Summary

LifeSong School of Ministry exists to form leaders who are grounded in the Word of God, centered on the presence of God, devoted to prayer, committed to discipleship, marked by generosity, filled with faith, and surrendered in worship.

Through its mission, vision, values, and institutional outcomes, LSOM seeks to develop students who embody:

Deeper Passion — a heart fully turned toward God.

Deeper Presence — a life centered on the presence of God.

Deeper Purpose — a life fully engaged in God's mission.

The goal of LSOM is not merely that students would complete courses, but that they would be formed, equipped, and released to serve Christ faithfully wherever God sends them.

ACCREDITATION AND LEGAL STATUS DISCLOSURE

Current Institutional Status

LifeSong School of Ministry is a religious ministry education program operated by LifeSong Church.

LSOM exists to provide biblical, theological, spiritual, and practical ministry formation for students who desire to grow as disciples, leaders, and ministers of the Gospel.

LifeSong School of Ministry is being developed as a ministry of LifeSong Church and operates under the spiritual oversight, doctrinal convictions, governance, and ministry mission of LifeSong Church.

LSOM is not established as an independent college, university, or seminary. It is a church-based school of ministry designed to equip students for Christian discipleship, local church leadership, ministry service, and Kingdom impact.

Religious Education Purpose

LifeSong School of Ministry provides religious and ministry education consistent with the mission, values, beliefs, and practices of LifeSong Church.

The purpose of LSOM is to develop Spirit-filled, Word-grounded disciples and leaders who embody:

Deeper Passion

A heart fully turned toward God.

Deeper Presence

A life centered on the presence of God.

Deeper Purpose

A life fully engaged in God's mission.

LSOM programs are designed to train students in Scripture, theology, spiritual formation, ministry leadership, discipleship, prayer, worship, missions, pastoral care, Spirit-filled ministry, and practical service within the local church and beyond.

BPPE Status

LifeSong School of Ministry is located in California and is being developed with attention to applicable California laws and regulations governing private postsecondary education.

LSOM may seek verification of exempt status from the California Bureau for Private Postsecondary Education under an applicable religious exemption, or may pursue another legal or regulatory pathway as determined by LifeSong Church leadership and legal counsel.

If LSOM receives verification of exempt status, such verification shall not be represented as accreditation, academic endorsement, state approval of educational quality, or approval to operate unless such language is legally accurate.

Verification of exemption, approval to operate, accreditation, VA benefit eligibility, and international student authorization are separate matters and should not be understood as the same thing.

LSOM will not represent itself as BPPE-approved unless approval to operate has been formally granted by the Bureau for Private Postsecondary Education.

Initial Launch Disclosure

During the initial launch phase, LSOM may operate as a religious education and ministry formation program while LifeSong Church leadership continues to clarify legal, regulatory, financial, and institutional requirements.

Before charging tuition or mandatory program fees for academic programs, LSOM leadership shall confirm that the school has appropriate legal and institutional authority to do so through one or more of the following:

- Verification of exempt status, if applicable.
- Approval to operate, if required.
- Legal counsel review.
- Confirmation of another applicable legal basis.
- Appropriate LifeSong Church leadership approval.

Until such authority is confirmed, LSOM may gather interest, develop curriculum, hold information sessions, prepare course materials, build policies, and develop student pathways,

but shall avoid collecting tuition or mandatory academic program fees in a manner inconsistent with applicable law.

Accreditation Status

LifeSong School of Ministry is not currently accredited.

LSOM does not currently award accredited college credit.

LSOM is not currently recognized by a regional, national, or programmatic accrediting agency.

Because LSOM is not currently accredited, students should not assume that LSOM coursework will transfer to another college, university, seminary, Bible college, or graduate school.

Transfer of LSOM coursework is determined solely by the receiving institution unless LSOM has a formal written articulation agreement or partnership agreement with that institution.

Transferability of Units or Coursework

LSOM may assign units or semester-equivalent units to courses for purposes of internal academic structure, student workload, program completion, transcript records, and future institutional planning.

However, LSOM units are not automatically equivalent to accredited college credit.

LSOM does not guarantee that its courses, units, certificates, diplomas, or completion credentials will be accepted by another institution.

Any transfer, articulation, advanced standing, or recognition of LSOM coursework is at the sole discretion of the receiving institution unless a formal written agreement states otherwise.

Students who hope to use LSOM coursework toward another academic program should contact the receiving institution directly before enrolling.

Future Academic Partnerships

LifeSong School of Ministry may pursue partnerships, articulation agreements, or degree pathway arrangements with accredited Christian colleges, universities, seminaries, Bible colleges, or ministry education institutions.

Such partnerships may provide future opportunities for students to pursue accredited coursework, transfer pathways, degree completion options, or advanced ministry preparation.

However, no partnership, articulation agreement, transfer pathway, or accredited degree opportunity should be considered available unless it has been formally approved, documented in writing, and published by LSOM.

Future goals are not current guarantees.

Degree and Credential Language

During its initial development, LSOM intends to use credential language that accurately reflects its religious and ministry education purpose.

Possible LSOM credentials may include:

- Certificate of Completion.
- Ministry Certificate.
- Diploma in Theology and Ministry Leadership.
- Completion credential.
- Other religious or ministry education credentials approved by LifeSong Church leadership.

LSOM shall avoid using degree language such as associate, bachelor, master, or doctorate unless LifeSong Church leadership and legal counsel confirm that such language is permitted and appropriate under LSOM's legal and regulatory status.

If degree language is ever used in the future, it shall clearly identify the religious or theological nature of the credential and shall comply with applicable legal, regulatory, and disclosure requirements.

Ordination Disclosure

Graduation from LifeSong School of Ministry does not automatically result in ordination.

Ordination is a separate process administered by LifeSong Church leadership according to the church's doctrine, standards, discernment, and procedures.

A student may graduate from LSOM without being ordained.

Likewise, completion of LSOM coursework, internship participation, ministry practicum, or diploma requirements does not guarantee:

- Ordination.
- Ministry licensing.
- Church employment.
- Staff placement.
- Campus pastor appointment.
- Department leadership.
- Preaching or teaching opportunities.
- Worship team placement.
- Any specific ministry assignment.

Students interested in ordination may be invited to participate in a separate Ordination Candidate Track if they meet applicable requirements and are approved by LifeSong Church leadership.

Employment and Ministry Placement Disclosure

LifeSong School of Ministry is designed to develop students for discipleship, ministry service, leadership growth, and Kingdom impact.

However, LSOM does not guarantee employment, paid ministry placement, staff positions, vocational ministry opportunities, or leadership appointments.

Any ministry placement or employment decision is made separately by LifeSong Church or another ministry organization according to need, calling, character, readiness, gifting, qualifications, and leadership discernment.

VA Benefits Disclosure

LifeSong School of Ministry is not currently approved to receive VA education benefits unless otherwise stated in official LSOM materials.

Approval for VA education benefits is a separate process from BPPE exemption, BPPE approval, accreditation, or internal LSOM approval.

If LSOM later pursues approval for VA education benefits, the school shall not advertise or represent such benefits as available unless the relevant program has been formally approved by the appropriate authority.

International Student Disclosure

LifeSong School of Ministry is not currently authorized to issue Forms I-20 or enroll students for F-1 or M-1 visa purposes unless otherwise stated in official LSOM materials.

International student authorization is a separate federal process and is not automatically granted through BPPE exemption, BPPE approval, church status, or accreditation.

LSOM shall not advertise international student visa eligibility unless the school has received the necessary authorization and has approved programs for such students.

Student Financial Aid Disclosure

LifeSong School of Ministry does not currently participate in federal student aid, state financial aid, or government education loan programs unless otherwise stated in official LSOM materials.

Students should not assume that LSOM tuition, fees, books, technology, software, or other costs are eligible for federal financial aid, state aid, VA benefits, or educational loan programs.

If LSOM later pursues financial aid eligibility or external funding options, such opportunities shall be communicated only after formal approval has been received.

Public Representation and Student Responsibility

LSOM is committed to accurate, honest, and transparent communication regarding its institutional status, programs, credentials, costs, and future goals.

Students are responsible for reading this catalog carefully and asking questions before enrolling.

Students should understand:

- LSOM is a religious ministry education program operated by LifeSong Church.
 - LSOM is not currently accredited.
 - LSOM does not currently award accredited college credit.
 - Transferability is not guaranteed.
 - Graduation does not guarantee ordination or employment.
 - Future partnerships or approvals are goals unless formally documented.
 - Tuition or mandatory fees shall only be charged when LSOM has appropriate legal and institutional authority to do so.
-

Future Development

LifeSong School of Ministry is being built with the future in mind.

As LSOM develops, LifeSong Church may consider pursuing:

- BPPE religious exemption verification.
- BPPE approval to operate, if required or strategically appropriate.
- Accredited institutional partnerships.
- Articulation agreements.
- Degree pathway partnerships.
- Expanded ministry concentrations.
- VA benefit eligibility.

- International student authorization.
- Future accreditation-related planning.

Any such future development shall be pursued prayerfully, strategically, legally, and with the approval of LifeSong Church leadership.

No future approval, partnership, accreditation, benefit eligibility, or external recognition is guaranteed unless formally granted and documented.

Summary Disclosure

LifeSong School of Ministry exists to provide religious and ministry education for students who desire to grow in Scripture, theology, spiritual formation, leadership, and practical ministry.

LSOM is committed to developing students who embody Deeper Passion, Deeper Presence, and Deeper Purpose.

At the same time, LSOM is committed to honesty regarding its current status.

Unless otherwise stated in official LSOM materials, LifeSong School of Ministry is not currently accredited, does not award accredited college credit, does not guarantee transferability, does not guarantee ordination or employment, is not approved for VA education benefits, and is not authorized to enroll international students for visa purposes.

LSOM will communicate any future changes to its legal, regulatory, accreditation, partnership, or benefit status through official LifeSong School of Ministry materials.

ADMISSIONS REQUIREMENTS

Admissions Philosophy

LifeSong School of Ministry welcomes students who desire to grow as disciples of Jesus Christ, deepen their understanding of Scripture, be formed in the presence of God, develop as leaders, and prepare for faithful ministry and Kingdom service.

Admission to LSOM is not based on academic readiness alone. Because LSOM is a ministry formation school, applicants are also considered in light of spiritual hunger, character, teachability, alignment with LifeSong's mission and values, and willingness to participate fully in the formation process.

LSOM seeks students who desire to grow in:

Deeper Passion — a heart fully turned toward God.

Deeper Presence — a life centered on the presence of God.

Deeper Purpose — a life fully engaged in God's mission.

Students from a variety of church and ministry backgrounds may apply, provided they are willing to learn within the biblical convictions, Spirit-filled culture, and ministry values of LifeSong Church.

General Admissions Requirements

Applicants to LifeSong School of Ministry should meet the following general requirements unless otherwise stated for a specific program:

- Be at least 18 years of age by the start of the program.
- Possess a high school diploma, GED, or equivalent educational preparation.
- Demonstrate a sincere commitment to Jesus Christ.
- Demonstrate a desire to grow spiritually, academically, personally, and ministerially.
- Respect and be willing to learn within the doctrine, mission, values, and ministry culture of LifeSong Church.
- Complete the LSOM application process.
- Submit all required application materials by the published deadline.

- Participate in an admissions interview, if required.
- Agree to follow LSOM academic policies, attendance expectations, student conduct standards, ministry requirements, and technology requirements.
- Demonstrate the ability to participate in the program format, whether in person, hybrid, or online.
- Have access to required technology and academic tools, including email, MoodleCloud, internet access, and any required Bible study software or digital learning resources.

Admission requirements may vary by program, course level, credential, ministry track, or future partnership requirements.

Application Requirements

Applicants may be required to submit the following:

- Completed LSOM application form.
- Personal testimony.
- Statement of purpose or calling.
- Educational history.
- Ministry involvement history.
- Church involvement information.
- Pastoral, ministry leader, or personal references.
- Agreement with LSOM student expectations.
- Application fee, if applicable.
- Background check authorization, if required for ministry placement.
- Additional documents required by a specific program.

Applicants are responsible for ensuring that all required materials are submitted by the published deadline.

Incomplete applications may delay review or prevent admission for the intended term.

Admissions Interview

Applicants may be required to participate in an admissions interview with LSOM leadership, admissions personnel, or designated ministry leaders.

The purpose of the interview is to help LSOM understand the applicant's spiritual journey, desire for training, availability, ministry interests, readiness for formation, and alignment with the mission and values of LifeSong Church.

The interview may include discussion of:

- Personal relationship with Jesus Christ.
 - Spiritual growth and discipleship.
 - Desire to enroll in LSOM.
 - Ministry experience or interests.
 - Understanding of program expectations.
 - Availability for classes, assignments, and ministry practicum.
 - Teachability, character, and leadership development.
 - Questions the applicant may have about LSOM.
-

Program-Specific Requirements

Some LSOM programs may have additional admissions requirements.

Depending on the program, applicants may be required to complete or provide:

- Prior foundational coursework.
- Active participation in LifeSong Church or another local church.
- Ministry leader recommendation.
- Writing sample.
- Audition or portfolio for worship, creative, or communication-related concentrations.
- Background check or ministry clearance.

- Interview with program leadership.
- Demonstrated ministry experience.
- Technology readiness for hybrid or online coursework.
- Access to required textbooks, Bible study software, or digital resources.

Program-specific requirements will be listed in the academic catalog, program materials, or application instructions.

Ministry Practicum Requirements

Some LSOM programs include supervised ministry practicum as part of the course of study.

Students participating in ministry practicum must be approved for an appropriate ministry placement and may be required to complete additional steps before serving, including:

- Ministry application.
- Background check.
- Safety training.
- Interview with ministry leadership.
- Reference check.
- Ministry placement approval.
- Agreement to follow LifeSong Church ministry policies.

Certain ministry environments, such as children's ministry, youth ministry, Joy Club, pastoral care, prayer ministry, or other spiritually sensitive roles, may require additional screening or approval.

Admission to LSOM does not automatically guarantee approval for every ministry placement.

Technology and Resource Requirements

LSOM uses the MoodleCloud online learning platform to distribute course materials, host online discussions, receive assignments, share announcements, and support student learning.

Students are expected to maintain access to:

- Reliable internet.
- A computer, tablet, or approved device.
- A working email address.
- MoodleCloud login credentials.
- Required textbooks or digital resources.
- Required Bible study software or tools.
- Word processing or document creation software.

Some programs may require or recommend Logos Bible Study software or other approved Bible study resources. Requirements may vary by course or program.

Students are responsible for checking email, MoodleCloud, and official LSOM communication channels regularly.

Conditional Admission

LSOM may grant conditional admission when an applicant appears to be a good fit for the program but certain requirements must be completed before or during enrollment.

Conditional admission may be granted for reasons such as:

- Missing application documents.
- Pending reference or pastoral recommendation.
- Pending background check or ministry clearance.
- Need for additional academic preparation.
- Need for additional discipleship or formation support.

- Technology or resource setup still in progress.
- Limited program capacity.
- Other concerns identified during the admissions process.

Students admitted conditionally must satisfy the stated conditions by the deadline provided by LSOM. Failure to meet the conditions may delay enrollment, restrict ministry placement, or result in removal from the program.

Admission Decisions

After the application review process is complete, applicants may receive one of the following decisions:

Accepted

The applicant has been approved for admission.

Accepted Conditionally

The applicant has been approved but must satisfy specific conditions.

Waitlisted

The applicant may be admitted if space becomes available.

Deferred

The applicant may be encouraged to apply for a future term.

Not Accepted

The applicant has not been approved for admission at this time.

Admission decisions will be communicated in writing.

Applicants who are not accepted may reapply in a future term unless otherwise stated by LSOM leadership.

Readmission

Students who previously enrolled in LSOM but withdrew, stopped attending, were dismissed, or did not complete their program may apply for readmission.

Readmission may require:

- New or updated application.
- Interview with LSOM leadership.
- Review of prior academic record.
- Review of attendance and participation history.
- Resolution of outstanding financial obligations, if applicable.
- Updated references.
- Statement explaining desire to return.
- Formation or accountability plan, if appropriate.

Readmission is not automatic and must be approved by LSOM leadership.

Transfer Students and Prior Learning

LSOM may consider prior coursework, ministry training, discipleship programs, or ministry experience when evaluating a student's placement or program pathway.

LSOM may review:

- Bible college or seminary coursework.
- Previous ministry school coursework.
- Leadership training programs.
- Documented ministry experience.
- Prior LifeSong training.
- Approved discipleship or leadership programs.

Because LSOM is not currently accredited and does not currently award accredited college credit, all transfer or prior learning decisions are internal to LSOM unless a formal written agreement with another institution exists.

LSOM does not guarantee that coursework completed at LSOM will transfer to another institution.

Non-Discrimination Statement

LifeSong School of Ministry admits students in accordance with its religious mission, doctrinal convictions, and ministry purpose.

LSOM does not unlawfully discriminate in admissions on the basis of race, color, national origin, sex, age, disability, or other legally protected categories.

As a religious ministry school operated by LifeSong Church, LSOM reserves the right to make admissions, enrollment, conduct, ministry placement, and leadership decisions consistent with its religious beliefs, biblical standards, mission, values, and ministry requirements.

Student Responsibility

Applicants and students are responsible for reading the Academic Catalog, understanding program requirements, asking questions before enrollment, and completing all required admissions and enrollment steps.

Enrollment in LSOM indicates a student's willingness to participate fully in the academic, spiritual, and ministry formation process.

LifeSong School of Ministry is not merely a place to take classes. It is a place to be formed, equipped, challenged, and prepared for faithful service to Christ and His Church.

PROGRAM FEES AND RELATED COSTS

Overview

LifeSong School of Ministry is a ministry education initiative of LifeSong Church designed to provide biblical, theological, spiritual, and practical leadership formation.

LSOM uses the term **program fees** rather than tuition.

Program fees help support the delivery of LifeSong School of Ministry programs, including instruction, student development, ministry practicum coordination, learning-platform support, materials, mentoring, administration, and related ministry formation expenses.

LifeSong School of Ministry is continuing to clarify its legal, regulatory, and institutional framework as a religious ministry education program operated by LifeSong Church.

LifeSong Church leadership will continue to seek appropriate counsel and make any necessary determinations regarding California private postsecondary education requirements, including any applicable religious exemption or another lawful operating pathway.

All required program fees and anticipated student or intern expenses will be communicated clearly before enrollment or program acceptance.

LSOM will not collect program fees in a manner inconsistent with applicable legal or regulatory requirements.

Initial Launch and Ministry Formation Opportunities

During its initial launch phase, LifeSong School of Ministry may provide interest meetings, preview events, orientation sessions, pilot classes, ministry formation experiences, leadership development opportunities, or other learning activities.

Participation in a no-cost, donation-supported, or pilot ministry training opportunity does not automatically constitute enrollment in a formal LSOM program unless LifeSong School of Ministry clearly identifies it as such.

LifeSong Church leadership may adjust the timing, structure, program fees, payment plans, or availability of LSOM programs as the school develops.

Any formal program enrollment, program acceptance, and required program fees will be communicated in writing before a student or intern begins the program.

PROGRAM FEES FOR THE TWO-YEAR DIPLOMA PROGRAM

Overview

The LifeSong School of Ministry Two-Year Diploma Program is a two-year ministry formation program focused on biblical, theological, spiritual, and practical leadership development.

The program is designed to help students grow as Spirit-filled, Word-grounded disciples and leaders who embody:

Deeper Passion — a heart fully turned toward God.

Deeper Presence — a life centered on the presence of God.

Deeper Purpose — a life fully engaged in God's mission.

Required Program Fees

Students enrolled in the Two-Year Diploma Program should anticipate the following required program fees:

Fee	Amount
Application Fee	\$50
Enrollment Deposit	\$200
Semester Program Fee	\$900 per semester
Annual Program Fee	\$1,800 per academic year

The application fee is non-refundable.

The enrollment deposit is applied toward the student's first-semester program fee. The deposit is not an additional charge beyond the applicable first-semester fee.

The annual program fee reflects two semesters of participation during the academic year.

Payment Options

Students may select from the following payment options, subject to published payment deadlines and approval by LSOM:

Semester Pay-in-Full

Students may pay the \$200 enrollment deposit plus the remaining semester program-fee balance before the beginning of classes.

Monthly Semester Plan

Students may pay the \$200 enrollment deposit plus \$175 per month for four months.

Annual Pay-in-Full Discount

Students may pay \$1,700 when the annual program fee is paid by the published early-payment deadline.

Scholarship Assistance

Limited scholarship assistance may be available for approved students with demonstrated financial need.

Students are responsible for reviewing published payment dates, payment-plan expectations, and financial policies before enrollment.

Additional Student Expenses

In addition to program fees paid directly to LifeSong School of Ministry, students should anticipate certain additional expenses.

These may include:

- Technology and materials fee: \$125 per semester.
- Books and required resources: estimated at approximately \$250–\$400 per academic year.
- Logos Bible Study software or other digital Bible-study resources, when required or recommended.
- Optional or occasional expenses related to intensives, retreats, special events, replacement materials, or other program-related activities.

LSOM will make reasonable efforts to communicate anticipated costs before the beginning of each semester.

Program Fee Coverage

Program fees for the Two-Year Diploma Program help support:

- Instruction and classroom learning.
- Biblical, theological, spiritual, and ministry formation.
- MoodleCloud learning-platform support.
- Ministry practicum coordination.
- Student development and academic support.
- Materials, administration, and related program expenses.

PROGRAM FEES FOR THE LIFESONG INTERNSHIP

Overview

The LifeSong Internship is a ministry leadership internship for young adults ages eighteen through twenty-nine.

The internship is designed to provide hands-on ministry experience, leadership development, mentoring, spiritual formation, ministry intensives, and practical service opportunities within the life of LifeSong Church.

The internship exists to help develop disciples and leaders who carry God's presence, walk in His power, and fulfill His purpose in their generation.

Required Program Fees

Accepted interns should anticipate the following required program fees:

Fee	Amount
Application Fee	\$35
Acceptance Deposit	\$200
Annual Program Fee	\$900
Early Pay-in-Full Amount	\$850

The application fee is non-refundable.

The acceptance deposit is applied toward the total annual program fee. The deposit is not an additional charge beyond the annual fee.

The Early Pay-in-Full Amount is available only when the annual program fee is paid by the published early-payment deadline.

Payment Options

Accepted interns may select from the following payment options, subject to published deadlines and approval by LifeSong School of Ministry:

Standard Plan

\$200 acceptance deposit plus \$100 per month for seven months.

Scholarship-Assisted Plan

\$200 acceptance deposit plus \$50 per month for seven months, subject to approval.

Additional Scholarship Consideration

The remaining balance may be considered for scholarship assistance for approved interns with demonstrated financial need.

Interns are responsible for reviewing published payment dates, payment-plan expectations, and financial policies before accepting their place in the program.

Program Fee Coverage

Internship program fees help support:

- Training and leadership development.
- Materials and resources.
- Weekly intern gatherings and ministry intensives.
- Mentoring, support, and administration.
- Ministry formation experiences.
- Coordination of internship placements, schedules, and program activities.

FINANCIAL RESPONSIBILITY

Overview

Students and interns are expected to fulfill financial responsibilities according to LifeSong School of Ministry policy.

Financial responsibility is part of stewardship, communication, and faithfulness in the LSOM formation process.

Students and interns are responsible for:

- Reviewing program-fee information before enrollment or program acceptance.
- Understanding payment-plan options and payment deadlines.
- Communicating promptly regarding financial questions or concerns.
- Purchasing required books, materials, software, and resources.
- Completing required payments according to their approved payment plan.
- Maintaining copies of payment records, agreements, and receipts.
- Addressing outstanding balances through approved LSOM or LifeSong Church procedures.

Students and interns who experience financial hardship are encouraged to communicate early with LSOM leadership.

Where available, scholarship assistance or an adjusted payment plan may be considered for students or interns with demonstrated financial need.

LifeSong School of Ministry does not guarantee that scholarship assistance will be available in every circumstance.

Program Fees and Outside Expenses

LSOM will distinguish between program fees paid directly to LifeSong School of Ministry and expenses paid separately by the student or intern to outside providers.

Outside expenses may include:

- Textbooks.
- Required reading materials.
- Logos Bible Study software.
- Digital Bible-study resources.
- Online resources or subscriptions.
- Transportation.
- Meals.
- Housing.
- Optional retreats, events, or ministry opportunities.
- Personal supplies, equipment, or technology.

Students and interns are responsible for their own housing, meals, transportation, personal technology, and other personal expenses unless otherwise stated in official LSOM materials.

Program Fee Changes

LifeSong School of Ministry reserves the right to revise program fees, payment plans, technology costs, materials fees, book estimates, or other program-related expenses as necessary.

LSOM will make reasonable efforts to communicate significant changes before the affected semester, program year, or enrollment period.

Program fees may change because of adjustments in program structure, materials, technology, resources, ministry activities, operational needs, or other factors affecting the delivery of the program.

Tax-Deductibility

Program fees paid to LifeSong School of Ministry are not tax-deductible charitable donations.

Students and interns should consult a qualified tax professional regarding any personal tax questions.

Required Materials and Resource Costs

Students may be responsible for purchasing required books, Bible study resources, digital materials, software, or other academic tools.

Required materials may vary by course or program.

These may include:

- Printed textbooks.
- Digital textbooks.
- Bible translations.
- Course packets.
- Assigned readings.
- Logos Bible Study software or related resources.
- Digital libraries or subscriptions.
- Technology tools needed for MoodleCloud participation.
- Other resources listed in the syllabus or course materials.

For some programs, free digital tools may be sufficient. Other diploma, advanced, or future academic programs may require paid resources or subscriptions.

Any required materials should be listed in the course syllabus, academic catalog, MoodleCloud course shell, or official LSOM communication.

Logos Bible Study Software

LSOM values serious study of Scripture and may require or recommend Logos Bible Study software or similar Bible study tools for certain programs.

Requirements may vary by program.

For some ministry training or internship-related programs, students may only be required to use the free Logos Bible Study app.

For diploma, advanced, or future academic programs, students may be required to obtain additional Logos resources, subscriptions, packages, or digital libraries.

If paid Logos resources are required, LSOM shall communicate the requirement, estimated cost, access instructions, and any available group discount information before or during registration.

Payment Policies

If program fees are charged, students are responsible for paying all approved charges according to the payment schedule published by LSOM.

Payment policies may include:

- Payment due dates.
- Approved payment methods.
- Payment plan options.
- Late payment procedures.
- Returned payment procedures.
- Financial holds, where permitted.
- Course registration requirements.
- Graduation clearance requirements.

Payment arrangements must be approved by LSOM or LifeSong Church leadership and documented according to church financial procedures.

Payment Plans

LSOM may offer payment plans when approved by LifeSong Church leadership.

Payment plans are intended to make ministry education more accessible while maintaining responsible stewardship.

If payment plans are offered, students will receive written information regarding:

- Total amount owed.
- Payment due dates.
- Required deposit, if applicable.
- Consequences for missed payments.
- Refund implications.
- Contact information for financial questions.

Students should not enter a payment plan unless they understand and are able to meet the stated obligations.

REFUND AND WITHDRAWAL POLICY

Overview

LifeSong School of Ministry desires to handle program fees, withdrawals, cancellations, and refunds with clarity, fairness, stewardship, and care.

This policy applies to students enrolled in the Two-Year Diploma Program and interns accepted into the LifeSong Internship Program, unless a different written policy is published for a specific pilot program, intensive, retreat, event, or ministry formation opportunity.

LSOM uses the term **program fees** rather than tuition.

Students and interns are responsible for reviewing this policy before submitting payment, accepting a place in a program, or beginning participation in an LSOM program.

This policy will be administered in a manner consistent with applicable law, LifeSong Church financial policies, and any legal, regulatory, or exemption requirements that apply to LifeSong School of Ministry.

Definitions

For purposes of this policy:

Application Fee refers to the fee submitted with an application for admission or internship consideration.

Enrollment Deposit refers to the deposit submitted by an accepted student in the Two-Year Diploma Program to confirm enrollment. The enrollment deposit is applied toward the student's first-semester program fee.

Acceptance Deposit refers to the deposit submitted by an accepted intern to confirm participation in the LifeSong Internship Program. The acceptance deposit is applied toward the intern's annual program fee.

Program Fee refers to the required fee charged for participation in an LSOM academic program, internship program, semester, or approved ministry formation pathway.

Withdrawal refers to a student's or intern's decision to discontinue participation in a program, semester, course, internship assignment, or approved ministry formation experience.

Written Notice of Withdrawal refers to a dated email, written letter, or other approved written communication submitted to LSOM leadership stating that the student or intern intends to withdraw.

APPLICATION FEES

Nonrefundable Application Fees

Application fees are nonrefundable.

Application fees help cover the administrative cost of reviewing applications, processing documents, scheduling interviews, conducting admissions review, and preparing acceptance decisions.

An application fee will not be refunded if an applicant:

- Withdraws an application.
 - Is not accepted into the program.
 - Does not complete the application process.
 - Chooses not to accept an offered place in the program.
 - Is unable to enroll because required documents, interview steps, background requirements, or other admissions requirements are not completed.
-

ENROLLMENT AND ACCEPTANCE DEPOSITS

Purpose of Deposits

Enrollment deposits and acceptance deposits are used to confirm a student's or intern's place in the applicable program.

The deposit is applied toward the student's first-semester program fee or the intern's annual program fee. It is not an additional charge beyond the applicable program fee.

Deposit Refunds Before Program Begins

An enrollment or acceptance deposit may be refunded when a student or intern submits written notice of withdrawal before the applicable program begins, subject to the following conditions:

- The application fee remains nonrefundable.
- The student or intern must submit written notice before the first scheduled class, orientation, internship gathering, or required program activity, whichever occurs first.
- The deposit may be withheld in whole or in part if LSOM has already incurred nonrecoverable costs specifically connected to the student's or intern's enrollment, materials, required resources, background review, event registration, or program preparation.
- Any nonrefundable amount will be communicated in writing when possible.

A student or intern who does not submit written notice before the first required program activity may be subject to the standard withdrawal and refund schedule described below.

PROGRAM FEE REFUNDS

General Refund Schedule

Except as otherwise stated in this policy or required by applicable law, program-fee refunds will be calculated based on the date LSOM receives the student's or intern's written notice of withdrawal.

For semester-based programs, the refund percentage is based on the percentage of the applicable semester that has been completed.

For the LifeSong Internship Program, the refund percentage is based on the percentage of the applicable internship program year that has been completed.

Date of Withdrawal	Refund of Program Fees Paid
Before the first scheduled program activity	100%, less nonrefundable application fee and any nonrecoverable costs
After the program begins but before 10% of the program period is completed	90%
After 10% but before 25% of the program period is completed	75%
After 25% but before 50% of the program period is completed	50%
After 50% of the program period is completed	No refund

For purposes of this schedule, the first scheduled program activity may include orientation, the first class meeting, the first Leadership Night, a required internship gathering, a required practicum activity, or another required program event identified in official LSOM materials.

Effective Date of Withdrawal

The effective date of withdrawal is the date LSOM receives written notice from the student or intern.

A student or intern who stops attending class, internship gatherings, practicum, ministry placement, or other required activities without submitting written notice will not automatically receive a refund.

LSOM may attempt to contact a student or intern who becomes inactive or stops participating. However, it remains the responsibility of the student or intern to communicate formally and promptly regarding withdrawal.

Withdrawal From an Individual Course

If LSOM permits students to withdraw from an individual course while remaining enrolled in the overall program, any applicable refund will be calculated using the same refund schedule above and based on the course start date, course length, and amount paid for that course.

Students should not assume that withdrawal from one course automatically changes their program fees, monthly payment-plan obligations, practicum expectations, academic standing, or graduation timeline.

Any adjustment will be communicated in writing by LSOM leadership.

Withdrawal From the Two-Year Diploma Program

A student who withdraws from the Two-Year Diploma Program must submit written notice to LSOM leadership.

Any refund will be determined according to:

- The applicable semester program fee.
- The date written notice is received.
- The percentage of the semester completed.
- Nonrefundable application fees.
- Any nonrecoverable technology, materials, book, retreat, event, or resource costs.
- Any outstanding balance owed by the student.

A student who withdraws after the completion of more than 50% of an academic semester is not eligible for a refund of the applicable semester program fee.

Withdrawal From the LifeSong Internship Program

An intern who withdraws from the LifeSong Internship Program must submit written notice to internship leadership or LSOM leadership.

Any refund will be determined according to:

- The date written notice is received.
- The percentage of the internship year completed.
- Nonrefundable application fees.
- Any nonrecoverable costs connected to materials, events, retreats, resources, background review, apparel, travel, or other internship activities.
- Any outstanding balance owed by the intern.

An intern who withdraws after the completion of more than 50% of the internship year is not eligible for a refund of the applicable annual program fee.

PAYMENT PLANS AND OUTSTANDING BALANCES

Payment Plan Responsibility

Students and interns using a monthly or installment payment plan remain responsible for payments due through the effective date of withdrawal.

A refund, credit, or reduction in remaining payments will be calculated according to this policy after all applicable charges, nonrecoverable expenses, and outstanding balances have been considered.

Students and interns should not stop scheduled payments without first communicating with LSOM leadership.

Failure to make required payments may result in:

- A financial hold.
- Delayed access to MoodleCloud, resources, events, or ministry opportunities.
- Restriction from future registration.
- Delay in transcript processing, completion verification, graduation review, or program recognition.
- Removal from the program when appropriate and after reasonable communication.

LSOM leadership may consider adjusted payment plans or scholarship review when a student or intern communicates financial hardship promptly and in good faith.

MATERIALS, TECHNOLOGY, AND RESOURCE FEES

Technology and Materials Fees

Technology fees, materials fees, digital platform fees, printed materials fees, and similar charges may be refundable only if the student or intern withdraws before the applicable resource, license, access, material, or service has been purchased, activated, distributed, or made available.

Once a digital platform, software license, digital resource, textbook package, printed material, study resource, or other item has been purchased, activated, issued, or made available, the associated cost is generally nonrefundable.

This may include:

- MoodleCloud-related access or support costs.
- Logos Bible Study software, subscriptions, or digital resources.
- Course materials.
- Printed manuals.
- Workbooks.
- Digital downloads.
- Background checks.
- Required screening or administrative processing.
- Apparel, merchandise, or name badges.
- Ministry resources purchased specifically for the student or intern.

RETREATS, EVENTS, INTENSIVES, AND SPECIAL ACTIVITIES

Event and Retreat Fees

Fees for retreats, conferences, special events, leadership intensives, ministry experiences, travel, lodging, meals, registrations, or other special activities may be refundable only to the extent that LSOM is able to recover the related costs.

A student or intern who withdraws from an event after reservations, registrations, tickets, lodging, transportation, meals, or materials have been purchased may be responsible for all nonrecoverable expenses.

When possible, LSOM will communicate event-specific refund deadlines before registration or payment.

PROGRAM OR COURSE CANCELLATION

Cancellation by LSOM

LifeSong School of Ministry reserves the right to cancel, postpone, combine, modify, reschedule, or discontinue a course, program, event, internship gathering, practicum experience, or other activity when necessary.

Reasons may include:

- Insufficient enrollment.
- Facility limitations.
- Instructor availability.
- Ministry scheduling needs.
- Safety concerns.
- Legal or regulatory considerations.
- Emergency conditions.

- Church-wide ministry needs.
- Other circumstances affecting the ability to provide the planned activity.

When LSOM cancels a course, program, or event before it begins, students or interns will normally receive a full refund of program fees paid for the cancelled activity, excluding any nonrecoverable expenses already incurred with the participant's written knowledge or agreement.

LSOM may also offer a credit toward a future course, program, event, or approved ministry formation opportunity when appropriate.

Program Changes

LSOM may make reasonable adjustments to course schedules, instructors, ministry placements, class formats, learning platforms, program activities, event dates, or other program elements.

Reasonable changes do not automatically create a right to a refund when the essential purpose of the program remains available.

LSOM will make reasonable efforts to communicate significant changes promptly.

REFUND PROCESSING

Refund Processing Timeline

Approved refunds will normally be processed within thirty calendar days after LSOM receives written notice of withdrawal and determines the final refund amount.

The final amount may be delayed when LSOM must confirm:

- Attendance or participation records.
- The date of withdrawal.
- Payment-plan history.
- Outstanding balances.

- Nonrecoverable program expenses.
- Materials or resources already issued.
- Event, retreat, travel, or lodging commitments.
- Scholarship assistance received.

Refunds will normally be issued through the original payment method when practical, or through another method approved by LifeSong Church financial procedures.

APPEALS OR QUESTIONS

Questions Regarding Fees or Refunds

Students and interns who have questions about fees, payment plans, refunds, withdrawal, or financial hardship should contact LSOM leadership as early as possible.

Questions should be submitted in writing whenever practical so that LSOM can provide clear and documented guidance.

Refund Appeals

A student or intern may request review of a refund decision when they believe there has been a calculation error, an administrative error, or an extraordinary circumstance that warrants additional consideration.

A written appeal should normally be submitted within ten calendar days after the refund decision is communicated.

The appeal should include:

- The student's or intern's name.
- The program or course involved.
- The date of withdrawal.
- The refund decision being appealed.

- A clear explanation of the concern.
- Any supporting documentation.

LSOM leadership will review the appeal and communicate a final decision in writing.

Scholarships and Financial Assistance

LSOM may offer scholarships, discounts, sponsorships, or financial assistance if approved by LifeSong Church leadership and if funds are available.

Financial assistance may be based on:

- Financial need.
- Ministry calling.
- Leadership potential.
- Faithful participation in LifeSong Church.
- Academic progress.
- Character and teachability.
- Availability of scholarship funds.
- Donor restrictions, if applicable.

Scholarships or discounts are not guaranteed.

All scholarships, discounts, or financial assistance awards must be approved and documented by LSOM or LifeSong Church leadership.

Donations and Sponsorships

Individuals or ministry partners may desire to support LSOM students or programs through donations or sponsorships.

All donations and sponsorships must be handled through LifeSong Church financial procedures.

Donations may be designated for:

- General LSOM support.
- Scholarship funds.
- Program development.
- Student sponsorships, if approved.
- Resource or technology needs.
- Other approved ministry education purposes.

Donor-restricted gifts must be approved and administered by LifeSong Church.

Students should not make private financial arrangements with donors, sponsors, faculty, or ministry leaders outside approved LifeSong Church procedures.

Financial Holds

When legally permissible and consistent with LSOM policy, a financial hold may be placed on a student account due to unpaid balances.

A financial hold may affect:

- Course registration.
- Continued enrollment.
- Transcript release.
- Certificate or diploma release.
- Graduation participation.
- Enrollment in future courses.

Financial holds shall be applied according to published policy and handled with both integrity and pastoral care.

Financial Aid, VA Benefits, and External Funding

LifeSong School of Ministry does not currently participate in federal student aid, state financial aid, VA education benefits, government education loan programs, or international student funding programs unless otherwise stated in official LSOM materials.

Students should not assume that LSOM costs are eligible for:

- Federal financial aid.
- State financial aid.
- VA education benefits.
- GI Bill benefits.
- Student loans.
- International student financial certification.
- Third-party educational reimbursement.

If LSOM later receives approval for any external funding, benefit program, or financial aid pathway, that information will be communicated through official LSOM materials.

Until such approval is formally granted, LSOM shall not advertise, imply, or promise such eligibility.

Student Financial Responsibility

Students are responsible for understanding and fulfilling all financial obligations associated with their enrollment.

Students are responsible for:

- Reviewing tuition and fee information before enrollment.
- Understanding payment deadlines.
- Reading the refund policy.
- Purchasing required books and resources.
- Maintaining required technology access.

- Communicating promptly regarding financial questions or concerns.
- Completing financial agreements, if applicable.
- Resolving outstanding balances.
- Keeping copies of payment receipts or financial agreements.

Enrollment in LSOM indicates the student's agreement to follow the published financial policies applicable to the program.

Public Representation of Tuition and Fees

LSOM is committed to honest and transparent communication regarding tuition, fees, scholarships, credentials, and institutional status.

LSOM shall not use financial language or program descriptions that mislead students regarding:

- Accreditation.
- State approval.
- Transferability.
- Degree equivalency.
- Employment outcomes.
- Ordination outcomes.
- VA benefit eligibility.
- International student eligibility.
- Federal or state financial aid eligibility.
- Future partnerships.

Projected future goals shall be communicated only as goals and not as current approvals or guarantees.

BPPE approval, BPPE exemption verification, accreditation, VA benefit eligibility, international student authorization, and academic partnerships are separate matters and should not be represented as the same thing. BPPE's own materials distinguish exemption verification from

approval to operate, and California law limits religious-exempt instruction and credentials to the beliefs and practices of the religious organization.

Changes to Tuition and Fees

Tuition, fees, required materials, technology requirements, and resource costs may change from year to year.

Changes may be based on:

- Program development.
- Faculty costs.
- Technology costs.
- Required resources.
- Legal or regulatory requirements.
- Partnership requirements.
- Student support needs.
- LifeSong Church financial stewardship.
- Ministry or facility needs.

LSOM shall communicate approved tuition and fee changes through official channels before the applicable enrollment period whenever possible.

Summary

LifeSong School of Ministry desires to make ministry education accessible while operating with financial integrity, transparency, and legal responsibility.

During the initial launch phase, LSOM will continue to clarify its legal and regulatory status before charging tuition or mandatory academic program fees.

Students will be informed of all approved tuition, fees, required materials, and payment expectations before enrollment.

LSOM is committed to stewarding financial matters in a way that honors God, protects students, supports LifeSong Church, and strengthens the mission of developing Spirit-filled, Word-grounded disciples and leaders.

ACADEMIC CALENDAR

2026–2027 Academic Year

Overview

LifeSong School of Ministry operates on an academic calendar designed to support biblical instruction, spiritual formation, supervised ministry practicum, leadership development, and active participation in the life of LifeSong Church.

The 2026–2027 academic year is the initial launch year of LifeSong School of Ministry. The calendar is structured around two academic semesters, with accelerated Session A and Session B courses, full-semester ministry practicum, and scheduled breaks that allow students to remain connected to the ministry life of LifeSong Church.

LSOM is a ministry of LifeSong Church. Therefore, dates may be adjusted when necessary because of church-wide ministry events, faculty availability, facility needs, ministry opportunities, safety concerns, legal or regulatory considerations, or other operational needs.

Students are responsible for reviewing the Academic Calendar, course syllabi, MoodleCloud course pages, and official LSOM communications for the most current schedule information.

ADMISSIONS AND ENROLLMENT DATES

Fall 2026 Enrollment

Important Date	Date
Applications Open	July 1, 2026
Prospective Student Interviews	August 17–21, 2026

Acceptance Deposit Due	August 31, 2026
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Student Orientation	September 1, 2026
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Spring 2027 Enrollment

Important Date	Date
Prospective Student Interviews	January 11–15, 2027
Acceptance/Semester Deposit Due	January 18, 2027
Spring Semester Begins	January 19, 2027

Application, interview, acceptance, payment, and enrollment requirements will be communicated through official LSOM materials.

FALL SEMESTER 2026

Fall Semester Dates

Important Date	Date
Student Orientation	Tuesday, September 1, 2026

Fall Semester Begins Tuesday, September 1, 2026

Fall Session A September 1–October 23, 2026

Fall Session B October 26–December 18, 2026

Thanksgiving Break November 23–29, 2026

Fall Semester Ends Friday, December 18, 2026

Student Orientation

Student Orientation will be held on Tuesday, September 1, 2026.

Orientation is designed to help students prepare for the LSOM journey and may include:

- Welcome and program overview.
- Introduction to LifeSong School of Ministry.
- Student Handbook and Academic Catalog review.
- MoodleCloud setup and course access.
- Logos Bible Study setup and orientation.
- Program-fee and payment-plan information.
- Ministry practicum orientation.
- Student expectations, communication, and conduct standards.
- Prayer, worship, and consecration for the academic year.

Students are expected to attend orientation unless an exception is approved by LSOM leadership.

Fall Session A

Dates: Tuesday, September 1–Friday, October 23, 2026

Fall Session A is the first accelerated portion of the Fall Semester.

Courses in this session may include face-to-face instruction, MoodleCloud engagement, assigned readings, discussion forums, quizzes, examinations, written assignments, reflection assignments, ministry application, and other required learning activities.

The initial Fall Session A course sequence includes:

Course	Primary Meeting Night	Course Dates
LSOM 101 — The LifeSong Way: Culture, Identity, and Spiritual Formation	Thursday evenings	September 3–October 15, 2026
BIB 101 — Biblical Interpretation and Study Methods	Tuesday evenings	September 8–October 23, 2026
PRA 190 — Supervised Ministry Practicum I	Ongoing ministry placement	September 1–December 18, 2026

LSOM 101 includes a final worship, prayer, communion, reflection, and consecration gathering on Thursday, October 15, 2026.

Fall Session B

Dates: Monday, October 26–Friday, December 18, 2026

Fall Session B is the second accelerated portion of the Fall Semester.

The initial Fall Session B course sequence includes:

Course	Primary Meeting Night	Course Dates
BIB 111 — Old Testament Survey	Tuesday evenings	October 27–December 15, 2026
MIN 101 — Spiritual Formation and Christian Practices	Thursday evenings	October 29–December 17, 2026
PRA 190 — Supervised Ministry Practicum I	Ongoing ministry placement	September 1–December 18, 2026

Thanksgiving Break occurs during Fall Session B. Students should review individual course syllabi and MoodleCloud announcements for any adjusted assignment deadlines, class expectations, practicum requirements, or ministry opportunities.

Thanksgiving Break

Dates: Monday, November 23–Sunday, November 29, 2026

No regularly scheduled LSOM class meetings will be held during Thanksgiving Break unless otherwise announced.

Students may still be encouraged to participate in approved LifeSong Church ministry opportunities, complete previously assigned work, or communicate with practicum supervisors as appropriate.

Fall Semester Completion

The Fall Semester concludes on Friday, December 18, 2026.

Students are expected to complete all required fall coursework, ministry practicum documentation, service logs, reflections, evaluations, and other assigned requirements by the deadlines published in course syllabi, MoodleCloud, or official LSOM communication.

Faculty grade-submission deadlines and final practicum-review procedures will be communicated directly to faculty and ministry supervisors.

WINTER BREAK

Winter Break Dates

Saturday, December 19, 2026–Monday, January 18, 2027

Winter Break is the scheduled academic break between the Fall and Spring Semesters.

During Winter Break, students are encouraged to rest, participate in LifeSong Church holiday ministry as appropriate, complete any approved outstanding work, remain engaged in personal spiritual formation, and prepare for the Spring Semester.

Students should not assume that incomplete assignments may be completed during Winter Break unless specific approval has been granted by the instructor and LSOM leadership.

SPRING SEMESTER 2027

Spring Semester Dates

Important Date	Date
Spring Semester Begins	Tuesday, January 19, 2027
Spring Session A	January 19–March 12, 2027
Spring Session B	March 15–May 14, 2027
Easter Sunday	Sunday, March 28, 2027
Easter Break	March 29–April 4, 2027
Spring Semester Ends	Friday, May 14, 2027

Spring Session A

Dates: Tuesday, January 19–Friday, March 12, 2027

Spring Session A is the first accelerated portion of the Spring Semester.

The initial Spring Session A course sequence includes:

Course	Primary Meeting Night	Course Dates
BIB 112 — New Testament Survey	Tuesday evenings	January 19–March 9, 2027
THE 101 — Christian Doctrine I	Thursday evenings	January 21–March 11, 2027
PRA 191 — Supervised Ministry Practicum II	Ongoing ministry placement	January 19–May 14, 2027

Students should expect regular face-to-face instruction, MoodleCloud participation, assigned readings, written assignments, discussion forums, quizzes or examinations, ministry reflection, and other required course activities.

Spring Session B

Dates: Monday, March 15–Friday, May 14, 2027

Spring Session B is the second accelerated portion of the Spring Semester.

The initial Spring Session B course sequence includes:

Course	Primary Meeting Night	Course Dates
HIS 101 — Church History and Pentecostal-Charismatic Movements	Tuesday evenings	March 16–May 11, 2027
MIN 120 — Evangelism, Discipleship, and Small Groups	Thursday evenings	March 18–May 13, 2027

Easter Break occurs during Spring Session B. Students should review individual course syllabi, MoodleCloud announcements, and practicum communication for any adjusted deadlines or ministry expectations.

Easter Break

Dates: Monday, March 29–Sunday, April 4, 2027

No regularly scheduled LSOM class meetings will be held during Easter Break unless otherwise announced.

Students may be encouraged to participate in LifeSong Church Easter ministry opportunities, church-wide services, approved outreach activities, or other designated ministry responsibilities.

Spring Semester Completion

The Spring Semester concludes on Friday, May 14, 2027.

Students are expected to complete all required spring coursework, ministry practicum documentation, service logs, reflections, evaluations, and other assigned requirements by the deadlines published in course syllabi, MoodleCloud, or official LSOM communication.

MINISTRY PRACTICUM SCHEDULE

Overview

Ministry practicum is an essential component of the LifeSong School of Ministry experience.

Practicum gives students an opportunity to apply biblical learning, spiritual formation, leadership development, and ministry preparation through supervised service in the life of LifeSong Church.

Practicum Course**Semester Dates**

PRA 190 — Supervised Ministry Practicum I September 1–December 18, 2026

PRA 191 — Supervised Ministry Practicum II January 19–May 14, 2027

Students enrolled in practicum are expected to participate in approved ministry service, mentor or supervisor meetings, practicum reflections, service logs, ministry evaluations, and other requirements identified in the applicable practicum syllabus or handbook.

Approved ministry placements may include:

- Weekend services.
- LifeKids.
- Youth Ministry.
- Young Adults Ministry.
- Worship Ministry.
- Production.
- First Impressions.
- Small Groups.
- Prayer Ministry.
- Outreach and Missions.
- Pastoral Care.
- Communications.
- Special Events.
- Other approved LifeSong ministry areas.

Students are responsible for coordinating ministry schedules with their assigned supervisor or ministry mentor.

YEAR-END COMPLETION AND RECOGNITION

Completion Review Window

Monday, May 17–Friday, May 28, 2027

Following the Spring Semester, LSOM leadership may conduct academic, practicum, and completion reviews for students who are completing program, certificate, internship, practicum, or year-end requirements.

Review may include:

- Completion of required coursework.
 - Grade verification.
 - Practicum completion.
 - Submission of required logs, reflections, evaluations, or portfolios.
 - Academic and conduct standing.
 - Financial clearance, when applicable.
 - Verification of graduation or program-completion requirements.
-

Recognition or Commissioning Service

A potential LSOM recognition, commissioning, or completion service may be scheduled by LifeSong Church leadership.

The date, format, participation expectations, and eligibility requirements will be communicated through official LSOM communication.

Participation in a recognition or commissioning service does not automatically indicate ordination, employment, staff placement, ministry appointment, academic transferability, or any future leadership role.

OPTIONAL SUMMER TERM 2027

LifeSong School of Ministry may offer optional summer courses, intensives, leadership labs, ministry practicums, or special training opportunities.

A possible Summer Term window is:

Monday, June 7–Friday, July 30, 2027

Summer offerings may vary according to student interest, faculty availability, ministry needs, legal or regulatory considerations, and LifeSong Church calendar priorities.

Summer courses, intensives, or ministry opportunities are not guaranteed unless officially published by LSOM.

WEEKLY CLASS SCHEDULE

LSOM is designed primarily as a face-to-face ministry school supported by MoodleCloud.

During the 2026–2027 academic year, regular accelerated-course meetings are scheduled on:

Day	Typical Course Use
Tuesday evenings	Biblical Studies and related academic courses
Thursday evenings	LSOM formation, theology, ministry, and leadership courses

Throughout the semester

Ministry Practicum, approved ministry placements, mentor meetings, and related requirements

Courses may also include:

- MoodleCloud assignments.
- Online discussion forums.
- Assigned readings.
- Ministry reflections.
- Quizzes or examinations.
- Practicum assignments.
- Occasional intensives.
- Ministry labs.
- Leadership gatherings.
- Church-wide ministry events.

The final weekly schedule, course meeting times, classroom locations, and course-specific requirements will be published in each course syllabus and MoodleCloud course page.

CALENDAR CHANGES

LifeSong School of Ministry reserves the right to modify the academic calendar when necessary.

Reasons for calendar changes may include:

- LifeSong Church ministry-calendar changes.
- Faculty availability.
- Facility needs.
- Legal or regulatory considerations.

- Weather, safety, or emergency concerns.
- Ministry opportunities.
- Course enrollment levels.
- Operational needs.

Any significant calendar changes will be communicated through official LSOM channels, including email, MoodleCloud, printed materials, or direct communication from LSOM leadership.

SUMMARY

The 2026–2027 academic year marks the launch of LifeSong School of Ministry.

This calendar is designed to provide a clear pathway for biblical instruction, spiritual formation, supervised ministry practicum, leadership development, and participation in the life of LifeSong Church.

Students are encouraged to approach the year prayerfully, faithfully, and expectantly as they pursue:

Deeper Passion — a heart fully turned toward God.

Deeper Presence — a life centered on the presence of God.

Deeper Purpose — a life fully engaged in God’s mission.

ACADEMIC POLICIES

Purpose of Academic Policies

LifeSong School of Ministry is committed to providing an academic environment that is biblically faithful, spiritually formative, organized, fair, and consistent.

The academic policies in this section are designed to help students understand expectations related to enrollment, attendance, coursework, grading, academic integrity, course completion, withdrawal, academic standing, and graduation progress.

Because LSOM is a ministry formation school, academic policies are intended to support both learning and spiritual growth. Students are expected to approach their studies with diligence, humility, integrity, and a desire to be formed by God through the process.

Academic Year

LifeSong School of Ministry operates according to the academic calendar published in this catalog and through official LSOM communication channels.

The academic year may include:

- Fall Semester
- Spring Semester
- Optional Summer Term or Intensives
- Ministry Practicum periods
- Orientation
- Registration periods
- Breaks and holidays
- Completion or graduation review periods

LSOM reserves the right to modify the academic calendar when necessary due to ministry needs, faculty availability, facility needs, legal or regulatory considerations, emergency circumstances, or other operational needs.

Students are responsible for reviewing the academic calendar and remaining aware of important dates and deadlines.

Course Delivery Formats

LSOM may offer courses in various formats, including:

- Face-to-face courses
- Hybrid courses
- Online-supported courses
- Eight-week courses
- Intensive courses
- Ministry practicum courses

LSOM is primarily designed as a face-to-face ministry school supported by MoodleCloud or another approved learning platform.

Even when a course meets in person, students may be required to complete online discussion forums, submit assignments digitally, access course materials through MoodleCloud, participate in ministry reflections, or complete other online learning activities.

Course Registration

Students must register for courses according to LSOM procedures and deadlines.

Registration may include:

- Course selection
- Confirmation of enrollment status
- Tuition or fee arrangements, if applicable
- MoodleCloud access
- Required materials confirmation
- Ministry practicum placement, if applicable

Students are responsible for ensuring that they are registered for the correct courses required for their program.

LSOM leadership or administrative staff may assist students with academic planning, but students remain responsible for completing all published program requirements.

Course Load

The standard course load may vary by program.

For diploma or certificate programs, students may be enrolled in a sequence of courses designed to support timely completion of the program.

Course load may include:

- Classroom instruction
- Assigned reading
- Written assignments
- MoodleCloud discussions
- Exams or quizzes
- Ministry practicum hours
- Reflection assignments
- Capstone or portfolio work

Students should carefully consider their work, family, ministry, and personal responsibilities before committing to a full course load.

Students who are unable to complete the standard course load may request part-time enrollment if approved by LSOM leadership.

Units and Student Workload

LSOM may assign units or semester-equivalent units to courses for purposes of internal academic structure, student workload, program completion, and transcript records.

Unless otherwise stated, one LSOM semester-equivalent unit normally represents approximately 45 hours of total student work.

Total student work may include:

- Class attendance
- Online participation
- Required reading
- Study
- Written assignments
- Discussion forums
- Exams or quizzes
- Ministry service
- Practicum reflection
- Capstone or portfolio work

A standard 3-unit course normally represents approximately 135 hours of total student work.

LSOM units are not automatically equivalent to accredited college credit unless accepted by another institution through formal review, transfer evaluation, or written articulation agreement.

Attendance Policy

Attendance is an essential part of the LSOM experience.

Because LSOM is a formation-based school, students are expected to attend class regularly, participate actively, and engage fully in the learning community.

Students are expected to:

- Attend scheduled class sessions
- Arrive on time
- Participate in class discussion and activities
- Complete MoodleCloud requirements
- Communicate with instructors regarding absences
- Complete any required make-up work
- Fulfill practicum attendance or ministry service expectations

Specific attendance requirements may vary by course and will be listed in the course syllabus.

Excessive absences may affect course grades, course completion, practicum completion, academic standing, or graduation eligibility.

Tardiness and Early Departure

Students are expected to arrive on time and remain for the full class session.

Repeated tardiness or early departure may be counted as an absence or may affect participation grades, depending on course policy.

Students should communicate with the instructor if unavoidable circumstances affect their ability to attend the full class session.

Participation

Participation is an important part of student formation and learning.

Participation may include:

- Classroom discussion
- Group activities
- Prayer and worship participation
- MoodleCloud forums
- Peer feedback
- Ministry labs
- Practicum engagement
- Reflection assignments
- Leadership exercises

Students are expected to participate with humility, respect, teachability, and spiritual maturity.

Disruptive, disrespectful, divisive, or disengaged behavior may affect participation grades, ministry placement, or student standing.

MoodleCloud Participation

LSOM may use MoodleCloud or another approved learning platform for course materials, discussions, assignments, announcements, and grades.

Students are responsible for:

- Logging in regularly
- Reviewing course announcements
- Downloading or reading course materials
- Participating in required discussion forums
- Submitting assignments by deadlines
- Checking feedback from instructors
- Communicating promptly about technical issues

Failure to check MoodleCloud or email does not excuse missed assignments, deadlines, or course requirements.

Required Materials

Students are responsible for obtaining all required books, digital resources, Bible study software, course packets, or other materials listed in the course syllabus or official LSOM communication.

Some courses may require or recommend Logos Bible Study software or other approved Bible study tools.

Students should obtain required materials by the beginning of the course unless the instructor provides another deadline.

Assignment Submission

Assignments must be submitted according to the instructions and deadlines provided in the course syllabus or MoodleCloud course shell.

Students are responsible for:

- Understanding assignment requirements
- Submitting work on time
- Using approved file formats
- Confirming successful submission
- Keeping backup copies of all work
- Communicating promptly regarding technical issues

Assignments submitted incorrectly, late, or through an unapproved method may be subject to grade reduction or may not be accepted, depending on course policy.

Late Work

Late work policies may vary by course and shall be stated in the syllabus.

Unless otherwise stated by the instructor, students should request approval before submitting work late.

Late work may result in:

- Grade reduction
- Loss of participation credit
- Required make-up assignment
- Incomplete course status
- Failure of the assignment
- Failure of the course, in serious cases

LSOM encourages students to communicate early when unexpected circumstances affect assignment completion.

Make-Up Work

Make-up work may be allowed at the discretion of the instructor and according to course policy.

Make-up work may be required for:

- Absences
- Missed quizzes or exams
- Missed ministry labs
- Missed presentations
- Missed practicum deadlines
- Approved late assignments

Students are responsible for contacting the instructor promptly regarding missed work.

Grading Policy

Grades are intended to evaluate student achievement of course requirements and learning outcomes.

Grades may be based on:

- Attendance
- Participation
- Reading assignments
- Written assignments
- Quizzes or exams
- MoodleCloud discussion
- Oral presentations
- Sermons or teachings
- Ministry reflections
- Practicum evaluations
- Capstone projects
- Final assignments

Each course syllabus will identify the grading structure and expectations for that course.

Faculty are responsible for grading fairly and consistently according to the syllabus.

Grading Scale

Unless otherwise stated in the course syllabus, LSOM may use the following grading scale:

A = 90–100

Excellent work demonstrating strong understanding, thoughtful engagement, and faithful completion of course requirements.

B = 80–89

Good work demonstrating clear understanding and consistent completion of course requirements.

C = 70–79

Satisfactory work demonstrating basic understanding and acceptable completion of course requirements.

D = 60–69

Below-standard work demonstrating limited understanding or incomplete engagement with course requirements.

F = Below 60

Failure to meet minimum course requirements.

LSOM may adjust grading scales for specific courses, practica, capstone projects, or future programs when appropriate.

Pass/Fail Courses

Some courses, ministry practica, intensives, workshops, or formation requirements may be graded on a pass/fail basis.

Pass/fail requirements may include:

- Attendance
- Participation
- Completion of assignments
- Ministry service
- Mentor evaluation
- Reflection assignments
- Demonstration of required competency

Pass/fail grading shall be explained in the syllabus or course materials.

Incomplete Grades

An incomplete grade may be granted when a student is unable to complete course requirements due to circumstances approved by the instructor and LSOM leadership.

An incomplete is not automatic and must be approved.

Reasons for an incomplete may include:

- Serious illness
- Family emergency
- Ministry emergency
- Significant personal hardship
- Other approved circumstances

Students receiving an incomplete must complete outstanding work by the deadline established by the instructor and LSOM leadership.

Failure to complete the work by the deadline may result in a final grade based on completed work or a failing grade.

Grade Changes

Once submitted, grades become part of the student's academic record.

Grade changes may be made only for appropriate documented reasons, such as:

- Calculation error
- Clerical error
- Approved incomplete completion
- Approved academic appeal
- Other documented academic reason

Grade changes must be approved by appropriate academic leadership.

Academic Integrity

Students are expected to complete all academic work with honesty and integrity.

Academic dishonesty is inconsistent with Christian character and the mission of LSOM.

Academic dishonesty may include:

- Plagiarism
- Cheating
- Unauthorized collaboration
- Fabricating information
- Misrepresenting sources
- Submitting work completed by another person
- Reusing prior work without permission
- Misusing artificial intelligence tools
- Misrepresenting ministry practicum hours or participation

Violations of academic integrity may result in grade reduction, assignment failure, course failure, academic warning, probation, dismissal, or other action determined by LSOM leadership.

Plagiarism

Plagiarism occurs when a student presents someone else's words, ideas, structure, research, or creative work as their own without proper acknowledgment.

Students must properly cite sources when using:

- Books
- Articles
- Websites
- Sermons
- Lectures
- Classmates' work
- AI-generated content
- Bible study software resources
- Online study materials

When in doubt, students should cite the source or ask the instructor for guidance.

Use of Artificial Intelligence Tools

Artificial intelligence tools may be used only in ways permitted by the instructor, syllabus, and LSOM policy.

Unless otherwise permitted, students should not use AI tools to generate assignments, discussion posts, reflection papers, sermons, research papers, or other academic work submitted as their own.

If AI tools are allowed for brainstorming, editing, formatting, outlining, or research support, students may be required to disclose how the tool was used.

Misuse of AI tools may be treated as an academic integrity violation.

Course Add, Drop, and Withdrawal

LSOM shall establish deadlines for adding, dropping, or withdrawing from courses.

Students may add or drop courses only according to published procedures and deadlines.

A student who withdraws from a course after the drop deadline may receive a withdrawal notation, failing grade, or other designation according to LSOM policy.

Withdrawal may affect:

- Academic progress
- Graduation timeline
- Ministry practicum requirements
- Tuition or fee obligations
- Financial aid or scholarship status, if applicable
- Enrollment status

Students should consult LSOM leadership before withdrawing from a course.

Leave of Absence

Students may request a leave of absence when circumstances prevent continued participation for a season.

Reasons may include:

- Health concerns
- Family emergency
- Employment changes
- Ministry demands

- Financial hardship
- Personal circumstances

A leave of absence must be approved by LSOM leadership and documented in the student's record.

Students returning from leave may be required to meet with LSOM leadership before re-enrollment.

Academic Standing

Students are expected to maintain satisfactory academic progress throughout their program.

Satisfactory academic progress may include:

- Completing required courses
- Maintaining acceptable grades
- Meeting attendance expectations
- Completing assignments
- Participating in MoodleCloud
- Fulfilling practicum requirements
- Maintaining academic integrity
- Demonstrating teachability and engagement

Students who fail to maintain satisfactory progress may be placed on academic warning, academic probation, or dismissed from the program.

Academic Warning

A student may receive an academic warning when there is concern regarding attendance, grades, assignment completion, participation, or program progress.

An academic warning is intended to alert the student to the concern and provide an opportunity for correction.

The student may be required to meet with LSOM leadership or the instructor to develop a plan for improvement.

Academic Probation

A student may be placed on academic probation when academic concerns are serious or ongoing.

Reasons for academic probation may include:

- Failing grades
- Repeated absences
- Failure to complete assignments
- Poor participation
- Academic integrity concerns
- Failure to make satisfactory program progress
- Failure to complete practicum requirements

Probation may include specific conditions that must be met for continued enrollment.

Failure to meet probation requirements may result in suspension or dismissal.

Academic Dismissal

LSOM may dismiss a student from a course or program when the student fails to meet academic, attendance, conduct, formation, or ministry requirements.

Reasons for dismissal may include:

- Failure to maintain academic progress
- Repeated course failure
- Serious academic integrity violation
- Excessive absences
- Failure to complete practicum requirements
- Unresolved conduct concerns
- Failure to comply with LSOM policies
- Failure to meet conditions of probation

Dismissal decisions shall be handled according to LSOM policy and may be subject to appeal where applicable.

Repeating a Course

Students who fail a required course or do not meet minimum course requirements may be required to repeat the course.

Course repeats may affect:

- Program completion timeline
- Tuition or fees, if applicable
- Graduation eligibility
- Practicum progression
- Academic standing

LSOM leadership shall determine whether and when a course may be repeated.

Course Substitutions and Waivers

Course substitutions or waivers may be granted only with approval from LSOM academic leadership.

Substitutions or waivers may be considered when a student has completed equivalent coursework, prior ministry training, or another approved learning experience.

Approval is not automatic.

Any substitution or waiver must be documented in the student's academic record.

Transfer and Prior Learning

LSOM may consider prior coursework, ministry training, discipleship programs, or ministry experience when evaluating a student's program pathway.

Because LSOM is not currently accredited and does not currently award accredited college credit, all transfer or prior learning decisions are internal to LSOM unless a formal written agreement exists.

LSOM does not guarantee that coursework completed at LSOM will transfer to another institution.

Transferability is determined solely by the receiving institution unless a formal written articulation agreement exists.

Ministry Practicum Requirements

Some LSOM programs include supervised ministry practicum.

Students enrolled in practicum are expected to:

- Serve in an approved ministry environment
- Follow the direction of ministry mentors or supervisors
- Complete required ministry hours
- Submit reflection assignments
- Participate in mentor feedback
- Complete practicum evaluations
- Follow all ministry conduct and safety policies
- Demonstrate faithfulness, humility, and teachability

Failure to complete practicum requirements may delay program completion or graduation.

Participation in the LifeSong Internship Program is distinct from LSOM academic practicum, although approved internship service may satisfy practicum requirements with prior approval.

Capstone or Final Project Requirements

Some programs may require a capstone project, final portfolio, ministry presentation, sermon, teaching demonstration, or integrative final assignment.

Capstone requirements are designed to help students demonstrate integrated growth in:

- Biblical understanding
- Theological reflection
- Spiritual formation
- Ministry practice
- Leadership development
- LifeSong culture
- Mission and multiplication

Specific capstone requirements will be published in the applicable syllabus or program materials.

Graduation Requirements

Students must complete all published requirements for their program before graduation.

Graduation requirements may include:

- Completion of all required courses
- Completion of required units
- Satisfactory grades
- Completion of ministry practicum
- Completion of capstone or final project, if required
- Fulfillment of attendance expectations
- Compliance with student conduct standards
- Financial clearance, if applicable
- Approval by LSOM leadership

Graduation from LSOM does not automatically guarantee ordination, employment, staff placement, ministry appointment, or transfer of coursework to another institution.

Academic Appeals

Students may appeal certain academic decisions according to LSOM's complaints, appeals, and grievances policy.

Academic appeals may involve:

- Final course grades
- Course completion decisions
- Academic probation
- Academic dismissal
- Graduation eligibility
- Academic integrity findings
- Course substitution decisions

Appeals must be submitted in writing by the published deadline and must include the reason for the appeal and any supporting documentation.

Student Responsibility

Students are responsible for understanding and following LSOM academic policies.

Students are expected to:

- Read the Academic Catalog
- Review each course syllabus
- Attend class faithfully
- Complete assignments on time
- Participate in MoodleCloud
- Maintain academic integrity
- Communicate with instructors
- Track their own program progress
- Ask questions when clarification is needed
- Respond humbly to feedback and correction

Enrollment in LSOM indicates a student's willingness to participate fully in the academic and spiritual formation process.

Policy Changes

LSOM reserves the right to revise academic policies when necessary.

Policy changes may be made due to:

- Program development
- Legal or regulatory requirements
- Academic improvement
- Faculty or student needs
- Ministry calendar changes
- Partnership requirements
- Institutional growth

Students will be notified of significant policy changes through official LSOM communication channels.

Summary

Academic policies at LifeSong School of Ministry exist to support student growth, academic integrity, spiritual formation, and ministry preparation.

Students are encouraged to approach every course, assignment, discussion, practicum, and evaluation as part of their formation in Christ.

LSOM's goal is not merely that students would complete academic requirements, but that they would grow in the Word of God, the presence of God, Christian character, ministry skill, leadership capacity, and Kingdom purpose.

PROGRAM REQUIREMENTS

Overview

LifeSong School of Ministry offers ministry education programs designed to develop Spirit-filled, Word-grounded disciples and leaders who carry the presence of God, serve the local church, make disciples, and advance the Kingdom of God wherever they are sent.

Programs at LSOM are built around biblical instruction, theological formation, spiritual growth, leadership development, practical ministry training, and supervised ministry experience.

The initial academic program of LifeSong School of Ministry is the:

Diploma in Theology and Ministry Leadership

This program is designed as a two-year ministry formation pathway for students who desire to grow in biblical understanding, theological clarity, spiritual maturity, servant leadership, and practical ministry effectiveness.

The program may also serve as preparation for students who desire to pursue future ministry leadership, ordination consideration, campus leadership, staff ministry, missions, worship ministry, discipleship leadership, or continued academic study through future partnerships or articulation agreements.

Diploma in Theology and Ministry Leadership

Program Purpose

The Diploma in Theology and Ministry Leadership exists to form and equip students for faithful Christian leadership within the local church and beyond.

Students will be trained in Scripture, theology, spiritual formation, ministry practice, leadership, discipleship, pastoral care, evangelism, missions, and the culture of LifeSong Church.

The program is designed to help students grow in:

Deeper Passion

A heart fully turned toward God.

Deeper Presence

A life centered on the presence of God.

Deeper Purpose

A life fully engaged in God's mission.

This program is not merely academic. It is formational. Students are expected to participate fully in classes, assignments, prayer, worship, ministry practicum, leadership development, and personal growth.

Program Length

The Diploma in Theology and Ministry Leadership is designed as a two-year program.

The standard program structure includes:

- Year 1, Fall Semester
- Year 1, Spring Semester
- Year 2, Fall Semester
- Year 2, Spring Semester

The program is normally completed over four academic semesters.

Students who take a reduced course load, take a leave of absence, repeat courses, or delay ministry practicum completion may require additional time to complete the program.

Program Units

The Diploma in Theology and Ministry Leadership is designed as a 60-unit program.

Unless otherwise stated, LSOM uses semester-equivalent units for internal academic structure, workload expectations, program completion, and transcript records.

The program normally includes:

- Biblical Studies courses
- Theology courses
- LifeSong culture and formation courses
- Ministry leadership courses
- Practical ministry courses
- Supervised ministry practicum courses
- Capstone or final integrative requirements

LSOM units are not automatically equivalent to accredited college credit unless accepted by another institution through formal review, transfer evaluation, or written articulation agreement.

Standard Program Structure

The standard two-year program includes the following general structure:

Year 1

Students focus on foundational biblical studies, LifeSong culture, spiritual formation, discipleship, and the mission of the Church.

Year 2

Students focus on theology, Spirit-empowered ministry, pastoral care, leadership, teaching, missions, multiplication, ministry specialization, practicum, and capstone integration.

Recommended Course Sequence

The following course sequence represents the standard pathway for the Diploma in Theology and Ministry Leadership.

Course offerings, titles, sequence, and requirements may be revised as LSOM develops and as approved by school leadership.

Year 1, Semester 1

Foundations of the House and the Word

Course Code	Course Title	Units
LSOM 101	The LifeSong Way: Cultural and Spiritual Formation	3
BIB 101	Biblical Interpretation and Study Methods	3
BIB 111	Old Testament Survey	3
MIN 101	Spiritual Formation and Christian Practices	3
PRA 190	Supervised Ministry Practicum I	3

Total Units: 15

Semester Emphasis

Students begin by understanding the culture, story, vision, and values of LifeSong Church. They are introduced to responsible Bible study, Old Testament foundations, spiritual formation practices, and supervised ministry service.

Year 1, Semester 2

Foundations of the Church and Its Mission

Course Code	Course Title	Units
BIB 112	New Testament Survey	3
THE 101	Christian Doctrine I	3
HIS 101	Church History and Pentecostal-Charismatic Movements	3
MIN 120	Evangelism, Discipleship, and Small Groups	3
PRA 191	Supervised Ministry Practicum II	3

Total Units: 15

Semester Emphasis

Students develop a New Testament foundation, begin systematic theological study, explore church history with attention to Spirit-filled movements, and learn how to participate in evangelism, discipleship, and small group ministry.

Year 2, Semester 1

Spirit-Empowered Pastoral Leadership

Course Code	Course Title	Units
THE 201	Christian Doctrine II	3
THE 220	The Holy Spirit, Spiritual Gifts, and Spirit-Empowered Ministry	3
MIN 210	Pastoral Care, Prayer, Healing, and Deliverance	3
LDR 201	Servant Leadership, Teams, and Church Administration	3
PRA 290	Supervised Ministry Practicum III	3

Total Units: 15

Semester Emphasis

Students continue theological study and develop deeper understanding of the Holy Spirit, spiritual gifts, pastoral care, prayer ministry, healing, deliverance, team leadership, and ministry administration.

Year 2, Semester 2

Teaching, Integrity, and Multiplication

Course Code	Course Title	Units
BIB 220	Preaching and Teaching Scripture	3
ETH 201	Christian Ethics, Character, and Leadership Integrity	3
MIN 230	Missions, Outreach, and Church Multiplication	3
MIN 240	Ministry Specialization Elective	3
PRA 299	Supervised Ministry Practicum IV and Capstone	3

Total Units: 15

Semester Emphasis

Students learn to communicate Scripture, lead with integrity, participate in missions and multiplication, explore a ministry specialization, and demonstrate integrated learning through practicum and capstone requirements.

Total Program Requirements

To complete the Diploma in Theology and Ministry Leadership, students must complete:

Requirement Area	Units
LifeSong Culture and Formation	3
Biblical Studies	12
Theology and Doctrine	9
Church History and Spirit-Filled Movements	3
Ministry Practice and Leadership	15
Ethics and Character	3

Ministry Specialization Elective	3
Supervised Ministry Practicum and Capstone	12
Total Required Units	60

Ministry Practicum Requirement

Supervised ministry practicum is a required part of the Diploma in Theology and Ministry Leadership.

The practicum is designed to help students apply classroom learning in real ministry environments under the guidance of approved ministry mentors or supervisors.

Practicum may include ministry involvement in areas such as:

- Weekend services
- LifeKids
- Joy Club
- Youth ministry
- Young adults ministry
- Worship ministry
- Production
- First impressions
- Small groups
- Prayer ministry
- Pastoral care
- Outreach and missions
- Special events
- Communications
- Ministry administration
- Other approved LifeSong ministry areas

Students enrolled in practicum are expected to complete required ministry service, mentor interaction, reflection assignments, evaluations, and any additional requirements listed in the practicum syllabus or handbook.

Participation in the LifeSong Internship Program is distinct from LSOM ministry practicum. However, approved internship service may satisfy some or all of a student's practicum requirement when approved by LSOM leadership.

Ministry Specialization Elective

Students may complete a ministry specialization elective during the final semester of the two-year program.

The specialization elective allows students to explore a ministry area related to their calling, gifts, or future leadership development.

Initial or future specialization electives may include:

- Pastoral Leadership and Campus Ministry
- Worship and Creative Ministry
- Next Generation and Family Ministry
- Missions and Community Transformation
- Discipleship, Prayer, and Pastoral Care
- Ministry Operations and Communications
- Small Groups and Leadership Development
- Evangelism and Outreach

Elective offerings may vary based on faculty availability, student interest, ministry needs, and LSOM program development.

Not every elective will be offered every year.

Capstone Requirement

The final semester includes a capstone component through **PRA 299 — Supervised Ministry Practicum IV and Capstone**.

The capstone is designed to help students demonstrate integrated learning and growth across the program.

Capstone requirements may include:

- Ministry portfolio
- Written reflection paper
- Ministry project
- Sermon or teaching presentation
- Leadership development plan
- Practicum summary
- Testimony of formation

- Oral presentation before faculty or ministry leaders
- Final interview or review

The capstone should demonstrate growth in biblical understanding, theological reflection, spiritual formation, ministry competency, leadership capacity, and LifeSong culture.

Graduation Requirements

To graduate from the Diploma in Theology and Ministry Leadership program, students must:

- Complete all required courses.
- Complete the required 60 semester-equivalent units.
- Complete all supervised ministry practicum requirements.
- Complete the capstone requirement.
- Maintain satisfactory academic standing.
- Fulfill attendance and participation requirements.
- Complete all required assignments and assessments.
- Demonstrate compliance with academic integrity expectations.
- Remain in good standing regarding student conduct and ministry expectations.
- Complete any required graduation application or graduation review process.
- Fulfill financial obligations, where applicable.
- Receive final graduation approval from LSOM leadership.

Graduation confirms completion of an LSOM academic and ministry formation program. Graduation does not automatically result in ordination, ministry licensing, employment, staff placement, leadership appointment, or transfer of coursework to another institution.

Ordination Candidate Track

Students who desire ordination may apply or be invited to participate in a separate Ordination Candidate Track if they meet applicable requirements.

The Ordination Candidate Track is distinct from graduation.

Completion of the Diploma in Theology and Ministry Leadership may help prepare a student for ordination consideration, but it does not guarantee ordination.

Ordination review may include:

- Statement of calling
- Doctrinal examination
- Ministry evaluation
- Character review
- Leadership assessment
- Background check or ministry clearance
- Pastoral recommendation
- Sermon or teaching evaluation
- Interview with LifeSong Church leadership or an ordination council

Final ordination decisions are made by LifeSong Church leadership according to church doctrine, standards, discernment, and policy.

Internship Program Relationship

The LifeSong Internship Program operates within the broader framework of LifeSong School of Ministry but is distinct from LSOM's academic programs.

The Internship Program is a structured ministry residency designed primarily for young adults ages 18–29 who desire practical ministry experience, leadership development, mentorship, and focused service within a ministry area.

Participation in the LifeSong Internship Program is not required for completion of the Diploma in Theology and Ministry Leadership.

Students who meet the applicable requirements may choose to participate in both the academic program and the Internship Program. With prior approval, internship service may satisfy some or all of a student's ministry practicum requirements.

Course Availability and Sequence Changes

The course sequence listed in this catalog represents the standard pathway for the Diploma in Theology and Ministry Leadership.

LSOM reserves the right to adjust course titles, course numbers, sequence, delivery format, instructors, electives, or requirements when necessary.

Reasons for changes may include:

- Faculty availability
- Student enrollment
- Ministry needs
- LifeSong Church calendar
- Curriculum improvement
- Legal or regulatory considerations
- Partnership or articulation planning
- Operational needs

Students will be notified of significant program changes through official LSOM communication channels.

Future Programs and Concentrations

As LifeSong School of Ministry develops, additional programs, concentrations, certificates, or advanced pathways may be added.

Future areas of study may include:

- Theology and Worship
- Pastoral Leadership and Church Multiplication
- Next Generation and Family Ministry
- Missions and Community Transformation
- Discipleship and Pastoral Care
- Ministry Operations and Communications
- Advanced Leadership Development
- Four-Year Ministry Formation Pathway
- Accredited partnership or degree pathway programs, if established

Future programs shall be offered only after approval by LSOM and LifeSong Church leadership and after appropriate legal, regulatory, financial, and academic review.

Summary

The Diploma in Theology and Ministry Leadership is designed to form students in the Word of God, the presence of God, spiritual maturity, leadership, and practical ministry.

Students who complete the program should be better prepared to serve the local church, disciple others, lead with humility, minister with wisdom, and participate in the mission of God.

LifeSong School of Ministry exists to develop leaders who embody:

Deeper Passion — a heart fully turned toward God.

Deeper Presence — a life centered on the presence of God.

Deeper Purpose — a life fully engaged in God's mission.

GRADUATION REQUIREMENTS

Overview

Graduation from LifeSong School of Ministry represents the successful completion of an approved academic and ministry formation program.

Because LSOM exists to develop Spirit-filled, Word-grounded disciples and leaders, graduation is based on more than completing classes. Students must demonstrate satisfactory progress in academic study, spiritual formation, ministry practicum, character, participation, and program completion requirements.

Graduation is a meaningful milestone in a student's journey of growth, but it does not automatically guarantee ordination, ministry licensing, employment, staff placement, leadership appointment, or transfer of coursework to another institution.

General Graduation Requirements

To graduate from an LSOM program, students must complete all requirements published for their specific program of study.

General graduation requirements may include:

- Completion of all required courses.
- Completion of the required number of LSOM units or semester-equivalent units.
- Completion of all required ministry practicum courses or approved ministry formation requirements.
- Completion of capstone, portfolio, final project, or final presentation requirements, if applicable.
- Satisfactory academic standing.
- Fulfillment of attendance and participation requirements.
- Completion of all required assignments, assessments, and MoodleCloud activities.
- Compliance with academic integrity expectations.
- Compliance with student conduct and ministry conduct standards.

- Satisfactory resolution of any academic, conduct, financial, or formation concerns.
- Completion of any required graduation application or graduation review process.
- Fulfillment of financial obligations, where applicable.
- Final approval by LSOM leadership.

Program-specific requirements may vary and will be listed in the Academic Catalog, student handbook, program materials, course syllabi, or official LSOM communication.

Diploma in Theology and Ministry Leadership Graduation Requirements

To graduate from the Diploma in Theology and Ministry Leadership program, students must complete the following requirements.

1. Required Units

Students must complete **60 LSOM semester-equivalent units**.

These units are normally completed over four academic semesters.

The standard structure includes:

Requirement Area	Units
LifeSong Culture and Formation	3
Biblical Studies	12
Theology and Doctrine	9
Church History and Spirit-Filled Movements	3
Ministry Practice and Leadership	15
Ethics and Character	3
Ministry Specialization Elective	3

Supervised Ministry Practicum and Capstone	12
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Total Required Units	60
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LSOM units are used for internal academic structure, workload expectations, program completion, and transcript records. LSOM units are not automatically equivalent to accredited college credit unless accepted by another institution through formal review, transfer evaluation, or written articulation agreement.

2. Required Courses

Students must complete all required courses in the approved program sequence unless a course substitution, waiver, or approved alternate pathway has been granted by LSOM academic leadership.

Required courses for the Diploma in Theology and Ministry Leadership include:

Course Code	Course Title	Units
LSOM 101	The LifeSong Way: Cultural and Spiritual Formation	3
BIB 101	Biblical Interpretation and Study Methods	3
BIB 111	Old Testament Survey	3
MIN 101	Spiritual Formation and Christian Practices	3
PRA 190	Supervised Ministry Practicum I	3
BIB 112	New Testament Survey	3
THE 101	Christian Doctrine I	3
HIS 101	Church History and Pentecostal-Charismatic Movements	3
MIN 120	Evangelism, Discipleship, and Small Groups	3
PRA 191	Supervised Ministry Practicum II	3
THE 201	Christian Doctrine II	3
THE 220	The Holy Spirit, Spiritual Gifts, and Spirit-Empowered Ministry	3

MIN 210	Pastoral Care, Prayer, Healing, and Deliverance	3
LDR 201	Servant Leadership, Teams, and Church Administration	3
PRA 290	Supervised Ministry Practicum III	3
BIB 220	Preaching and Teaching Scripture	3
ETH 201	Christian Ethics, Character, and Leadership Integrity	3
MIN 230	Missions, Outreach, and Church Multiplication	3
MIN 240	Ministry Specialization Elective	3
PRA 299	Supervised Ministry Practicum IV and Capstone	3

Course titles, course numbers, instructors, sequence, delivery format, and requirements may be revised by LSOM leadership when necessary.

3. Academic Standing

Students must remain in satisfactory academic standing in order to graduate.

Satisfactory academic standing may include:

- Passing all required courses.
- Completing assignments according to course expectations.
- Maintaining acceptable grades.
- Meeting attendance requirements.
- Participating in class and MoodleCloud activities.
- Completing required readings, exams, papers, presentations, and projects.
- Resolving incomplete grades.
- Maintaining academic integrity.
- Responding appropriately to instructor feedback.

Students who fail a required course must repeat the course or complete an approved alternative before graduation.

4. Attendance and Participation

Students must fulfill attendance and participation requirements for all courses, practica, intensives, ministry labs, and required formation activities.

Because LSOM is a formation-based school, attendance is not merely administrative. Class participation, prayer, worship, discussion, ministry reflection, and community engagement are part of the student's formation.

Excessive absences, repeated tardiness, lack of participation, or failure to engage MoodleCloud may affect course completion, academic standing, practicum completion, or graduation eligibility.

5. Ministry Practicum Completion

Students must complete all required supervised ministry practicum requirements.

For the Diploma in Theology and Ministry Leadership, students must complete:

- PRA 190 — Supervised Ministry Practicum I
- PRA 191 — Supervised Ministry Practicum II
- PRA 290 — Supervised Ministry Practicum III
- PRA 299 — Supervised Ministry Practicum IV and Capstone

Practicum requirements may include:

- Approved ministry placement.
- Completion of required ministry service.
- Mentor or supervisor meetings.
- Ministry reflection assignments.
- Practicum reports.
- Ministry evaluations.
- Demonstration of faithfulness, teachability, humility, and servant leadership.
- Compliance with LifeSong Church ministry policies.
- Completion of any required safety, confidentiality, or ministry conduct training.

Failure to complete practicum requirements may delay graduation.

Participation in the LifeSong Internship Program is not required for graduation. However, approved internship participation may satisfy some or all practicum requirements when approved in advance by LSOM leadership.

6. Capstone Requirement

Students must complete the capstone requirement if required by their program.

For the Diploma in Theology and Ministry Leadership, the capstone is connected to **PRA 299 — Supervised Ministry Practicum IV and Capstone**.

The capstone may include:

- Ministry portfolio.
- Written reflection paper.
- Ministry project.
- Sermon or teaching presentation.
- Leadership development plan.
- Practicum summary.
- Testimony of formation.
- Oral presentation before faculty or ministry leaders.
- Final interview or review.

The capstone is designed to demonstrate integrated growth in:

- Biblical understanding.
- Theological reflection.
- Spiritual formation.
- Ministry competency.
- Leadership capacity.

- LifeSong culture.
- Mission and multiplication.

Capstone requirements will be provided in the applicable course syllabus or program materials.

7. Student Conduct and Ministry Standing

Students must remain in good standing regarding student conduct, ministry conduct, and formation expectations.

Graduation review may consider whether the student has demonstrated:

- Integrity.
- Humility.
- Teachability.
- Faithfulness.
- Respect for leadership.
- Appropriate ministry conduct.
- Compliance with safety and confidentiality policies.
- Alignment with LifeSong values.
- Willingness to grow through correction and feedback.
- A lifestyle consistent with Christian discipleship and ministry preparation.

Graduation may be delayed or denied if serious conduct, safety, academic integrity, ministry readiness, or formation concerns remain unresolved.

8. Academic Integrity

Students must complete academic work honestly and with integrity.

Academic dishonesty may affect graduation eligibility.

Academic integrity violations may include:

- Plagiarism.
- Cheating.
- Unauthorized collaboration.
- Misuse of artificial intelligence tools.
- Fabrication of information.
- Misrepresentation of sources.
- Submitting work completed by another person.
- Reusing previous work without permission.
- Misrepresenting practicum hours or ministry involvement.

Students with unresolved academic integrity violations may not be approved for graduation until the matter has been reviewed and resolved according to LSOM policy.

9. Financial Clearance

Where tuition, fees, materials charges, graduation fees, transcript fees, or other approved charges apply, students may be required to receive financial clearance before graduation.

Financial clearance may include:

- Payment of outstanding balances.
- Completion of payment plan obligations.
- Return of borrowed materials or equipment.
- Payment of graduation or transcript fees, if applicable.
- Resolution of financial holds, if applicable.

Financial clearance shall be handled according to LSOM financial policies and LifeSong Church financial procedures.

10. Graduation Application

Students may be required to submit a graduation application by the published deadline.

The graduation application may include:

- Student name.
- Program of study.
- Expected completion term.
- Confirmation of completed or in-progress courses.
- Practicum completion status.
- Capstone status, if applicable.
- Student contact information.
- Request for diploma, certificate, or completion credential.
- Confirmation of financial clearance, if applicable.
- Agreement to participate in graduation activities, if applicable.

Failure to submit a graduation application by the deadline may delay graduation review or participation in graduation ceremonies.

11. Graduation Audit

Before a student is approved for graduation, LSOM will complete a graduation audit.

The graduation audit may review:

- Program requirements.
- Course completion.
- Grades.
- Units completed.
- Attendance.

- Practicum completion.
- Capstone completion.
- Course substitutions or waivers.
- Academic standing.
- Conduct standing.
- Formation concerns.
- Financial clearance, if applicable.
- Accuracy of student records.

The graduation audit may be completed by the Registrar, Administrative Coordinator, Academic Director, LSOM Director/Dean, or other designated LSOM official.

12. Graduation Approval

Final graduation approval is granted by LSOM leadership.

Graduation approval may include review by:

- Registrar or administrative leadership.
- Academic Director.
- Formation and Practicum Director.
- LSOM Director/Dean.
- Executive Oversight Team, when required.
- LifeSong Church leadership, when appropriate.

Graduation approval must be documented in the student's record.

Once approved, the student may be recognized as having completed the applicable LSOM program.

13. Graduation Ceremony or Commissioning

LSOM may hold a graduation ceremony, recognition service, commissioning service, or completion celebration.

The ceremony may include:

- Worship.
- Prayer.
- Scripture.
- Charge to graduates.
- Recognition of completed programs.
- Presentation of certificates or diplomas.
- Testimonies.
- Commissioning prayer.
- Acknowledgment of faculty, mentors, and families.

Participation in a graduation ceremony is a privilege and may require final approval by LSOM leadership.

A student may complete academic requirements but not participate in the ceremony if deadlines, conduct expectations, financial obligations, or other requirements have not been satisfied.

14. Diplomas, Certificates, and Completion Credentials

LSOM may award diplomas, certificates, or other completion credentials for approved programs.

Credentials may include:

- Student name.
- Program name.
- Date of completion.

- Signature of authorized LSOM or LifeSong Church leadership.
- Official LSOM or LifeSong mark, if used.

The credential awarded should accurately reflect the program completed.

LSOM shall avoid credential language that implies accreditation, degree equivalency, transferability, state approval, ordination, employment, or external recognition unless such claims are accurate and documented.

15. Graduation Honors or Recognition

LSOM may establish honors, awards, or special recognitions for graduates.

Recognition may be based on:

- Academic excellence.
- Faithfulness.
- Ministry service.
- Leadership growth.
- Spiritual formation.
- Perseverance.
- Servant leadership.
- Capstone excellence.
- Contribution to the LSOM community.

Honors or awards should be granted with integrity, consistency, and alignment with LSOM values.

Such recognitions do not imply ordination, employment, ministry appointment, or external credentialing.

16. Graduation Does Not Guarantee Ordination

Graduation from LSOM does not automatically result in ordination.

Ordination is a separate process administered by LifeSong Church leadership according to church doctrine, standards, spiritual discernment, and ordination procedures.

A student may graduate from LSOM without being ordained.

Students interested in ordination may apply or be invited to participate in a separate Ordination Candidate Track if they meet applicable requirements.

17. Graduation Does Not Guarantee Employment or Ministry Placement

Graduation from LSOM does not guarantee:

- Employment.
- Staff position.
- Ministry licensing.
- Ordination.
- Campus pastor appointment.
- Department leadership.
- Preaching or teaching assignment.
- Worship team placement.
- Small group leadership.
- Paid ministry opportunity.
- Any specific ministry role.

Ministry placement decisions are made separately by LifeSong Church or other ministry organizations according to calling, character, gifting, readiness, ministry needs, leadership discernment, and applicable policies.

18. Graduation Does Not Guarantee Transferability

Graduation from LSOM does not guarantee that LSOM coursework, units, diplomas, certificates, or credentials will be accepted by another institution.

LSOM is not currently accredited unless otherwise stated in official LSOM materials.

Transferability is determined solely by the receiving institution unless a formal written articulation agreement exists.

Students who hope to use LSOM coursework toward another academic program should contact the receiving institution directly before enrolling or relying on transferability.

19. Delayed Graduation

Graduation may be delayed when a student has not completed all requirements.

Reasons for delayed graduation may include:

- Incomplete coursework.
- Failed course.
- Missing assignments.
- Unresolved incomplete grade.
- Unfinished practicum requirements.
- Missing practicum evaluations.
- Incomplete capstone.
- Excessive absences.
- Unresolved conduct or formation concerns.
- Unresolved academic integrity issue.
- Outstanding financial obligations, where applicable.
- Missing graduation application.
- Incomplete student records.

Students whose graduation is delayed should meet with LSOM leadership to determine the steps required for completion.

20. Appeal of Graduation Decision

Students may appeal certain graduation decisions according to LSOM's academic appeals process.

Appealable matters may include:

- Course completion errors.
- Transcript errors.
- Grade recording errors.
- Misapplication of published program requirements.
- Graduation audit concerns.
- Course substitution or waiver decisions.

Appeals must be submitted in writing according to the published appeals process and deadline.

Ordination decisions are separate from graduation decisions and may follow a different review process determined by LifeSong Church leadership.

21. Summary

Graduation from LifeSong School of Ministry recognizes faithful completion of an approved academic and ministry formation program.

Graduates should demonstrate growth in biblical understanding, theological clarity, spiritual formation, ministry competency, leadership capacity, and LifeSong culture.

LSOM celebrates students who complete the journey of study, formation, service, and growth.

The goal of graduation is not merely to recognize completed coursework, but to honor students who have been formed and equipped to serve Christ, strengthen the Church, and participate in the mission of God with Deeper Passion, Deeper Presence, and Deeper Purpose.

ORDINATION CANDIDATE TRACK

Overview

LifeSong School of Ministry may provide an Ordination Candidate Track for students or graduates who believe they are called to vocational ministry, pastoral leadership, church leadership, missions, preaching, teaching, church planting, campus leadership, or other recognized ministry leadership roles.

The Ordination Candidate Track is designed to help prepare and evaluate individuals for possible ordination through LifeSong Church.

Ordination is a sacred recognition of calling, doctrine, character, ministry readiness, and spiritual leadership. It is not merely an academic achievement or automatic result of completing coursework.

Participation in the Ordination Candidate Track does not guarantee ordination.

Final ordination decisions are made by LifeSong Church leadership according to the church's doctrine, standards, discernment, governance, and ordination procedures.

Relationship Between LSOM and Ordination

LifeSong School of Ministry provides biblical instruction, theological formation, spiritual development, ministry practicum, and leadership training that may help prepare students for future ordination consideration.

However, LSOM graduation and ordination are separate.

A student may successfully complete the Diploma in Theology and Ministry Leadership without being ordained.

Likewise, completion of LSOM coursework, ministry practicum, internship participation, capstone requirements, or graduation requirements does not automatically qualify or entitle a student to ordination.

Ordination requires additional review beyond academic completion.

This review may include evaluation of calling, doctrine, character, spiritual maturity, ministry fruitfulness, leadership readiness, pastoral recommendation, and alignment with LifeSong Church.

Purpose of the Ordination Candidate Track

The purpose of the Ordination Candidate Track is to provide a structured pathway for students who desire to be considered for ordination through LifeSong Church.

The track is intended to help candidates:

- Discern and articulate their call to ministry.
- Deepen their understanding of Scripture and doctrine.
- Demonstrate alignment with LifeSong Church's beliefs, values, and culture.
- Grow in Christlike character and spiritual maturity.
- Develop ministry competency and leadership readiness.
- Receive pastoral, academic, and ministry evaluation.
- Prepare for doctrinal examination and ordination interview.
- Demonstrate faithfulness in the local church.
- Submit to appropriate spiritual authority and accountability.

The goal is not simply to credential individuals, but to recognize and affirm those who have been formed, tested, and found ready for greater ministry responsibility.

Who Should Consider the Ordination Candidate Track?

The Ordination Candidate Track may be appropriate for students or graduates who sense a call to one or more of the following:

- Pastoral ministry.
- Campus leadership.
- Staff ministry.
- Preaching or teaching ministry.
- Church planting or church multiplication.
- Missions or apostolic ministry.

- Worship pastoral leadership.
- Youth, young adults, children's, or family ministry leadership.
- Pastoral care, prayer, healing, or deliverance ministry.
- Ministry director or department leadership.
- Evangelistic or outreach ministry.
- Other recognized ministry leadership assignments.

Students who are uncertain about ordination but sense a call to ministry may request guidance from LSOM leadership or LifeSong Church pastoral leadership.

Initial Eligibility

Initial eligibility for the Ordination Candidate Track may include:

- Confession of faith in Jesus Christ.
- Active participation in LifeSong Church or another approved local church.
- Completion of, or active enrollment in, an approved LSOM pathway.
- Demonstrated spiritual maturity.
- Evidence of calling to ministry.
- Agreement with LifeSong Church doctrine, values, and ministry culture.
- Faithful participation in ministry.
- Recommendation from a pastor, ministry leader, mentor, or LSOM faculty member.
- Willingness to submit to LifeSong Church leadership, accountability, and ordination review.
- Completion of required background check or ministry clearance, if applicable.
- Willingness to complete all required ordination assignments, interviews, examinations, and evaluations.

Eligibility requirements may be adjusted by LifeSong Church leadership as needed.

Meeting initial eligibility requirements does not guarantee acceptance into the track or approval for ordination.

Application Process

Students or graduates interested in ordination may be required to complete an Ordination Candidate Track application.

The application may include:

- Personal testimony.
- Statement of calling.
- Ministry history.
- Educational history.
- LifeSong involvement or church involvement history.
- Doctrinal statement.
- Agreement with LifeSong Church doctrine and values.
- References.
- Ministry leader recommendation.
- Background check authorization, if required.
- Disclosure of prior ministry credentials, discipline, or legal concerns.
- Written consent to participate in the ordination review process.

Candidates are expected to provide complete, accurate, and truthful information.

Failure to disclose requested information may delay or disqualify a candidate from the process.

Review and Acceptance Into the Track

Submission of an application does not guarantee acceptance into the Ordination Candidate Track.

Applications may be reviewed by LSOM leadership, LifeSong Church pastoral leadership, or a designated ordination review team.

The review may consider:

- Spiritual maturity.
- Clarity of calling.
- Ministry experience.
- Character and conduct.
- Doctrinal alignment.
- Teachability.
- Faithfulness in the local church.
- Leadership readiness.
- Recommendations.
- Program capacity.
- Any concerns requiring further discussion.

After review, applicants may be:

- Accepted into the Ordination Candidate Track.
- Accepted conditionally.
- Deferred for additional growth or preparation.
- Encouraged to continue LSOM without ordination candidacy.
- Not accepted at this time.

Decisions will be communicated to the applicant by LSOM or LifeSong Church leadership.

Ordination Candidate Requirements

Candidates accepted into the Ordination Candidate Track may be required to complete additional requirements beyond the standard LSOM academic program.

Requirements may include:

- Completion of required LSOM coursework.
- Completion of ministry practicum requirements.
- Completion of an ordination application.
- Submission of a written call narrative.
- Submission of a doctrinal statement.
- Doctrinal examination.
- Ministry evaluation.
- Character and conduct review.
- Background check or ministry clearance.
- Pastoral or ministry leader recommendation.
- Sermon, teaching, or ministry presentation evaluation.
- Interview with LifeSong Church leadership or an ordination council.
- Completion of any assigned readings, papers, or formation requirements.
- Participation in required ministry, mentoring, or leadership development experiences.

Specific requirements may vary based on the candidate's ministry calling, prior experience, LSOM progress, and LifeSong Church leadership discernment.

Doctrinal Examination

Ordination candidates may be required to complete a written and/or oral doctrinal examination.

The doctrinal examination is designed to evaluate the candidate's understanding of Scripture, theology, and LifeSong Church's doctrinal convictions.

Topics may include:

- The authority and inspiration of Scripture.
- The nature and character of God.

- The person and work of Jesus Christ.
- Salvation.
- The Holy Spirit.
- Baptism in the Holy Spirit.
- Spiritual gifts.
- The Church.
- Baptism and Communion.
- Prayer and worship.
- Healing and deliverance.
- Discipleship and sanctification.
- Evangelism and missions.
- Biblical ethics.
- Marriage, sexuality, and family.
- Church leadership.
- Last things.
- LifeSong Church values and culture.

The purpose of the doctrinal examination is not merely to test information, but to confirm that candidates can articulate biblical truth with clarity, conviction, humility, and alignment with LifeSong Church.

Ministry Evaluation

Ordination candidates should demonstrate ministry faithfulness and fruitfulness.

Ministry evaluation may include review of:

- Faithfulness in serving.
- Ability to work with teams.

- Submission to leadership.
- Ability to disciple others.
- Communication skills.
- Teaching or preaching ability.
- Prayer ministry maturity.
- Pastoral care capacity.
- Leadership growth.
- Reliability and follow-through.
- Conflict resolution.
- Emotional maturity.
- Servant leadership.
- Alignment with LifeSong culture.

Ministry evaluation may include feedback from pastors, faculty, ministry mentors, practicum supervisors, team leaders, or other approved leaders.

Character and Conduct Review

Ordination candidates should demonstrate a lifestyle consistent with biblical leadership standards.

Character and conduct review may include consideration of:

- Love for Jesus.
- Integrity.
- Humility.
- Teachability.
- Faithfulness.
- Moral purity.

- Financial integrity.
- Relational health.
- Marriage and family life, where applicable.
- Emotional maturity.
- Sobriety and self-control.
- Ability to receive correction.
- Reputation inside and outside the church.
- Freedom from patterns of conduct that would undermine ministry leadership.

The goal of character review is not perfection. The goal is to discern biblical maturity, repentance, honesty, accountability, and readiness for spiritual responsibility.

Background Check and Disclosure

Ordination candidates may be required to complete a background check and provide relevant disclosures.

Disclosures may include:

- Criminal history.
- Prior ministry discipline.
- Civil claims related to ministry or misconduct.
- Employment or volunteer issues relevant to ministry trust.
- Credential revocation or denial by another ministry organization.
- Other matters requested by LifeSong Church leadership.

A background concern does not automatically disqualify a candidate in every situation. However, failure to disclose requested information may be grounds for denial, deferral, or removal from candidacy.

Teaching or Preaching Evaluation

Ordination candidates may be required to demonstrate the ability to teach, preach, or communicate biblical truth.

This may include:

- Sermon presentation.
- Bible teaching.
- Small group lesson.
- Written sermon manuscript.
- Teaching outline.
- Recorded message.
- Live presentation before faculty or leaders.

Evaluation may consider:

- Biblical faithfulness.
- Theological clarity.
- Organization.
- Communication ability.
- Practical application.
- Dependence on the Holy Spirit.
- Pastoral sensitivity.
- Alignment with LifeSong values.
- Ability to minister to the intended audience.

Candidates are not expected to preach or teach in identical styles, but they should demonstrate faithfulness to Scripture, clarity of communication, and a heart to serve people.

Ordination Interview

Candidates may be required to participate in an ordination interview with LifeSong Church leadership, an ordination council, or a designated review body.

The interview may address:

- Personal testimony.
- Sense of calling.
- Doctrine.
- Ministry experience.
- Character and conduct.
- Family and relational health.
- Spiritual disciplines.
- Prayer and worship life.
- Leadership readiness.
- Understanding of LifeSong culture.
- Areas of strength and needed growth.
- Future ministry direction.
- Willingness to serve under accountability.

The interview should be conducted with prayer, seriousness, wisdom, and care.

Ordination Council or Review Team

LifeSong Church may establish an ordination council or designated review team to evaluate ordination candidates.

The council or review team may include:

- Senior Pastor or Lead Pastor.
- Executive Pastor.

- LSOM Director or Dean.
- Pastors or elders.
- Ministry leaders.
- Faculty representatives.
- External ministry leaders, if desired.

The council or review team may review applications, doctrinal examinations, ministry evaluations, character reviews, interviews, teaching demonstrations, and recommendations.

Final authority for ordination rests with LifeSong Church leadership according to church governance and policy.

Possible Outcomes

After completing the review process, a candidate may receive one of the following outcomes:

Approved for Ordination

The candidate has satisfied the requirements and has been approved by LifeSong Church leadership for ordination.

Deferred

The candidate may be considered in the future after additional time, formation, experience, education, or growth.

Additional Requirements Needed

The candidate must complete specified requirements before a final decision is made.

Not Approved

The candidate is not approved for ordination at this time.

Removed From Candidacy

The candidate is removed from the ordination process due to conduct, doctrinal concerns, lack of readiness, failure to complete requirements, or other significant concerns.

Ordination decisions should be documented and communicated appropriately.

Deferral and Continued Formation

If a candidate is deferred or not approved, LifeSong Church leadership may provide guidance regarding next steps.

Next steps may include:

- Additional coursework.
- Ministry experience.
- Mentorship.
- Pastoral care.
- Counseling referral.
- Character development.
- Doctrinal study.
- Leadership training.
- A period of observation.
- Reapplication after a specified time.

Deferral should not automatically be understood as rejection.

In some cases, deferral may be a wise and loving part of the formation process.

Ordination Ceremony

Approved candidates may be ordained in a public or private ceremony as determined by LifeSong Church leadership.

An ordination ceremony may include:

- Worship.
- Scripture reading.
- Charge to the candidate.
- Statement of calling and affirmation.
- Prayer and laying on of hands.
- Presentation of ordination certificate.
- Commissioning for ministry.

Ordination should be treated as a sacred moment of recognition, accountability, and commissioning.

Ordination Credentials and Records

LifeSong Church shall maintain records of ordination decisions and credentials.

Records may include:

- Ordination application.
- Doctrinal examination.
- Ministry evaluations.
- Background check confirmation.
- Council notes.
- Approval decision.
- Ordination certificate.
- Date of ordination.

- Continuing requirements, if any.

Ordination records should be maintained securely and accessed only by authorized leadership.

Continuing Accountability

Ordained ministers remain accountable to LifeSong Church according to church doctrine, conduct standards, ministry expectations, and leadership policies.

Continuing accountability may include:

- Ongoing alignment with LifeSong doctrine and values.
- Faithful Christian conduct.
- Ministry integrity.
- Submission to appropriate leadership.
- Continuing education or ministry development.
- Compliance with safety and conduct policies.
- Reporting of significant changes affecting ministry qualification.

Ordination may be reviewed, suspended, revoked, or otherwise addressed by LifeSong Church leadership when serious concerns arise.

Appeals or Reconsideration

Ordination decisions involve pastoral, doctrinal, character, and spiritual discernment and may not be appealable in the same manner as academic decisions.

However, a candidate may request reconsideration if there was a procedural error, incomplete information, or significant new information.

Any reconsideration process shall be determined by LifeSong Church leadership.

Important Disclosures

Participation in the Ordination Candidate Track does not guarantee ordination.

Completion of LSOM coursework does not guarantee ordination.

Graduation from LSOM does not guarantee ordination.

Ordination does not automatically guarantee employment, staff placement, compensation, campus leadership, preaching opportunities, ministry appointment, or any particular ministry assignment.

LifeSong Church reserves the right to approve, defer, deny, suspend, or revoke ordination according to church doctrine, governance, policy, and spiritual discernment.

Summary

The Ordination Candidate Track exists to help identify, prepare, evaluate, and affirm individuals who may be called to ordained ministry through LifeSong Church.

The process is designed to consider the whole person: calling, doctrine, character, spiritual maturity, ministry fruitfulness, leadership readiness, and alignment with LifeSong culture.

LifeSong School of Ministry may help prepare students for ordination consideration, but ordination remains a separate and sacred decision of LifeSong Church leadership.

Through this process, LifeSong desires to raise up leaders who are grounded in the Word of God, centered on the presence of God, formed in Christlike character, equipped for ministry, and ready to carry the Gospel with Deeper Passion, Deeper Presence, and Deeper Purpose.

COURSE DESCRIPTIONS

Overview

The following course descriptions provide an overview of courses included in the LifeSong School of Ministry Diploma in Theology and Ministry Leadership.

Courses are designed to provide biblical instruction, theological formation, spiritual growth, leadership development, practical ministry training, and supervised ministry experience.

Course offerings, titles, numbers, descriptions, instructors, units, delivery format, and sequence may be revised by LSOM leadership as the school develops.

Unless otherwise stated, each course is valued at **3 LSOM semester-equivalent units**.

LSOM units are used for internal academic structure, workload expectations, program completion, and transcript records. LSOM units are not automatically equivalent to accredited college credit unless accepted by another institution through formal review, transfer evaluation, or written articulation agreement.

Course Numbering System

LSOM uses course prefixes to identify general subject areas.

Course Prefixes

LSOM — LifeSong School of Ministry / Culture and Formation

BIB — Biblical Studies

THE — Theology and Doctrine

HIS — Church History

MIN — Ministry Practice

LDR — Leadership

ETH — Ethics and Character

PRA — Supervised Ministry Practicum

Course Levels

100-Level Courses

Foundational first-year courses.

200-Level Courses

Second-year or intermediate ministry leadership courses.

Future programs may include 300-level and 400-level courses as LSOM develops additional pathways, concentrations, or advanced study options.

Foundational Courses

LSOM 101 — The LifeSong Way: Cultural and Spiritual Formation

Units: 3

This course introduces students to the story, vision, values, and ministry culture of LifeSong Church. Students explore the meaning of Deeper Passion, Deeper Presence, and Deeper Purpose and examine how these values shape worship, prayer, discipleship, leadership, serving, ministry, outreach, and future campus multiplication.

Special attention is given to the importance of carrying and reproducing healthy Kingdom culture. Students will learn that LifeSong culture is not merely a set of preferences, but a spiritual environment shaped by the Word of God, the presence of God, prayer, discipleship, generosity, faith, worship, honor, servant leadership, and mission.

This course serves as a foundational course for all LSOM students.

MIN 101 — Spiritual Formation and Christian Practices

Units: 3

This course explores the formation of Christlike character and spiritual maturity through personal devotion, prayer, worship, Scripture, fasting, repentance, obedience, community, service, and dependence upon the Holy Spirit.

Students will examine the biblical foundations of spiritual formation and consider how God forms the heart of a disciple. Emphasis is placed on the reality that ministry must flow from intimacy with Jesus, not religious activity, performance, or external conformity.

Students will be encouraged to develop sustainable spiritual practices that support lifelong growth in Deeper Passion, Deeper Presence, and Deeper Purpose.

Biblical Studies Courses

BIB 101 — Biblical Interpretation and Study Methods

Units: 3

This course introduces students to the principles and practices of responsible Bible study and interpretation.

Students will learn how to observe, interpret, and apply biblical texts while considering literary context, historical background, cultural setting, genre, theology, and the overall story of Scripture.

The course equips students to study the Bible faithfully for personal growth, discipleship, teaching, preaching, small group leadership, and ministry preparation.

Students may also be introduced to Bible study tools, including Logos Bible Study software or other approved resources.

BIB 111 — Old Testament Survey

Units: 3

This course provides an overview of the books, history, theology, and major themes of the Old Testament.

Students will explore creation, covenant, the patriarchs, the Exodus, the Law, Israel's history, the monarchy, the prophets, wisdom literature, exile, restoration, and messianic expectation.

The course emphasizes the Old Testament as the inspired Word of God and an essential foundation for understanding the character of God, the story of redemption, the ministry of Jesus, and the mission of the Church.

BIB 112 — New Testament Survey

Units: 3

This course provides an overview of the books, historical setting, theology, and major themes of the New Testament.

Students will study the Gospels, the life and ministry of Jesus, the birth and expansion of the early Church, the letters of Paul, the general epistles, and the book of Revelation.

Special attention is given to the Kingdom of God, salvation, discipleship, the Holy Spirit, the mission of the Church, and the formation of Spirit-filled communities that carry the Gospel into the world.

BIB 220 — Preaching and Teaching Scripture

Units: 3

This course equips students to communicate Scripture faithfully, clearly, and practically in ministry settings.

Students will learn basic principles of sermon and lesson preparation, biblical exposition, teaching structure, communication, application, and Spirit-led delivery.

Emphasis is placed on handling Scripture responsibly, communicating with clarity, ministering with humility, and depending on the Holy Spirit.

Students may prepare and deliver a sermon, Bible teaching, small group lesson, or ministry presentation as part of the course.

Theology and Doctrine Courses

THE 101 — Christian Doctrine I

Units: 3

This course introduces students to foundational Christian doctrines.

Topics may include revelation, the authority of Scripture, the doctrine of God, creation, humanity, sin, the person and work of Jesus Christ, and the nature of salvation.

Students will learn how doctrine shapes worship, discipleship, prayer, leadership, ministry, and daily life.

The course is designed to help students develop theological clarity while remaining rooted in Scripture and the Spirit-filled convictions of LifeSong Church.

THE 201 — Christian Doctrine II

Units: 3

This course continues the study of foundational Christian doctrine.

Topics may include salvation, sanctification, the Holy Spirit, the Church, spiritual gifts, the sacraments or ordinances, the Christian life, last things, and the hope of the Kingdom of God.

Students will examine how doctrine informs Spirit-filled ministry, discipleship, pastoral care, worship, evangelism, ethics, and mission.

This course builds upon Christian Doctrine I and further equips students to think biblically and theologically about life and ministry.

THE 220 — The Holy Spirit, Spiritual Gifts, and Spirit-Empowered Ministry

Units: 3

This course examines the person and work of the Holy Spirit and the role of the Spirit in the life of the believer and the mission of the Church.

Topics may include the baptism in the Holy Spirit, spiritual gifts, prophetic ministry, words of knowledge, healing, discernment, Spirit-led prayer, holiness, empowerment for witness, and the life of the Spirit-filled Church.

Students will consider both biblical foundations and practical ministry application.

Emphasis is placed on exercising spiritual gifts with humility, love, biblical faithfulness, accountability, and alignment with LifeSong Church culture.

Church History Course

HIS 101 — Church History and Pentecostal-Charismatic Movements

Units: 3

This course surveys major people, events, movements, and theological developments in the history of the Christian Church.

Students will explore the early Church, councils, creeds, reform movements, missionary expansion, revival movements, Pentecostalism, charismatic renewal, and Spirit-filled Christianity.

Special attention is given to the work of the Holy Spirit throughout Church history and the importance of understanding both the broader Christian tradition and the Spirit-filled heritage that shapes LifeSong Church.

Ministry Practice Courses

MIN 120 — Evangelism, Discipleship, and Small Groups

Units: 3

This course examines the biblical mission of making disciples and equips students to participate in evangelism, discipleship, and small group ministry.

Students will learn how to share the Gospel, help people take next steps in faith, lead meaningful spiritual conversations, facilitate group environments, encourage spiritual growth, and develop reproducible discipleship practices.

Emphasis is placed on the local church as a discipling community and on helping students become leaders who can help others grow in Christ.

MIN 210 — Pastoral Care, Prayer, Healing, and Deliverance

Units: 3

This course introduces students to biblical and practical approaches to caring for people through prayer, pastoral conversation, encouragement, healing ministry, deliverance ministry, crisis response, referral, and appropriate ministry boundaries.

Students will explore how to minister to people with compassion, wisdom, humility, confidentiality, and dependence upon the Holy Spirit.

Special attention is given to LifeSong's Spirit-filled ministry culture, including prayer, healing, deliverance, pastoral sensitivity, safety, spiritual authority, and ministry accountability.

This course does not qualify students as licensed counselors, therapists, or medical professionals.

MIN 230 — Missions, Outreach, and Church Multiplication

Units: 3

This course explores the biblical foundation and practical expression of missions, evangelism, outreach, community engagement, church multiplication, and sending.

Students will examine the mission of God, the Great Commission, local and global outreach, cross-cultural ministry, compassion ministry, church planting, multi-campus strategy, and the role of the local church in advancing the Kingdom of God.

Emphasis is placed on developing leaders who can carry the Gospel, reproduce healthy LifeSong culture, and participate in God's mission wherever they are sent.

MIN 240 — Ministry Specialization Elective

Units: 3

This course allows students to explore a specialized area of ministry connected to their calling, gifts, and leadership development.

Specialization topics may vary based on faculty availability, student interest, ministry needs, and LSOM program development.

Possible specialization areas may include:

- Pastoral Leadership and Campus Ministry
- Worship and Creative Ministry
- Next Generation and Family Ministry
- Missions and Community Transformation
- Discipleship, Prayer, and Pastoral Care
- Ministry Operations and Communications
- Small Groups and Leadership Development
- Evangelism and Outreach

Not every specialization elective will be offered every year.

Specific course descriptions, assignments, and requirements will be provided when the elective is offered.

Leadership and Ethics Courses

LDR 201 — Servant Leadership, Teams, and Church Administration

Units: 3

This course develops practical leadership skills for local church ministry and Kingdom service.

Students will study servant leadership, team building, communication, delegation, volunteer development, conflict resolution, organizational stewardship, ministry planning, administration, and leadership under authority.

Emphasis is placed on leading with humility, integrity, spiritual maturity, and dependence upon the Holy Spirit.

Students will consider how healthy leadership helps build healthy teams, ministries, campuses, and church culture.

ETH 201 — Christian Ethics, Character, and Leadership Integrity

Units: 3

This course examines Christian moral formation, biblical ethics, personal holiness, leadership integrity, and the responsibilities of spiritual influence.

Topics may include character, truthfulness, sexuality, marriage and family, financial integrity, power and authority, accountability, social responsibility, technology, ministry boundaries, and decision-making.

Students will consider how Christian leaders must live with integrity in both private and public life.

Emphasis is placed on becoming leaders whose lives reflect the character of Christ and whose ministry flows from a surrendered heart.

Supervised Ministry Practicum Courses

PRA 190 — Supervised Ministry Practicum I

Units: 3

This practicum introduces students to supervised ministry experience within an approved LifeSong ministry environment or other approved ministry setting.

Students begin applying classroom learning through faithful service, observation, reflection, and mentor feedback.

Practicum I emphasizes faithfulness, teachability, servant leadership, ministry participation, and understanding the culture of LifeSong Church.

Students may be required to complete ministry service hours, reflection assignments, mentor meetings, MoodleCloud submissions, and supervisor evaluations.

PRA 191 — Supervised Ministry Practicum II

Units: 3

This practicum continues the student's supervised ministry development.

Students build upon Practicum I by taking greater responsibility in an approved ministry environment while continuing to receive guidance from a ministry mentor or supervisor.

Practicum II emphasizes growth in communication, teamwork, discipleship, ministry awareness, reliability, and servant leadership.

Students may be required to complete ministry service hours, reflection assignments, mentor meetings, MoodleCloud submissions, and supervisor evaluations.

PRA 290 — Supervised Ministry Practicum III

Units: 3

This practicum provides continued supervised ministry experience with increased focus on leadership development and ministry competency.

Students are expected to demonstrate greater initiative, responsibility, spiritual maturity, and ability to serve others effectively.

Practicum III may include leadership assignments, ministry planning, team involvement, prayer ministry, discipleship opportunities, or other approved ministry responsibilities.

Students may be required to complete ministry service hours, reflection assignments, mentor meetings, MoodleCloud submissions, and supervisor evaluations.

PRA 299 — Supervised Ministry Practicum IV and Capstone

Units: 3

This final practicum integrates ministry experience with capstone-level reflection and demonstration of growth.

Students are expected to demonstrate development in biblical understanding, theological reflection, spiritual formation, ministry competency, leadership capacity, and LifeSong culture.

Capstone requirements may include a ministry portfolio, final reflection paper, ministry project, sermon or teaching presentation, leadership development plan, practicum summary, oral presentation, or final interview.

Practicum IV and Capstone serves as an integrative conclusion to the Diploma in Theology and Ministry Leadership program.

Future Course Development

As LifeSong School of Ministry develops, additional courses may be added to support new concentrations, advanced pathways, four-year programs, continuing education, leadership intensives, or academic partnerships.

Future courses may include areas such as:

- Advanced Biblical Studies
- Advanced Theology
- Worship Theology and Practice
- Pastoral Leadership
- Campus Ministry Leadership
- Youth and Young Adults Ministry
- Children's and Family Ministry
- Advanced Preaching
- Prayer Ministry Leadership
- Healing and Deliverance Ministry
- Missions and Cross-Cultural Ministry
- Church Planting and Multiplication
- Ministry Operations
- Communications and Media Ministry
- Leadership Coaching
- Marketplace Ministry
- Biblical Counseling Foundations
- Revival History
- Advanced Practicum or Internship

Future courses shall be developed and approved according to LSOM academic policies and published through official LSOM materials when available.

Course Availability

Not all courses are offered every semester or every year.

Course offerings may depend on:

- Program sequence
- Faculty availability
- Student enrollment
- Ministry needs
- LifeSong Church calendar
- Facility availability
- Regulatory considerations
- Curriculum development
- Future partnerships or articulation planning

LSOM reserves the right to revise, add, cancel, or reschedule courses as necessary.

Students should consult the current Academic Catalog, academic calendar, course schedule, MoodleCloud, and official LSOM communication for the most current course information.

FACULTY AND ADMINISTRATION

Overview

LifeSong School of Ministry is led and taught by qualified pastors, ministry leaders, instructors, and administrators who are committed to the mission, vision, values, and spiritual culture of LifeSong Church.

Because LSOM exists to develop Spirit-filled, Word-grounded disciples and leaders, faculty and administration are selected not only for knowledge and experience, but also for spiritual maturity, doctrinal alignment, ministry fruitfulness, leadership integrity, and commitment to student formation.

LSOM faculty and leaders serve as instructors, mentors, examples, and stewards of the school's mission. Their role is to help students grow in biblical understanding, theological clarity, spiritual formation, ministry competency, leadership capacity, and LifeSong culture.

Leadership and Administrative Structure

LifeSong School of Ministry operates as a ministry of LifeSong Church and functions under the spiritual oversight, governance, and leadership of LifeSong Church.

The school's administrative structure may include the following roles:

- Senior Pastor / Lead Pastor
- Executive Oversight Team
- LSOM Director / Dean
- Academic Director
- Formation and Practicum Director
- Registrar or Administrative Coordinator
- MoodleCloud / Learning Platform Administrator
- Internship Program Director
- Faculty and Instructors
- Ministry Mentors and Practicum Supervisors
- Advisory Council, if appointed

Specific individuals serving in these roles may be listed annually in this catalog, on the LSOM website, in course syllabi, or in other official LSOM materials.

LifeSong Church Leadership

Senior Pastor / Lead Pastor

Name: James Byrd, MDiv

Title: Senior Pastor / Lead Pastor

Credentials / Experience:

Pastor James Byrd is the founding pastor of LifeSong Church and serves as the Founding Chancellor of LifeSong School of Ministry. For more than thirty years, he has faithfully led LifeSong with a passion to see people encounter Jesus, grow in their calling, and become everything God has created them to be.

He holds a BA in Bible and Theology and a Master of Divinity from Regent University. Pastor James is deeply committed to open-handed leadership—creating space for people to discover their gifts, develop their leadership, and step into meaningful ministry. His heart is to raise and release Spirit-filled leaders who serve the local church, carry the presence of God, and advance the mission of Jesus.

The Senior Pastor / Lead Pastor provides spiritual oversight for LifeSong School of Ministry as a ministry of LifeSong Church.

This role helps ensure that LSOM remains aligned with the doctrine, mission, values, vision, and culture of LifeSong Church.

Primary areas of oversight may include:

- Spiritual covering and vision alignment
- Doctrinal and cultural direction
- Approval of major institutional initiatives
- Oversight of ordination processes
- Leadership appointment and accountability
- Alignment with LifeSong Church's broader mission

Executive Oversight Team

Members: James Byrd, Mark Segraves, Mel Melua

The Executive Oversight Team provides strategic, spiritual, organizational, and financial oversight for LifeSong School of Ministry.

This team may include LifeSong Church executive leadership, LSOM leadership, pastoral leadership, and other designated leaders.

Primary areas of oversight may include:

- Institutional direction
 - Financial stewardship
 - Policy approval
 - Program development
 - Legal and regulatory planning
 - Leadership accountability
 - Alignment with LifeSong Church priorities
-

LSOM Administration

LSOM Director / Dean

Name: Mark A. Segraves, PhD

Title: LSOM Director / Dean

Credentials / Experience:

Mark Segraves serves as the Director of LifeSong School of Ministry, bringing more than thirty-five years of ministry experience across pastoral leadership, discipleship, teaching, counseling, worship, and local-church ministry. He holds a BA in Bible and Theology, an MA in Marriage and Family Counseling with an additional focus in Theology, and a PhD in Psychology.

Mark is passionate about raising leaders who are grounded in the Word, formed in the presence of God, and prepared to serve with humility, courage, and spiritual sensitivity. His heart is to help students discover their gifts, grow in character, step into real ministry, and carry the mission of Jesus into their homes, churches, cities, and beyond.

The LSOM Director / Dean provides primary leadership for the development, operation, and ongoing direction of LifeSong School of Ministry.

This role is responsible for helping ensure that LSOM programs, faculty, students, curriculum, ministry practica, and administrative systems remain aligned with the mission and values of the school.

Primary responsibilities may include:

- Leading the overall operation of LSOM
 - Implementing the mission, vision, and values of the school
 - Coordinating academic, formation, administrative, and ministry functions
 - Supervising faculty, instructors, and ministry mentors
 - Overseeing student progress and graduation readiness
 - Preparing reports for LifeSong Church leadership
 - Supporting program development and continuous improvement
 - Representing LSOM to students, faculty, leaders, and potential partners
-

Academic Director

Name: Mark A. Segraves, PhD

Title: Academic Director

Credentials / Experience: See above.

The Academic Director provides oversight for curriculum, course development, academic standards, syllabi, faculty support, learning outcomes, and student academic progress.

Primary responsibilities may include:

- Developing and maintaining the academic catalog
 - Reviewing course descriptions and syllabi
 - Supporting faculty selection and course assignments
 - Maintaining academic standards
 - Reviewing student academic progress
 - Coordinating curriculum review
 - Supporting assessment of student learning
 - Overseeing academic appeals when appropriate
 - Helping prepare LSOM for future academic partnerships
-

Formation and Practicum Director

Name: Kyle Vang, MDiv

Title: Formation and Practicum Director

Credentials / Experience:

Kyle Vang is a passionate ministry leader who has been serving in church leadership since 2019. He currently serves at LifeSong Church, where he has faithfully been part of the ministry for the past seven years, investing in youth, young adults, and production ministries.

Kyle earned his Bachelor of Arts in Ministry Leadership from Northwest University and went on to complete his Master of Divinity in Ministry and Theology from Regent University. He is passionate about developing leaders, helping people grow in their faith, and creating environments where others can encounter Jesus.

The Formation and Practicum Director provides oversight for spiritual formation, supervised ministry practicum, ministry placements, mentor relationships, and student ministry development.

Primary responsibilities may include:

- Coordinating supervised ministry practica
 - Approving or assigning ministry placements
 - Supporting ministry mentors and practicum supervisors
 - Reviewing practicum evaluations
 - Supporting student spiritual formation
 - Monitoring ministry readiness and character development
 - Coordinating formation reviews and ministry assessments
 - Helping students connect classroom learning with real ministry practice
-

Registrar / Administrative Coordinator

Name: TBD

Title: Registrar / Administrative Coordinator

Credentials / Experience: TBA

The Registrar or Administrative Coordinator provides administrative support for student records, enrollment, registration, course scheduling, grade records, transcripts, and institutional documentation.

Primary responsibilities may include:

- Maintaining student records
 - Processing applications and enrollment documents
 - Tracking course registrations
 - Maintaining attendance and grade records
 - Preparing transcripts and completion records
 - Supporting graduation audits
 - Coordinating student communication
 - Assisting with catalog, schedule, and policy updates
 - Maintaining confidential records according to LSOM policy
-

MoodleCloud / Learning Platform Administrator

Name: Mark A. Segraves, PhD

Title: MoodleCloud / Learning Platform Administrator

Credentials / Experience: See above.

The MoodleCloud or Learning Platform Administrator supports the digital learning environment used by LSOM.

Primary responsibilities may include:

- Creating and maintaining MoodleCloud course shells
 - Supporting student and faculty access
 - Posting course materials when needed
 - Assisting with online assignment submission setup
 - Supporting discussion forums and gradebook functions
 - Troubleshooting basic platform issues
 - Coordinating technology updates
 - Helping faculty use approved learning tools effectively
-

Internship Program Director

Name: Kyle Vang

Title: Internship Program Director

Credentials / Experience: See above.

The Internship Program Director oversees the LifeSong Internship Program when it operates within the broader LSOM framework.

The Internship Program is distinct from LSOM's academic programs, although approved internship service may satisfy some ministry practicum requirements when approved by LSOM leadership.

Primary responsibilities may include:

- Overseeing internship recruitment and application processes
- Coordinating internship ministry placements
- Supporting internship ministry leaders
- Managing intern gatherings and assignments
- Coordinating intern evaluations
- Ensuring internship culture aligns with LifeSong values
- Communicating with LSOM leadership regarding practicum overlap

Faculty

Faculty Philosophy

LSOM faculty serve as teachers, mentors, ministry practitioners, and examples of Spirit-filled leadership.

Faculty members are selected based on a combination of:

- Spiritual maturity
- Doctrinal alignment
- Teaching ability
- Ministry experience
- Leadership credibility
- Academic preparation, where applicable
- Alignment with LifeSong Church values and culture

LSOM values both academic preparation and significant ministry experience. Because LSOM is a ministry formation school, students benefit from instructors who have not only studied biblical and theological truth, but have also applied that truth in real ministry environments.

Faculty Categories

LSOM may appoint faculty and instructors under several classifications.

Full-Time Faculty

Full-time faculty are individuals whose primary vocational responsibilities include teaching, administration, curriculum development, student formation, or leadership within LSOM.

Part-Time Faculty

Part-time faculty teach one or more courses but do not serve in a full-time educational role.

Adjunct Faculty

Adjunct faculty are qualified instructors who teach on a course-by-course basis. Adjunct faculty may be local or non-local and may include pastors, ministry leaders, missionaries, worship leaders, theologians, educators, authors, or other qualified practitioners.

Visiting Faculty

Visiting faculty are invited instructors who teach in a limited capacity, such as a seminar, intensive, workshop, guest lecture, or special training event.

Practitioners-in-Residence

Practitioners-in-Residence are experienced ministry leaders who contribute through mentoring, coaching, guest instruction, ministry labs, practicum support, or specialized training.

Faculty Listing

The following faculty and instructors may serve LifeSong School of Ministry during the academic year.

Specific faculty assignments may vary by semester, course availability, student enrollment, and LSOM program development.

Faculty Member

Name: James Byrd, MDiv

Faculty Member

Name: Mark A. Segraves, PhD

Faculty Member

Name: Kylvé Vang, MDiv

Faculty Member

Name: Kevin Knudson, MDiv

Faculty Member

Name: Keith McCann, MA, LMFT

Additional faculty, adjunct instructors, visiting instructors, and guest lecturers may be added as needed.

Ministry Mentors and Practicum Supervisors

Ministry mentors and practicum supervisors play an important role in LSOM's formation process.

Because supervised ministry practicum is part of the academic and ministry formation experience, students may be assigned to approved ministry leaders who provide guidance, feedback, evaluation, and encouragement.

Ministry mentors and practicum supervisors may serve in areas such as:

- Weekend services
- LifeKids
- Joy Club
- Youth ministry
- Young adults ministry
- Worship ministry
- Production
- First impressions
- Small groups
- Prayer ministry
- Pastoral care
- Outreach and missions
- Special events
- Communications
- Ministry administration
- Other approved ministry areas

Mentors and supervisors are expected to model LifeSong culture, support student growth, communicate with LSOM leadership, and provide honest feedback regarding student development.

Practicum Mentor Listing

Ministry Mentor / Supervisor

Name: Jadon Mauch

Ministry Area: Safety, Youth

Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Kat Vang

Ministry Area: LifeKids (ages 0-5)

Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Kelly Hale

Ministry Area: LifeKids (grades 1-4)

Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Philip Murrell

Ministry Area: Jr High (grades 5-8)

Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: RJ Hale

Ministry Area: Small Groups, Discipleship

Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Kyle Vang

Ministry Area: Young Adults, Production

Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Jonathan Cruz
Ministry Area: Prayer, Baptism, Deliverance, Healing
Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Mark Segraves
Ministry Area: Ushers, Greeters, Cafe, Info Booth
Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Noah Byrd
Ministry Area: Parking
Role / Title: LifeSong Staff

Ministry Mentor / Supervisor

Name: Shurece Byrd
Ministry Area: Worship
Role / Title: LifeSong Staff

Additional ministry mentors and practicum supervisors may be appointed as needed.

Advisory Council

LSOM may appoint an Advisory Council to provide wisdom, insight, and strategic guidance.

The Advisory Council is advisory in nature and does not replace the authority of LifeSong Church leadership.

Advisory Council members may include:

- LifeSong pastors or ministry leaders
- Theological educators
- Academic administrators
- Spirit-filled ministry leaders
- Business or nonprofit leaders
- External advisors

- Alumni or graduate representatives, where appropriate
- Individuals with experience in accreditation, articulation, compliance, or ministry education

The Advisory Council may provide input regarding:

- Curriculum development
 - Program improvement
 - Future academic partnerships
 - Ministry relevance
 - Student outcomes
 - Institutional development
 - Leadership pipeline needs
 - Long-term growth of LSOM
-

Advisory Council Listing

Advisory Council Member

Name: TBD

Role / Affiliation: TBA

Area of Expertise: TBA

Brief Bio: TBA

Advisory Council Member

Name: TBD

Role / Affiliation: TBA

Area of Expertise: TBA

Brief Bio: TBA

Additional Advisory Council members may be added as LSOM develops.

Faculty and Administration Updates

Faculty, administration, ministry mentors, practicum supervisors, and advisory roles may change from year to year.

LSOM reserves the right to update faculty assignments, administrative roles, course instructors, practicum mentors, and advisory council membership as needed.

Changes may be based on:

- Program needs
- Faculty availability
- Ministry needs
- Student enrollment
- Course scheduling
- LifeSong Church staffing
- Academic partnerships
- Institutional development
- Leadership approval

Current faculty and administration information may be published in the Academic Catalog, course syllabi, MoodleCloud course pages, LSOM website, or official LSOM communication.

Summary

LifeSong School of Ministry is served by leaders, faculty, administrators, mentors, and ministry practitioners who are committed to the mission of forming Spirit-filled, Word-grounded disciples and leaders.

The faculty and administration of LSOM exist to help students grow in the Word of God, the presence of God, spiritual maturity, ministry skill, leadership capacity, and Kingdom purpose.

Through faithful leadership and instruction, LSOM seeks to develop students who embody Deeper Passion, Deeper Presence, and Deeper Purpose.

STUDENT SERVICES

Overview

LifeSong School of Ministry desires to support students as they grow spiritually, academically, personally, and ministerially.

Because LSOM is a ministry formation school operated by LifeSong Church, student services are designed to help students participate successfully in classes, ministry practicum, spiritual formation, and the broader life of the church.

LSOM does not operate as a residential college or university. Student services are provided within the capacity and ministry structure of LifeSong Church and may develop over time as the school grows.

Students are encouraged to communicate with LSOM leadership when they need guidance, clarification, prayer, support, or assistance navigating the program.

Church Campus Learning Environment

LifeSong School of Ministry operates primarily on the LifeSong Church campus.

Classes, gatherings, orientation sessions, ministry labs, practicum activities, worship, prayer, and other formation experiences may take place in LifeSong Church classrooms, ministry spaces, offices, worship areas, or other approved locations.

Because the school operates within an active church campus, students are expected to respect the facilities, ministries, staff, volunteers, and activities of LifeSong Church.

Students should understand that LifeSong Church facilities are used for many ministries throughout the week. Classroom locations, meeting spaces, parking instructions, and schedules may change based on church events, facility needs, or ministry priorities.

Student Orientation

New students may be required to participate in LSOM orientation before beginning classes.

Orientation may include:

- Welcome from LSOM and LifeSong Church leadership
- Introduction to the mission, vision, and values of LSOM
- Review of Deeper Passion, Deeper Presence, and Deeper Purpose
- Review of academic expectations
- Review of student conduct and ministry conduct expectations
- MoodleCloud training
- Logos Bible Study software setup or overview
- Technology and communication expectations
- Ministry practicum overview
- Introduction to student records, grades, and course requirements
- Prayer, worship, and commissioning

Orientation is designed to help students begin the program with clarity, confidence, connection, and spiritual alignment.

Academic Advising

LSOM may provide academic advising to help students understand program requirements, course sequencing, practicum expectations, academic policies, and graduation progress.

Academic advising may include assistance with:

- Understanding the academic catalog
- Reviewing program requirements
- Planning course sequence
- Understanding unit requirements
- Tracking graduation progress
- Reviewing academic standing
- Discussing course substitutions or waivers, if applicable
- Preparing for capstone requirements
- Understanding graduation procedures

Students are responsible for knowing and completing their program requirements, but LSOM leadership and administrative staff are available to help students navigate the process.

Spiritual Formation Support

Because LSOM is a ministry formation school, spiritual formation is central to the student experience.

Students are encouraged to grow in prayer, worship, Scripture, obedience, humility, teachability, holiness, and dependence upon the Holy Spirit.

Spiritual formation support may include:

- Prayer with LSOM leaders or faculty
- Encouragement from ministry mentors
- Formation conversations
- Reflection assignments
- Worship and prayer environments
- LifeSong Church services and gatherings
- Small group participation
- Pastoral encouragement
- Accountability and growth conversations when needed

LSOM desires to help students become leaders whose ministry flows from a healthy relationship with Jesus.

Ministry Practicum Support

Students enrolled in supervised ministry practicum will receive guidance related to ministry placement, mentor expectations, reflection assignments, and practicum evaluations.

Practicum support may include:

- Assistance identifying approved ministry placements
- Connection with ministry mentors or supervisors
- Clarification of practicum requirements
- Reflection prompts and assignments
- Ministry feedback and evaluation
- Support in navigating ministry challenges
- Encouragement in servant leadership and faithfulness

Students are responsible for communicating with their ministry mentor, completing required service, submitting practicum assignments, and following LifeSong Church ministry policies.

Faculty and Instructor Support

Students are encouraged to communicate with faculty and instructors when they need clarification regarding course content, assignments, deadlines, grades, or expectations.

Faculty may provide support through:

- Classroom instruction
- Assignment feedback
- MoodleCloud communication
- Office hours or scheduled meetings, if available
- Email or approved communication channels
- Academic guidance related to course outcomes
- Encouragement in spiritual and ministry formation

Students should communicate respectfully, promptly, and responsibly when they need assistance.

MoodleCloud and Technology Support

LSOM may use MoodleCloud or another approved learning platform to support course delivery, communication, assignment submission, discussion forums, and grade tracking.

Basic technology support may be available for issues related to:

- MoodleCloud login
- Course access
- Assignment submission
- Discussion forum participation
- Course materials
- Platform navigation
- Communication tools

Students are responsible for maintaining access to a reliable internet connection, appropriate device, functioning email address, and required digital tools.

LSOM may provide limited support for platform-related issues but is not responsible for student-owned device failure, internet outages, lost files, or failure to submit work due to avoidable technology problems.

Logos Bible Study and Academic Resource Support

LSOM may require or recommend Logos Bible Study software or other Bible study tools for certain programs or courses.

Students may receive basic guidance during orientation or course setup regarding how to access required Bible study resources.

Depending on the program, students may be expected to use:

- The free Logos Bible Study app
- Paid Logos resources or subscriptions, if required
- Digital textbooks
- Bible translations
- Course readings
- Online articles or resources
- MoodleCloud course materials

Students are responsible for obtaining required materials by the stated deadline.

Library and Study Resources

LSOM may provide or recommend academic and ministry resources to support student learning.

Resources may include:

- Required textbooks
- Recommended reading lists
- Digital resources
- Logos Bible Study tools
- MoodleCloud resources
- Course packets
- Sermons, lectures, or videos
- LifeSong Church ministry materials
- Faculty-recommended books or articles

Because LSOM is not currently a residential college or university, it may not operate a traditional academic library. Students may be encouraged to use approved digital tools, personal resources, church resources, public libraries, online theological resources, or other recommended study aids.

Student Communication

Official LSOM communication may occur through email, MoodleCloud, printed materials, text messages, announcements, church communication platforms, or direct communication from LSOM leadership.

Students are responsible for:

- Maintaining current contact information
- Checking email regularly
- Checking MoodleCloud regularly
- Reading official announcements
- Responding to required communication
- Asking questions when clarification is needed

Failure to read official communication does not excuse students from deadlines, assignments, policy requirements, schedule changes, or other responsibilities.

Pastoral Care

Students may request pastoral care, prayer, encouragement, or guidance through appropriate LifeSong Church or LSOM leadership channels.

Pastoral care may include:

- Prayer
- Spiritual encouragement
- Biblical guidance
- Referral to appropriate ministry leaders
- Support during personal challenges
- Connection to LifeSong Church community

LSOM faculty, staff, mentors, and leaders are not automatically licensed counselors, therapists, legal advisors, medical professionals, or financial advisors.

Students needing professional counseling, medical care, legal advice, financial advice, or crisis intervention may be referred to appropriate professionals or community resources.

Small Groups and Church Community

Students are encouraged to participate in the life of LifeSong Church beyond the classroom.

Participation in church community may include:

- Weekend services
- Small groups
- Prayer gatherings
- Pursuit Nights
- Dream Team service
- Outreach events
- Ministry teams
- Church-wide events
- Discipleship environments

Students who are not members of LifeSong Church may be encouraged to remain actively connected to a healthy local church while participating in LSOM.

Because formation happens in community, students are encouraged to build relationships that support spiritual growth, accountability, encouragement, and ministry development.

Housing

LifeSong School of Ministry does not provide student housing.

LSOM is not a residential school, and enrollment does not include housing, dormitory placement, meal plans, transportation, or residential supervision.

Students are responsible for arranging their own housing, meals, transportation, and personal living expenses.

In certain situations, LifeSong Church families or members may voluntarily offer housing or temporary lodging to an LSOM student. Such arrangements are not guaranteed, are not an official student housing program, and are not a requirement of LSOM or LifeSong Church.

Any housing arrangement between a student and a LifeSong family or church member is a private arrangement between those parties unless otherwise approved in writing by LifeSong Church leadership.

LifeSong Church and LSOM do not guarantee the availability, suitability, safety, cost, duration, or terms of any private housing arrangement.

Students should use wisdom, prayer, and appropriate care when considering housing arrangements.

Transportation and Parking

Students are responsible for their own transportation to and from LSOM classes, church services, practicum assignments, ministry events, and required gatherings.

Parking instructions may vary based on LifeSong Church events, campus activity, facility needs, or special services.

Students are expected to follow all parking instructions provided by LifeSong Church or LSOM leadership.

Students participating in off-campus ministry, outreach, practicum, or events are responsible for following LifeSong Church transportation and safety policies.

Accessibility and Student Support Needs

LSOM desires to support students who may need reasonable assistance in order to participate in courses or program activities.

Students who experience learning, technology, physical, or participation challenges should communicate with LSOM leadership as early as possible.

When appropriate and feasible, LSOM may provide support such as:

- Clarification of assignments
- Alternative submission methods
- Help navigating MoodleCloud
- Adjusted seating arrangements
- Additional communication with faculty
- Referral to resources
- Reasonable adjustments that do not alter essential course or program requirements

Students are encouraged to communicate needs early so LSOM can respond with wisdom, compassion, and fairness.

Student Records and Transcripts

LSOM maintains student records according to its student records and transcript management policies.

Students may request information related to:

- Enrollment status
- Course completion
- Grades
- Program progress
- Practicum completion
- Unofficial transcripts
- Official transcripts, if available
- Completion credentials

Transcript and record requests should be submitted according to LSOM procedures.

LSOM is committed to maintaining student records accurately, securely, and responsibly.

Financial Questions

Students with questions about tuition, fees, payment plans, refunds, required resources, scholarships, or financial obligations should contact the appropriate LSOM or LifeSong Church administrative representative.

Financial questions may include:

- Tuition or fee schedule
- Payment deadlines
- Payment plan options
- Refund policies
- Required resource costs
- Logos Bible Study or textbook costs
- Scholarship availability
- Outstanding balances
- Graduation clearance

All financial arrangements must be handled through approved LSOM or LifeSong Church procedures.

Student Conduct Support

Students who have questions about conduct expectations, ministry boundaries, confidentiality, safety, or student standards should contact LSOM leadership.

LSOM desires to support students in understanding and living out expectations related to:

- Christian character
- Academic integrity
- Ministry conduct
- Confidentiality
- Safety procedures
- Prayer ministry guidelines
- Pastoral care boundaries
- Digital conduct
- Respect for leadership and classmates
- LifeSong Church values

When concerns arise, LSOM leadership seeks to respond with truth, grace, wisdom, accountability, and a desire for restoration and growth.

Complaints, Appeals, and Grievances

Students who have concerns regarding academic decisions, administrative issues, ministry practicum, conduct decisions, financial matters, or other school-related concerns may use the complaints, appeals, and grievances process described in this catalog and LSOM policy.

Students are encouraged to address concerns respectfully, promptly, and through the appropriate channels.

LSOM is committed to listening carefully, reviewing matters fairly, documenting decisions responsibly, and pursuing truth, wisdom, and restoration whenever possible.

Emergency and Safety Support

Students are expected to follow LifeSong Church emergency procedures and safety policies while on campus or participating in approved ministry activities.

In the event of an emergency, students should contact emergency services first when immediate danger exists, then notify appropriate LifeSong Church or LSOM leadership as soon as it is safe to do so.

Students should promptly report:

- Injuries
- Safety concerns
- Facility hazards
- Threats of harm
- Abuse or suspected abuse
- Harassment or misconduct
- Boundary violations
- Emergency situations
- Unusual ministry incidents requiring leadership awareness

Students should not attempt to investigate serious safety concerns on their own.

Services Not Provided

Because LSOM is a church-based ministry school and not a residential college or university, certain services may not be provided.

LSOM does not currently provide:

- Student housing
- Dormitories
- Meal plans
- Campus health clinic
- Licensed professional counseling services
- Student transportation
- Federal or state financial aid services
- International student visa services
- Athletic programs
- Residential life staff
- On-campus employment placement guarantees

LSOM may provide referrals, pastoral care, prayer, encouragement, and resource suggestions where appropriate and within the capacity of LifeSong Church.

Student Responsibility

Students are responsible for taking an active role in their own success and formation.

Students are expected to:

- Attend classes faithfully
- Complete assignments on time
- Communicate with instructors
- Check MoodleCloud and email regularly
- Participate in ministry practicum
- Seek help when needed
- Follow student conduct expectations
- Maintain required technology access
- Arrange personal housing and transportation
- Steward personal finances responsibly
- Participate in the LifeSong community with humility and honor

LSOM desires to support students, but students remain responsible for their own participation, communication, decisions, and follow-through.

Summary

Student services at LifeSong School of Ministry are designed to support the academic, spiritual, practical, and ministry formation of students.

LSOM provides support through orientation, academic guidance, ministry practicum oversight, faculty interaction, pastoral encouragement, technology support, and connection to the LifeSong Church community.

While LSOM does not provide housing or residential services, it seeks to create a strong formation environment where students can grow in the Word of God, the presence of God, spiritual maturity, leadership capacity, and ministry purpose.

Students are encouraged to engage fully, ask for help when needed, and approach the LSOM journey with faith, humility, and expectation.

TRANSFER AND ARTICULATION DISCLOSURES

Overview

LifeSong School of Ministry is committed to communicating clearly and honestly regarding the transferability of LSOM coursework, units, certificates, diplomas, and completion credentials.

Because LSOM is being developed as a religious ministry education program operated by LifeSong Church, students should understand that LSOM coursework is designed primarily for biblical instruction, spiritual formation, ministry preparation, leadership development, and service within the local church and Kingdom contexts.

LSOM coursework may be valuable for ministry formation and leadership development, but students should not assume that LSOM courses or units will automatically transfer to another college, university, seminary, Bible college, or ministry training institution.

Current Transfer Status

LifeSong School of Ministry is not currently accredited unless otherwise stated in official LSOM materials.

LSOM does not currently award accredited college credit.

LSOM units are used for internal academic structure, student workload expectations, program completion, transcript records, and future institutional planning.

LSOM units are not automatically equivalent to accredited college credit.

Transferability of LSOM coursework is determined solely by the receiving institution unless a formal written articulation agreement exists.

No Guarantee of Transfer

LifeSong School of Ministry does not guarantee that its courses, units, certificates, diplomas, transcripts, or completion credentials will be accepted by another institution.

Students should understand that every school has its own policies regarding transfer credit, advanced standing, prior learning, ministry training, and admission requirements.

Another institution may choose to:

- Accept some LSOM coursework.
- Accept LSOM coursework as elective credit.

- Accept LSOM coursework for advanced standing.
- Accept LSOM coursework only through a formal agreement.
- Require additional documentation.
- Require validation exams, interviews, portfolios, or assessments.
- Decline to accept LSOM coursework.
- Decline to recognize LSOM units as college credit.

The decision belongs to the receiving institution.

Student Responsibility

Students who desire to transfer LSOM coursework to another school should contact the receiving institution directly before enrolling in LSOM or before relying on LSOM coursework for future academic plans.

Students should ask the receiving institution questions such as:

- Will you evaluate coursework from LifeSong School of Ministry?
- Do you accept non-accredited religious ministry school coursework?
- Do you accept ministry training for transfer credit or advanced standing?
- What documentation is required?
- Are course syllabi required?
- Are transcripts required?
- Are faculty qualifications required?
- Are learning outcomes or assignments required?
- Is transfer credit guaranteed only through a written articulation agreement?
- Will LSOM coursework apply to a degree, certificate, elective requirement, or general advanced standing?

Students are responsible for confirming transfer possibilities with the institution they hope to attend.

LSOM Documentation for Transfer Review

When appropriate, LSOM may provide students or receiving institutions with documentation to support transfer evaluation.

Available documentation may include:

- Official or unofficial transcript.
- Course descriptions.
- Course syllabi.
- Course units.
- Program requirements.
- Learning outcomes.
- Faculty information, where available.
- Assignment descriptions.
- Practicum descriptions.
- Completion credentials.
- Academic catalog.

Providing documentation does not guarantee that another institution will accept LSOM coursework.

Articulation Agreements

An articulation agreement is a formal written agreement between LSOM and another institution that describes how LSOM coursework may be recognized, transferred, or applied toward another program.

LifeSong School of Ministry may pursue articulation agreements or academic partnerships with accredited Christian colleges, universities, seminaries, Bible colleges, or ministry education institutions in the future.

However, no articulation agreement should be considered active unless it has been formally approved, signed by authorized representatives, and published by LSOM.

Any active articulation agreement should clearly state:

- The partner institution.
- The LSOM program or courses covered.
- The receiving program or pathway.
- The type of credit or recognition available.
- Any grade requirements.
- Any documentation requirements.
- Any limitations or expiration dates.
- Any student eligibility requirements.
- Any additional costs or application requirements.

Until an agreement is formally established and published, students should assume that transferability is not guaranteed.

Future Partnership Goals

LSOM desires to build programs with the future in mind.

As the school develops, LifeSong Church may explore academic partnerships, articulation agreements, degree completion pathways, or ministry training relationships with other institutions.

Possible future partnerships may include:

- Transfer pathways.
- Degree completion options.
- Advanced standing agreements.
- Dual enrollment opportunities.
- Ministry practicum recognition.

- Graduate school preparation pathways.
- Accredited partner courses.

Such opportunities are future goals unless formally documented.

Students should not rely on possible future partnerships as current guarantees.

Accredited Partner Programs

In the future, LSOM may choose to partner with an accredited institution to offer certain courses, degree pathways, or academic opportunities.

If such a partnership is established, LSOM will clearly identify:

- Which institution is awarding credit.
- Which courses are LSOM courses.
- Which courses are partner institution courses.
- Whether the partner institution is accredited.
- Whether credits are issued by LSOM or the partner institution.
- Which requirements students must meet.
- What tuition and fees apply.
- What transfer or degree pathway is available.

Unless clearly stated in official LSOM materials, students should not assume that LSOM courses are accredited or that they are being offered for accredited college credit.

Prior Learning and Advanced Standing

LSOM may internally consider prior coursework, ministry training, leadership development, or ministry experience when evaluating a student's placement or program pathway.

This may include:

- Bible college coursework.
- Seminary coursework.

- Ministry school coursework.
- Leadership training.
- Prior LifeSong training.
- Documented ministry experience.
- Internship participation.
- Discipleship or ministry formation programs.

Any recognition of prior learning by LSOM is for internal LSOM purposes only unless a formal external agreement states otherwise.

Internal recognition of prior learning does not mean another institution will recognize the same coursework, training, or experience.

Transfer Into LSOM

Students who have completed prior coursework or ministry training may request review for possible course substitution, waiver, advanced placement, or internal recognition of prior learning.

LSOM may request documentation such as:

- Official or unofficial transcripts.
- Course descriptions.
- Syllabi.
- Certificates of completion.
- Ministry training documentation.
- Letters from ministry leaders.
- Portfolio of prior learning.
- Written explanation of prior experience.

Approval is not automatic.

LSOM academic leadership will determine whether prior learning satisfies any LSOM requirement.

All approved substitutions, waivers, or prior learning decisions should be documented in the student's academic record.

Transfer From LSOM to Another Institution

Students who wish to transfer from LSOM to another institution may request transcripts and supporting documentation according to LSOM student records policies.

LSOM may assist by providing accurate records, but LSOM cannot control the decisions of the receiving institution.

The receiving institution may require:

- Transcript.
- Catalog.
- Syllabi.
- Faculty qualifications.
- Course assignments.
- Grade records.
- Program description.
- Unit definitions.
- Practicum documentation.
- Accreditation or legal status information.

Students should allow adequate time for LSOM to prepare requested documentation.

Transcript Language

LSOM transcripts may include course titles, course numbers, terms completed, grades, units, program completion status, and credential awarded.

Transcripts may also include an institutional status statement, such as:

“LifeSong School of Ministry is a religious ministry education program operated by LifeSong Church. LSOM is not currently accredited and does not currently award accredited college credit. Transferability of LSOM coursework is determined by the receiving institution unless a formal written agreement exists.”

Transcript language may be updated as LSOM's institutional status changes.

Ministry Credential and Ordination Distinction

Transfer and articulation should not be confused with ministry credentialing or ordination.

Graduation from LSOM does not automatically result in ordination, licensing, employment, or ministry appointment.

Ordination is a separate process administered by LifeSong Church leadership according to church doctrine, character standards, ministry readiness, and ordination procedures.

Another institution's acceptance or rejection of LSOM coursework does not determine a student's ordination eligibility with LifeSong Church.

Likewise, LifeSong Church ordination does not guarantee academic credit or transfer recognition by another institution.

Changes in Transfer or Partnership Status

Transfer opportunities, articulation agreements, and academic partnerships may change over time.

Changes may occur due to:

- Partner institution policies.
- Accreditation requirements.
- Program changes.
- Legal or regulatory requirements.
- Curriculum revisions.

- Faculty qualification requirements.
- Student eligibility requirements.
- Expiration or revision of agreements.
- Institutional decisions by LSOM or the partner school.

Students should consult current official LSOM materials and the receiving institution before making enrollment decisions based on transfer or articulation expectations.

Summary Disclosure

LifeSong School of Ministry desires to build programs that are meaningful, organized, and potentially useful for future academic pathways.

However, LSOM is not currently accredited and does not currently award accredited college credit unless otherwise stated in official LSOM materials.

LSOM does not guarantee transferability of courses, units, certificates, diplomas, or completion credentials.

Transfer decisions belong to the receiving institution unless a formal written articulation agreement exists.

Students who desire to use LSOM coursework toward another academic program should contact the receiving institution directly and should not rely on transferability unless it has been confirmed in writing by that institution or through an official LSOM articulation agreement.

Appendix A

Institutional Status Disclosure

LifeSong School of Ministry

LifeSong School of Ministry exists as a ministry-based leadership development school of LifeSong Church. LSOM is designed to provide biblical, theological, spiritual, and practical ministry formation for students who desire to grow in their walk with Christ, be formed in LifeSong culture, and be equipped for Spirit-empowered ministry leadership.

This disclosure is intended to provide clarity regarding LSOM's current institutional status, academic standing, legal/regulatory posture, and relationship to ordination, transferability, financial aid, and future development.

1. Ministry-Based Educational Program

LifeSong School of Ministry is operated by LifeSong Church as a religious ministry education and leadership formation program. LSOM's programs are rooted in the mission, doctrine, values, worship culture, and spiritual leadership of LifeSong Church.

LSOM is not designed merely as an academic institution, but as a formation environment where students are developed in:

- Biblical understanding
- Theological clarity
- Spiritual maturity
- Ministry competency
- Servant leadership
- LifeSong culture
- Spirit-empowered mission

The school is built around the formation language of:

Deeper Passion — a heart fully turned toward God.

Deeper Presence — a life centered on the presence of God.

Deeper Purpose — a life fully engaged in God's mission.

2. Accreditation Status

LifeSong School of Ministry is not currently accredited and does not currently award accredited college credit unless otherwise stated in official LSOM materials.

LSOM courses, units, certificates, diplomas, transcripts, and program records are used for internal academic structure, workload expectations, student progress, program completion, and future institutional planning. LSOM units are not automatically equivalent to accredited college credit.

Any future accreditation, partnership, articulation agreement, or degree-completion pathway would require separate review, approval, documentation, and official written communication from LifeSong Church and LSOM leadership.

3. Transferability of Coursework

Completion of LSOM coursework does not guarantee transfer to another college, university, seminary, ministry school, or training program.

The transferability of LSOM coursework, units, or program completion is determined solely by the receiving institution. Students who desire to transfer LSOM coursework to another institution should contact that institution directly before enrolling in LSOM or before making educational plans based on possible transfer.

LSOM may pursue future articulation agreements or academic partnerships, but future goals are not current guarantees.

4. California Regulatory Status

LifeSong School of Ministry may seek verification of exempt status from the California Bureau for Private Postsecondary Education under an applicable religious exemption, or may pursue another legal or regulatory pathway as determined by LifeSong Church leadership and legal counsel.

Unless and until such status is formally verified or otherwise approved, LSOM will not claim BPPE approval, BPPE exemption verification, state authorization, or regulatory approval beyond what has been officially documented.

LSOM will maintain careful and accurate public disclosures regarding its legal, academic, and regulatory status.

5. Program Fees and Financial Policies

LifeSong School of Ministry will not collect program fees, required academic fees, deposits, or other mandatory charges in a manner inconsistent with applicable law, LifeSong Church policy, or regulatory requirements.

During its initial development, launch, or pilot phase, LSOM may operate as a no-cost, donation-supported, scholarship-supported, church-funded, or partially subsidized ministry training program, depending on decisions made by LifeSong Church leadership.

When formal program fees are implemented, LifeSong School of Ministry will publish the applicable program fees, deposits, payment-plan options, refund and withdrawal policies, anticipated materials costs, technology-related expenses, and other required financial information in official LSOM materials before those charges are implemented.

Students and interns are responsible for reviewing all published program-fee information and related financial policies before submitting payment, accepting a place in a program, or beginning participation in an LSOM program.

6. Financial Aid, VA Benefits, and Student Loans

LifeSong School of Ministry is not currently approved to participate in federal financial aid programs, federal student loan programs, or Title IV funding.

LSOM is not currently approved for VA education benefits unless otherwise stated in official LSOM materials.

Students should not assume that LSOM enrollment qualifies for federal financial aid, student loans, VA benefits, military education benefits, workforce funding, or other third-party educational funding unless LSOM has officially published such approval.

7. International Students

LifeSong School of Ministry is not currently authorized to issue immigration documents for international student visa purposes unless otherwise stated in official LSOM materials.

LSOM is not currently SEVP-certified and does not currently issue Forms I-20 for F-1 student visa purposes.

International students or non-U.S. citizens interested in LSOM should seek appropriate legal or immigration counsel before making enrollment, travel, or relocation decisions.

8. Ordination Disclosure

Graduation from LifeSong School of Ministry does not automatically result in ordination.

Ordination is a separate process administered by LifeSong Church leadership according to church doctrine, spiritual discernment, character qualifications, ministry readiness, pastoral recommendation, and ordination procedures.

Participation in LSOM, completion of the Diploma in Theology and Ministry Leadership, or participation in the Ordination Candidate Track does not guarantee ordination.

LifeSong Church reserves the right to approve, defer, deny, or withdraw ordination recognition according to its doctrine, leadership standards, ministry qualifications, and spiritual oversight.

9. Employment and Ministry Placement

Completion of LSOM coursework, graduation from an LSOM program, participation in ministry practicum, or completion of the Ordination Candidate Track does not guarantee:

- Employment by LifeSong Church
- Paid ministry placement
- Staff position
- Volunteer leadership appointment
- Ministry licensing
- Ordination
- Church planting appointment
- Recommendation to another church or ministry organization

LSOM exists to train and form students for faithful ministry, but ministry placement and employment decisions are separate matters.

10. Program Development and Future Pathways

LifeSong Church may continue developing LSOM over time. Future development may include additional programs, concentrations, internships, ministry tracks, academic partnerships, articulation agreements, degree-completion options, accreditation pathways, VA benefit eligibility, international student authorization, or other institutional opportunities.

These future possibilities are not current guarantees.

Any new status, approval, partnership, or credential pathway will be communicated through official LSOM materials after it has been formally reviewed and approved.

11. Student Responsibility

Students are responsible to read and understand LSOM's published disclosures, policies, program requirements, and student expectations before enrolling and throughout their participation.

Students are encouraged to ask questions about LSOM's academic status, program requirements, tuition, transferability, ordination process, and ministry expectations before making enrollment decisions.

12. Summary Statement

LifeSong School of Ministry is a church-based, Spirit-filled, Word-grounded ministry formation school operated by LifeSong Church. LSOM exists to help students pursue deeper passion for Jesus, deeper presence-centered living, and deeper purpose in the mission of God.

LSOM is committed to honesty, clarity, spiritual integrity, and institutional responsibility as it develops. Students should understand both the value of LSOM's ministry formation and the current limits of its academic, legal, accreditation, financial aid, transfer, and ordination status.

Appendix B

How Students Learn at LSOM

LifeSong School of Ministry provides an integrated, Spirit-filled approach to theological education.

The two-year program is designed to do more than increase a student's biblical and theological knowledge. LSOM seeks to form the whole person by developing spiritual maturity, Christian character, ministry competence, leadership capacity, and faithful participation in the mission of God.

Students learn through four interconnected dimensions.

Biblical and Theological Instruction

Students engage Scripture, theology, church history, spiritual formation, ministry leadership, and practical ministry through structured courses, assigned readings, classroom dialogue, written work, and theological reflection.

Academic study helps students develop biblical literacy, theological clarity, responsible interpretation, reflective thinking, and the ability to apply Christian truth to life and ministry.

Spiritual Formation

LSOM encourages students to cultivate a growing life with God through prayer, worship, Scripture, personal holiness, Christian community, self-examination, and responsiveness to the Holy Spirit.

Students are challenged not only to consider what they believe, but also to examine who they are becoming.

Ministry Practice

Students participate in supervised ministry through the practicum sequence and through active involvement in the life of the local church.

These experiences allow students to observe experienced leaders, practice ministry skills, receive feedback, reflect upon their experiences, and grow in responsibility.

Relational and Communal Learning

Students are formed through relationships with faculty, pastors, ministry supervisors, classmates, ministry teams, and the LifeSong congregation.

The local church serves as a living ministry environment where students practice honor, accountability, collaboration, servant leadership, faithfulness, and care for others.

A Spirit-Filled Learning Environment

LSOM affirms that effective ministry requires both preparation and empowerment.

Students are taught to study Scripture carefully, think responsibly, and develop practical ministry skills while remaining dependent upon the Holy Spirit.

Prayer, worship, spiritual discernment, ministry response, and biblical use of spiritual gifts are woven into the educational experience.

Learning Through Reflection and Application

LSOM connects classroom instruction with real ministry experience through a continuing learning cycle:

Learn → Observe → Practice → Reflect → Receive Feedback → Apply Again

Students are not simply asked to complete assignments or ministry hours. They are encouraged to consider what they have learned, how it applies, what occurred during ministry practice, and how they can continue to grow.

Progressive Development

During the first year, students establish foundations in biblical knowledge, theology, spiritual disciplines, personal formation, ministry identity, and Christian service.

During the second year, students move toward deeper integration, greater ministry responsibility, leadership development, discernment of calling, and the ability to equip and influence others.

The desired outcome is not merely the completion of a course of study. It is observable growth in knowledge, character, spiritual maturity, ministry skill, and leadership capacity.

The LSOM learning model may be summarized in four words:

Know. Become. Practice. Be Sent.

Through biblical instruction, spiritual formation, relational discipleship, and hands-on ministry, students are equipped, activated, and sent into the purposes of God.

Deeper Passion. Deeper Presence. Deeper Purpose.