

Session Minutes
Fairmount Presbyterian Church
Wednesday, August 5, 2020 via Zoom

Moderator: Rev, Jessie MacMillan, Interim Senior Pastor

Clerk of Session: Bourbon L Zeigler

Session Members: Brian Perkins, Christina Seekley, Vanessa Whiting, Carol Adrine, Raleigh Duttweiler, Stephanie Washlock, David Bosler, Keith Mills, Grant Gannon, Sarah Pope, Gordon Landefeld, Amy-Kim Kyremes-Parks, Lindsay Harren-Lewis, (Associate Pastor).

Guests- Amy Kim Kyremes-Parks, Director of Spiritual Formation

Opening prayer at 6:30 pm by the Rev. Jessie MacMillan.

Approval of Consent Agenda

Motion: To approve the Session Minutes of July 1, 2020. Seconded and Approved

Motion: To approve Congregation Minutes of July 26, 2020. Seconded and Approved

Motion: To ratify the July 17, 2020 Session Guidelines for a Care-Filled Return to In-Person worship. Approved earlier via email.

Motion: To receive the following reports of all weddings, funerals, baptisms, and communion that have taken place at the church since session's previous meeting: Seconded and Approved

1. Weddings/Funerals/ Baptisms: None
2. Communion: Since the last session report of July 1:
 - Communion items served in a "drive through-to go" fashion, the morning of August 2, 2020. Communion was performed virtually through digital platforms (Facebook, YouTube, website) on August 2, 2020 at 10:00am.

Motion: To approve the membership statistical report through June 3, 2020. Total Membership as of June 1, 2020 747

Deaths- Diane Welsh, who passed on July 30, 2020.

Total Membership as of August 5, 2020 746

Digital Worship Statistics since last Session Meeting, July 1, 2020:

Facebook Statistics (worship minutes viewed in first week of premiere)

- July 5th- 6 hours=600 minutes
- July 12th -10.5 hours=629 minutes
- July 19th -13.3 hours=796
- June 26th- 15.8 hours=949
- August 2nd -21.7 hours=1300 minutes

YouTube Statistics (worship hours viewed in first week of premiere)

- July 5th -21 hours=1260 minutes
- July 12th-11.6 hours=969 minutes
- July 19th-22.6 hours=1356 minutes
- June 26th-16.8 hours=1008 minutes
- August 2nd-13.2 hours=792 minutes

Motion to approve: We, the session of Fairmount Presbyterian Church in the Presbytery of The Western Reserve, having personal knowledge of Natalily Kyremes-Parks, who is a member of this church, hereby recommend her as a suitable person for appointment to Presbyterian Church (U.S.A.) mission service with Young Adult Volunteer Program. Adopted in this meeting of session this day of August 5, 2020. Seconded and Approved

Rev. MacMillan gave an update on staff changes.

Motion: To approve job descriptions for Interim Accompanist/Acting Music Director and Interim AV Production Coordinator. Seconded and Approved.

Worship discussion and structure of Councils, Session

Guidelines, Re-entry task force, and changes on the horizon

- Discussion on the above items
- Funerals, discussed on the time to notify Session, when a funeral is to be held at the church.
- Session guidelines
- Re-entry task force will continue to meet, and making recommendations to the councils.

- Changes on the horizon, we are working on going to live stream. 8:30 and 11:00am services.
- Council structure- Raleigh will go to Faith Council and Gordon to Care Council.
- Looking at forming a Worship Council, in the future.
- Posting the service earlier on Sundays- to 8:00am.

Re-Vision update

- Small groups ending in about a month
- All information will be pulled together in the fall.
- All minutes from the small groups will come to session.

Care Council

- September 13 for drive through Communion and combine this with Celebration Sunday.
- Motion to move Communion the second Sunday just for September. Motion was made and seconded and approved.

Faith Council

- Little free Pantry will be put up this week-end
- News letter will be coming out in September.

Serve Council

- \$1000 to Forest Hills fund to help the community with their covid 19 emergency fund.

Motion to approve baptisms of Alexander Joseph Proels(18) and Charles Proels (16). This was seconded and approved.

Admin Council: Updates from Steve Benton

Metal Step Replacement at Parking Lot Ramp Entrance • I have discussed pricing with the contractor and he showed me his preliminary costs. He has not been able to get pricing from the concrete contractor, but we have added an estimate of the concrete cost. • The range of cost is \$19,000 to \$24,000.

Te Deum Window • All stained glass has been removed • Contractor is about ¼ complete on stained glass restoration. I'm attaching a sample of the restoration work. If you are interested, send me your email and I can share the link for the site where all

photos are stored. Hundreds of photos. • Contractor inspected window frame and structure. There generally is less significant damage to the frame than anticipated. They are working on a restoration plan. The contractor will get back to me in a week or two with the plan and schedule to do the frame restoration and install the new storm window. Work on the chapel tower windows will be completed while they are on-site to do the Te Deum frame restoration and storm window installation. • Contractor will need to install scaffolding at the exterior of the sanctuary entrance to access the Te Deum from the outside. I will inform everyone of when this is scheduled. • I have asked the mason doing work on the ADA ramp to coordinate with the Te Deum window contractor to do pointing repairs that are needed at the exterior base of the Te Deum window. This work is not included in the window contractor's scope. Mason should be able to complete this while on-site for the ADA ramp work and will have all the materials needed. There may be a small additional cost from the mason for this work.

ADA Ramp • Stone mason was to be on-site Monday 7/26 to start work. The contractor received word over the weekend that his foreman has contracted COVID, so they have been testing workers and are working on an alternative plan to staff their projects. I will let everyone know as soon as I know the plan and schedule. • Electrical subcontractor was on-site today to rough-in the ramp lighting. • Interior work has been started. Ushers' room has been gutted and the swinging door removed and opening widened to meet ADA requirements. New trim is stained and looks very good. • Ushers' cabinet will be relocated to the coat room/cry room on the opposite side of the narthex. Attached is a rough sketch of the placement of the cabinet and relocation of the children's bag area and snack cabinet within the room. I think this will make the coat room/cry room much more useable. • Remaining work consists of: o Installation of new flooring in the ADA entrance hallway (formerly the ushers' room and hall to restroom) o Installation of the new door. This will be a tinted glass door with bronze aluminum frame o Installation of a new acoustic ceiling in the ADA entrance hallway. This will reduce transmission of noise from the hallway out into the narthex, and will improve appearance by concealing the exposed electrical conduit running

on the ceiling. A new LED ceiling fixture will be installed. o Stone and Final install of lighting • I have requested pricing from three contractors to install snow guards and heating cable along the edge of the roof above the ADA ramp. I noticed during the winter that ice can fall off the roof and directly into the ramp. The snow guards and heating cables will reduce this accumulation. The heating cables will be on a timer to run for a short time each day to minimize power costs and provide regular de-icing. There will be a manual over-ride so they can be run longer if ice buildup becomes a problem during certain periods. I have received pricing from two of three contractors, but have not been able to follow up and evaluate the pricing and scope yet. We've still got a few months.

Step and Sidewalk Repairs • Work started on the steps and sidewalks. • The contractor is working on the Chapel area first so that he can remove the walkway to Fairmount Boulevard and have that stone to use elsewhere. Chapel area is expected to take about a week to complete, depending on the work needed for reconstruction of the entrance steps and removing the steps down to the walkway to Fairmount Boulevard. • When done with the Chapel area, the contractor will move over to the sanctuary steps. In that area, he may need to coordinate with the Te Deum window contractor who should be starting work on the window frame restoration within the next month.

Campus-Wide Lighting • I have corresponded several times with the architect and contractors on plans for updating the campus-wide lighting. This includes lighting of the building exterior as well as certain walkways and doorways. • I still have some homework to do in reviewing proposed fixtures and evaluating alternatives. I'm concerned that the cost will be rather significant. However, the impact will be stunning and will really enhance the grounds

Church Apartment- Jean Sylak and Mary Giffin are coordinating repairs, ordering furniture and decoration. The Session will need to discuss potential uses of the space once complete- emergency housing, refugee ministry, etc.

Motion to approve use of church parking lot for Christmas trees sales. This was seconded and approved

Adjourned to executive session to discuss personnel.

Approval of additional one-year contract for Interim Senior Pastor with the Rev. Jessie MacMillan.

Closing Prayer Rev. Lindsay Harren-Lewis at 8:15 pm.

Bourbon L Zeigler, Clerk of Session

Rev. Jessie MacMillan, Interim Senior Pastor