

Worship Leader Job Description (Part-time)

Union Baptist Church

Scope

The Worship Leader Ministry is responsible for maintaining, developing, implementing and promoting a Christ-honoring music ministry program. This position will lead our church to deeper faith through authentic worship, while enabling other volunteers to lead and participate in their areas of giftedness. This position requires this leader to either train or arrange for the training of volunteers.

Skills

The position requires a sufficient level of expertise in the following areas:

1. Leadership, teaching and motivational skills relating to music, leading worship, leading choir, and leading a band.
2. Organizational
3. Oral and written communication
4. An understanding of personal Christian development.

Requirements

1. Member of Union Baptist Church (or become member upon acceptance of position)
2. Exercise professional, moral and ethical behavior at all times
3. Shall uphold and teach the doctrinal views of the Baptist Faith and Message
4. Skillful knowledge of the Music Ministry
5. Shall be a good steward of their income, recognizing the tithe as minimum of their giving
6. Passion for the spiritual growth and development of our church families
7. Continual personal spiritual and professional development through personal study time, preparation, planning and continuing education.
8. If married, spouse shall share in like manner in Christian consecration and church loyalty.

Responsibilities

1. Work with staff to plan and coordinate weekly worship.
2. Plan and perform special services throughout the year (Easter, Christmas, concerts).
3. Provide the choir with leadership through planning, practice, and performance opportunities.
4. Coordinate, schedule and lead band members through planning, practice, and performance.
5. Ensure the scheduling of volunteers that play a role in worship (audio, video production, computer volunteers, band member, vocalists, etc.). This scheduling will fully implement the rotation of volunteers.
6. Communicate and coordinate all ideas, plans and activities with the senior pastor and staff, through established channels.
7. Keep church calendar up to date with music ministry activities.
8. Prepare and maintain a budget for the music ministry for presentation to the Stewardship committee.
9. Advise in program materials and equipment needed for the music ministry.
10. Attend all Sunday and Wednesday services (unless coordinated with the senior pastor).
11. Attend all music ministry activities.
12. Attend staff meetings.
13. Be involved in the ministry and fellowship of Union Baptist Church.

Compensation

1. Compensation is recommended by Human Resources, determined by the Stewardship committee and approved by the church body.
2. Salary will be based on an agreed upon number of weekly work hours (approximately 10 hours per week), skillfulness, and performed tasks.
3. The Worship Leader will follow church policy as to vacations (based on status and length of employment). All absences must be coordinated with the senior pastor. Any additional leave will be considered unpaid unless approved by the senior pastor and Human Resources.
4. The Worship Leader will follow church policy as to sick days (Based on status and length of employment)

Send Resume to: secretary@unionbaptistchurch.org