

East Main Presbyterian Church- Finance Committee Minutes - February 8, 2024

Present: Mark Hazy, Dan Bishop, Joe Rendos, Steve Paxton, Pastor Bill Hoffman,
Dede Wishing

Absent: Sue McConnell, Mark Cunningham

7:04 pm - Meeting opened in prayer by Pastor Bill.

Motion to approve the January Minutes. Made by Mark, seconded by Joe. **Motion carried unanimously.**

- Property:
 - The Fellowship Hall doors facing Walnut St. need a new retractable key holder attached to them. (see task list)
 - Renick Brothers replaced the leaking underground pipe outside the boiler room and rerouted it above ground under a step they created.
 - Renick Brothers removed a radiator and repaired a leaking pipe in Room #107.
 - We need help with setting up and tearing down tables and chairs in the Fellowship Hall. Pastor Bill offered to help and we can ask volunteers.
- Finance:
 - Dede created a new report “Details of 504.1 Purchases/Repairs and 504.4 Outside Labor” so it will be easier for Trustees to manage their budgets.
 - Dede presented a summary of DTH usage for gas usage. In July 2022 Trustees entered into a 3 year agreement with Snyder Brothers at a fixed rate of \$5.54 per DTH. So far we have saved \$2,172.62 compared to if we had stayed with PNG. (We still pay PNG for the delivery.)
- Old Business
 - Visa receipts are being turned in.
 - BD Plumbing replaced the faucet and handles on the custodial sink near the Deacons’ storage room.
 - The soffit and fascia need to be repaired and the exterior trim needs to be painted. (see task list)
 - The hallway in JAM outside the boiler room needs to be replaced. (see task list)
- New Business
 - We received \$250 from the sale of the stained glass windows which have been removed.
 - Session has approved the replacement of 8 more stained glass windows. These will be the last ones. The sanctuary windows will not be touched. (see task list)
 - Hazy’s Construction put in new steps coming off of the chancel into the old banner storage room. Spiegel Flooring will carpet them.
 - We’ll keep an eye on the Fellowship Hall casters on the tables and chairs.

7:57pm - **Motion** to adjourn. Made by Dan, seconded by Mark. **Motion carried unanimously.**

Next Scheduled Meeting - Thursday, March 14, 2024 - 7pm

Respectfully submitted by Dede Wishing

(Task List attached)

TASK LIST FROM February 2024 MEETING:

Old Business - (tasks completed since last meeting):

- ☒ Dede will ask Sue Grimm at GCC if they have any music filing cabinets. *(table until future notice)*
- ☒ Mark Hazy will talk to Dani about filing cabinets and iPads requests. *(table until future notice)*
- ☒ Dede will ask Cliff about cleaning out the grease trap. If he can't, then Steve will do it. *(Dede will call Steve the next time it's giving us trouble.)*
- ☒ Mark Hazy will winterize the gym bathroom.
- ☒ Dede will call BD Plumbing to repair the custodial sink near Deacons' storage room.
- ☒ Dede will ask Corrie to advertise the stained glass windows.
- ☒ Dede will contact member and explain that we can not have a designation for Becomers. Either it goes to the Operating Fund or can be returned.

Carryover from prior meetings - (outstanding tasks):

- ☐ Dede will add Rick Black's summary of projects to Melissa's Google Doc.
- ☐ Dede gets Dan's notes on boiler and types up in Word document for cloud storage. *(Sue offered to type up. Dede will scan to cloud.)*
- ☐ Dan will contact Kevin Shaw to trim the rhododendron outside of the FH.
- ☐ Mark Hazy and Steve will look at the roof above Stacy's office to make sure the flashing is not leaking.
- ☐ Mark Hazy will talk to Bob Smith about closing the Becomer's checking account after the Smiths return from Florida in the Spring.
- ☐ Mark and Dan will look at FH outlets. *(Dan will repair it.)*

New Business - (new tasks to do):

- ☐ Mark Hazy will attach the keyholder to the Fellowship Hall doors.
- ☐ Mark will get pricing for soffit and fascia repair and painting on the exterior of the building.
- ☐ Mark will get pricing on the JAM hallway.
- ☐ Dede will contact a company in Erie that preserves large stained glass windows with gorilla glass.