



Seasonal Maintenance Worker (Summer Position)

Sunset Point Christian Camp is a dynamic faith-based Camp along the shores of Lac Ste. Anne west of Edmonton. About 30 different groups utilize the camp facilities every summer. As well, the Camp is home to 175 private cabins and a 120-unit campground.

We are looking for a **Seasonal Maintenance Worker** to perform upkeep tasks such as repairs and cleaning. You will be responsible for maintaining equipment and building systems and ensuring that the Camp's facilities and grounds are tidy and functional. You will also take an active role in the planning and upgrading of some of the Camp facilities to ensure their suitability as an emergency shelter for the local community.

Location: Sunset Point Christian Camp, one hour north-west of Edmonton.

Term: May 6 – August 30th, 2024

Hours: 37.5 hours per week, 7.5 hours per day (8:00 am to 4:00 pm), Monday – Friday. Some evening/weekend work will be required during peak times.

Compensation: \$18/hour plus 4% Holiday Pay

Reports to: Facility Manager

Responsibilities

- Do grounds upkeep by mowing lawn, collecting trash, etc.
- Perform cleaning activities such as dusting, mopping, etc.
- Perform minor fixes such as repairing broken locks, filling gaps in walls, etc.
- Check control panels and electrical wiring to identify issues.
- Install appliances and equipment.
- Conduct maintenance tasks such as replacing light bulbs, changing switch plates etc.
- Take in active role in adhering and championing the safety program in place at the Camp.
- Assist and collaborate with other staff to ensure the smooth operation of the Camp, including conducting water tests, utility support (meter readings).
- Facilitate landscaping work, planting and watering gardens, bucking up wood, installing signage.
- Other duties as required to support the ongoing delivery of quality services in peak times, in collaboration with Camp management, staff and student colleagues.
- Collaborate with summer student colleagues to support community volunteerism initiatives.

Requirements

- Must be between the ages of 18 – 30 years old.
- Must be able to do physical labour work and own CSA approved safety boots.
- Experienced using hand and power tools.
- Very good communication and interpersonal skills.
- Familiar with using a computer.



- Valid Class 5 Driver's Licence and access to a reliable vehicle.
- Laptop computer and mobile phone.
- Basic knowledge of HVAC, plumbing and electrical systems.
- High Character.
- Experience operating machinery (bobcat, self-propelled lift, etc.) would be an asset.

Residency Preference

Preference will be given to applicants who for the duration of the employment contract reside on the Camp (finding and paying for the accommodation is the responsibility of the applicant) or in the immediate local area.

Position Status

Sunset Point Christian Camp has applied to the Canada Summer Jobs program for a funding subsidy for this position. The status of the application will not be known until early in April, 2024, and hence final confirmation of the successful candidate will only occur at that time.

Applications

If interested in this position, please submit a resume detailing your education and experiences (including listing any volunteer leadership positions and three references) by March 15th, 2024 to:

Mark Evans
Camp Director
Sunset Point Christian Camp Foundation
Box 297
Alberta Beach, Alberta T0E 0A0
mark@sunsetpointcamp.ca
780-920-9109

Clearly indicate in your cover letter which position you are applying for.

We thank all applicants for their interest; however, only applicants selected for an interview will be contacted.