

Life Group Position Focus - Coordinator

Purpose

The Life Group coordinator partners with the leader to create the environment for group members to experience God and life transformation through encouraging and challenging one another to become passionate Christ-followers who are pursuing God, loving others, serving sacrificially and sharing Christ.

Qualifications

A coordinator is a passionate Christ-follower who has committed to the church in partnership and:

1. Is a person of *character*: growing in obedience to Christ
2. Is a person of *competency*: relates well with others, facilitates group meetings well
3. Is a person who embraces our *culture*: buys into and promotes the vision, values and strategies of Rocky Peak
4. Is a person of *commitment*: faithfully fulfills the responsibilities listed below

Responsibilities

Key areas of responsibility for the coordinator include:

1. Opens their home for the Life Group.
2. Fulfills the purpose of the Life Group coordinator
 - Helps create the environment for group members to experience God and life transformation
3. Helps identify, organize and administrate needs in the group
 - Submits weekly attendance
 - Organizes refreshments, pot luck gatherings, socials, or service projects and communicates to group members
 - Organizes meals or other help for members as needed
4. Ensures a clean, comfortable meeting environment
 - Adequate seating and lighting: the home is neat and picked up
 - Meeting environment is free from distractions—pets, children, odors, etc.
5. Provides weekly support and feedback to the leader
 - Helps assess what is going well and/or what is not going well in the group
6. Leadership training
 - Complete the New Life Group Leader Training
 - Attend ongoing leadership gatherings