

# G.E.M.S. Mini Mall Booth Guidelines

---

The G.E.M.S. Girls Conference appreciates your interest in setting up a booth in the Mini Mall during the annual G.E.M.S. Conference. In order to better accommodate your needs, please follow the guidelines listed below:

1. Register your church or business with Alison Batten, Booth Coordinator, no later than February 15, 2018. You may register by telephone at 706.332.0155, or you may mail the Booth Registration Slip below and payment to Alison Batten, 4249 Cheshire Bridge Rd., Columbus, GA 31909. Please indicate on the Booth Registration Slip how many spaces you need (please read #4) and the type of items you intend to sell or promote. In order not to be offensive to anyone, please do not sell or display any type of jewelry (rings, necklaces, earrings, bracelets) or jewel-studded items. Also, we ask that items be priced **no higher than \$25** since this is a young girls' conference.
2. You may set up your booth on Thursday, March 8, between 9:00 a.m. and 4:00 p.m. Booths will be set up in the sanctuary and your table(s) will be marked with your name. Please do not move locations. Since there are no extra security provisions, the Georgia District Ladies Ministries will not assume responsibility for any items left on display. It is your responsibility to delegate representatives to serve your booth. We suggest you leave no money at your table and bring a cloth to cover items when you are not at your booth.
3. Please dismantle your booth display after the Saturday service and leave your table and area clean.
4. This year's booth areas are for rent only. Booth areas will be 7 x 10 feet. You may bring whatever you like to decorate and set up your area. Booth areas will also be marked with tape, so please keep your items confined inside the taped area. One booth area is \$20.00. (One table per space can be provided, please mark if you need a table.)
5. We are interested in doing free "give-a-ways" during the conference. If you would like to participate in the "give-a-ways", please mark what you will be donating on the Registration Form.

# G.E.M.S. Mini Mall Booth Guidelines

## G.E.M.S. Girls Conference Booth Registration Slip

(Please fill out this form and mail it or call in all information.)

Booth Name \_\_\_\_\_

Main Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address \_\_\_\_\_

Pastor \_\_\_\_\_ Section \_\_\_\_\_

Church Name: \_\_\_\_\_

Spaces needed:  One Space (\$20)     Two Spaces (\$40)

Table Needed (1 table per space):  Yes  No

Type of items \_\_\_\_\_

\* Please remember that we are asking that your price point is no higher than \$25 since this is a young girls' conference.

We would like to donate to the giveaways. Our donation:

\_\_\_\_\_

Amount enclosed: (\$20 per space needed) \_\_\_\_\_ Check #: \_\_\_\_\_

Mail to Alison Batten, 4249 Cheshire Bridge Rd., Columbus, GA 31909  
706.332.0155 \* AlisonBatten77@aol.com