

Leadership Board Meeting May 17, 2026

ATTENDEES:

Dr. Julie Schendel, Pastor

Board Members: Peter Fenner, Wayne Geoffrion, Rod Glover, Mary Lynn Haycraft, Jennifer Meares, Sam Sweat, Kimberly Tinsley, Maurice Ungaro, Ginger Wright

Guests & Visiting Church Members: Kay and Dick Sutton

AGENDA

Opening Prayer/Devotional – Peter Fenner

Opening Business

Review and approval of previous meeting's minutes - *Ginger Wright*

- Rod moved that the minutes from the meeting held on last month's date, be approved. Sam seconded the motion. The minutes were approved, as corrected, by all Board Members present. See Meeting Minutes revised 5-21-26.

Pastor's Report – Pastor Julie

Nominations Process

- Summer begins the nominations season for Leadership Board service.
- Members may:
 - Self-nominate
 - Nominate other professing members
- Skills needed include:
 - Financial expertise
 - Trustee/property experience
 - Public relations and communications

North & South Georgia Conference Unification

Discussion regarding proposed unification of North and South Georgia Conferences:

- Current expectation:
 - No increase in apportionments if merger occurs this year.

Annual Conference

- Scheduled for June 17–20.

Upcoming Vacation & Guest Preachers

Rev. Julie announced upcoming vacation and retreat dates:

- Memorial Day week vacation
- Silent retreat following weekend
- End-of-June vacation

Guest preachers:

- April McLaughlin Eller
- Lindsay Solomon
- Jan Purcell

Pastor Julie thanked church leadership and volunteers for support during absences.

Old Business

Special Offerings Discussion

Board discussed balancing mission giving with church financial realities.

Previously Supported Ministries:

- Encore
- Wellroot
- Wesley Woods
- Bishop's Offering
- World Communion
- Murphy-Harpst Children's Center

Discussion points:

- Church already contributes significantly through apportionments.
- Need for stewardship amid cash flow concerns.
- Desire to continue visible/local ministries that members connect with directly.

Action Item:

Leadership Board members will submit their **top three preferred special offerings** to Ginger after revised recommendation list is circulated.

Automatic Doors Update

No new progress reported.

Action:

- Additional contractor estimates will be obtained.
- Rod will gather names and pricing.

Financial Report – Wayne

Financial Status

- Spending remains within budget projections.
- Cash flow remains concerning.

Current Position:

- Church operating deficit approximately **\$6,666.42** at end of April.

Major Expense:

- Quarterly insurance payment approximately **\$3,500**
- Annual insurance cost approximately **\$14,000**

Membership Trends

Average attendance:

- 2020: approximately 113 attendees
- Current: approximately 67 attendees

Discussion included:

- Re-engaging inactive members
- Opportunities from population growth in Senoia
- Need for outreach and congregational growth

Banking & Financial Administration Updates

Completed:

- Updated check signer authorizations

In Progress:

- Consolidation of checking accounts
- Coordination with McCrary and Hardy fund deposits
- Financial policy and audit preparation

Capital vs. Operating Expense Policy

Wayne presented draft policy regarding capital expenditures and maintenance classifications.

Discussion Topics:

- Threshold amounts
- Useful life expectations
- Capital reserve planning
- Long-term HVAC and facility planning

Amendment:

Add requirement:

"Two or three bids are required for major repairs and capital projects."

Motion: Sam

Motion: Approve Capital vs. Maintenance Expenditures Memorandum with amendment adding bid requirement.

Second: Maurice

Vote: Approved unanimously.

Memorial Funds Update

Jennifer provided updates regarding memorial funds.

Dorothy Massingale Fund

- Approximately \$2,000 available.
- Family prefers purchase of a permanent memorial item (bench, podium, etc.) rather than consumable use.

Other Memorial Funds

- McDaniels and Crooks funds approved for general fund use.
- Winsky fund approved for bathroom renovations.
- Preece fund remains designated for music ministry.

Future Recognition

Board discussed recognizing memorial gifts annually during All Saints Sunday.

Trustee & Facilities Report – Sam Bathroom Renovation Project

Current Bathroom Fund:

Approximately **\$11,750**

Proposed Work:

- Replace toilets and urinals
- Commercial-grade fixtures
- Paint
- New counters
- Ceiling tile replacement
- Lighting updates
- Fan replacement
- Floor cleaning/refinishing
- Repairs to partitions and hardware

Contractors:

- Vera Orr (plumbing/electrical)
- Craig Owens (construction/carpentry)

Motion: Maurice

Motion: Approve bathroom renovation project within existing bathroom fund budget, pending written scope and estimate details.

Second: Wayne.

Vote: Approved unanimously.

Additional Facilities Priorities Discussed

Future facility considerations:

- Presentation of Restroom Renovation to Congregation
- Sanctuary exterior: painting and repairs
- Sanctuary carpet: replacement vs. hardwood restoration
- HVAC replacement: planning
- Fellowship Hall: stairs and safety concerns
- Fellowship Hall: Elevator
- Basement: water intrusion
- Interior: sanctuary painting
- Under Trustee Update:
 - “Kimberly Said Mechanical” corrected to **Custom Mechanical**

- Maintenance bid reference corrected to **Scotty's**

HVAC Update – Kimberly

HVAC Maintenance

Air Heat America completed inspection and maintenance on all seven systems.

Immediate Needs:

1. Sanctuary AC unit replacement recommended
 - One 5-ton sanctuary unit failing/freezing
 - Replacement estimate: approximately **\$5,500**
 - Includes updated refrigerant system
2. Parsonage capacitor replacement
 - Approx. \$150
3. Gas piping connector replacements
 - Three units at approximately \$75 each

Motion: Maurice

Motion: Approve smaller maintenance items (capacitor and gas connectors).

Second: Rod

Vote: Passed unanimously.

Additional Action:

Kimberly will gather:

- SEER efficiency rating information
- Potential pricing for replacing both sanctuary units simultaneously
- Funding recommendations

Final HVAC replacement decision deferred pending additional information.

Certificate of Deposit Discussion

Wayne reported:

- Church holds approximately **\$53,000 CD**
- Funds originated primarily from COVID relief funds
- CD matures in August

Discussion included potential future use for general operations or capital needs.

Future Meeting Dates

Board agreed to continue meeting on the **second Sunday** beginning in August.

Upcoming Dates:

- August 9
- September 13
- October 11
- November 8

No regular meetings planned for June or July unless necessary.

Devotional Assignments

- August – Maurice
- September – Jennifer
- October – Rod
- November – Wayne

Peter agreed to continue recording minutes for the remainder of the year.

Men's Prayer Group Technology Proposal

Proposal presented to donate and install a large fellowship hall monitor/TV for:

- Meetings
- Presentations
- Streaming
- Funeral and wedding slide shows
- Church information displays

Motion: Maurice

Motion: Accept monitor donation from Men's Prayer Group for Fellowship Hall.

Second: Mary Lynn

Vote: Passed unanimously.

Wednesday Night Supper Program

Discussion regarding need for leadership and coordination for future Wednesday night suppers.

Action:

- Reach out to current volunteers/team members
- Seek coordinator through bulletin announcement if needed

Parking Lot Ministry Report

Leadership discussed parking lot fundraising during downtown events.

Recent Revenue:

- Approx. \$518 one Friday
- Approx. \$785 during larger event weekends

Discussion included:

- Parking procedures
- Coordination with outside groups
- Importance of volunteer participation

Adjournment

Meeting concluded following final discussion and fellowship.

SPR Session - notes recorded, not published

Next Meeting: August 9

Devotional for next month: Maurice Ungaro

Minutes for next month: Peter Fenner

Minutes Submitted by Peter Fenner

ACTION ITEMS:

1. Leadership Board members will submit their top three preferred special offerings to Ginger after a revised recommendation list is circulated. **ALL**
2. Automatic Doors: gather names and pricing – **Rod** by August 9th at the latest
3. Wednesday Night Supper: Reach out to current volunteers/team members Seek coordinator through bulletin announcement if needed – **ALL**
4. Restroom Project Budget – Submit written proposal – **Sam** by August 9th
5. SEER efficiency rating information - **Kimberly** by August 9th at the latest
6. Potential pricing for replacing both sanctuary HVAC units simultaneously- **Kimberly** by August 9th
7. Funding recommendations - **Kimberly** by August 9th at the latest