

Leadership Board Meeting August 9, 2026

ATTENDEES:

Dr. Julie Schendel, Pastor

Board Members: Peter Fenner, Wayne Geoffrion, Rod Glover, Mary Lynn Haycraft, Jennifer Meares, Sam Sweat, Kimberly Tinsley, Ginger Wright

Absent: Maurice Ungaro

Opening Prayer/Devotional – *Peter Fenner*

Opening Business

Review and approval of previous meeting's minutes - *Ginger Wright*

Leadership Board / Nominations

- Maurice resigned from the Board effective immediately; the Board expressed appreciation for his service. Decision: Continue with eight voting members through December 2026.

Pastor's Report

· Charge Conference is rescheduled to late October 2026 (target week October 20–31).

- Pastor Julie discussed clergy renewal and a possible spring 2027 Camino de Santiago leave, the Board expressed support.
- Routine administrative requests are consuming significant pastoral time.
- Hospitality Team,
 - Amie, and Stephen will update the church directory and establish clearer administrative contacts by November 30, 2026.
- Members are encouraged to respect Pastor Julie's Sabbath/personal time and use scheduled communications when appropriate.

Old Business

Special Offerings / Wednesday Night Supper

- Request to approve 2026–27 special offerings for Wesley Woods, Wellroot, and Aldersgate House.
 - Motion: Sam Seconded: Rod Passed Unanimously
 - Restart Wednesday Night Supper monthly during fall 2026, with continuation reviewed in January. Dates: September 9 (Stewardship Dinner, no charge), October 14, November 11 (Friendsgiving/Potluck), and December 9.

Finance

- **YEAR TO DATE:** expenditure generally on budget, with an approximately \$14,377 operating deficit.
 - Request approval to move \$13,086.42 from CD (expires 8/13) monies to fund the GENERAL FUND to make up operating expenses deficit. We have under \$4000 General Fund Bank Balance.
 - We have already taken \$5000 from NB002 Cash Reserves. (End fo July \$3111.00)
 - The stewardship campaign will address the financial position and major building needs.
- **NON_BUDGET ACCOUNTS:**
 - Request for approval of Memorial Fund Changes
 - Request approval to Establish Fellowship Hall/Kitchen Capital Fund
 - Request approval to move Funds from Wedding Fund NB015 (\$1400) and Facility Use Fund (NB016) (1250) to Cash Reserves.
 - Requested Year to Date and Non-Budget Accounts Approvals: Granted
- **Copier / CD / Special Projects**
 - **Decision:** Purchase Sharp copier for approximately \$4,322 plus tax, with estimated maintenance of \$68/month, using the McCrary Fund (by September 15). Savings over 5-year lease:

\$1500, reduces maintenance costs; Amie, key input in evaluation and recommendation.

- **Motion:** Rod, Seconded: Sam, Passed Unanimously
- **Decision:** From the \$53,086.42 CD maturing August 13, establish a \$40,000 five-month CD and transfer \$13,086.42 to general funds/cash reserves (by August 20).
- **Motion:** Sam, Seconded: Peter Motion Passed Unanimously
- Approve Special Projects Fund resolution and use approximately \$11,000 toward HVAC replacement; accounting transfers by August 31.
- Motion: Jennifer, Seconded: Peter Passed Unanimously
- Draft procedures for future matching gifts are to be presented by October.

- **Restrooms Refresh/ HVAC Maintenance**

- Restroom renovation is substantially complete: approximately \$11,570 spent against \$11,775 budget. Craig and Bera Orris were recognized for their work; completion announcement by September 30.
- Replace both existing 5-ton HVAC units at approximately \$10,500 using Special Projects funds; installation by October 31. Existing tree remains; units are to be properly supported and leveled.
- Pastor Julie's office HVAC condensation problem is under investigation, including possible attic-air infiltration from missing insulation; assessment by September 15 and repair plan by October 15. Sanctuary entrance door alignment is also to be repaired.

New Business

Trustees

- **Major Projects / Historic Preservation**

- Trustees reviewed long-term needs through 2028, including exterior repairs/painting, interior painting, flooring, accessibility work, and a possible elevator.

- Continue historic-preservation assessment/grant research and provide a feasibility report by January 31, 2027, without committing to major construction. Congregation to be informed during stewardship and early 2027. Possibility of Historic Preservation Consultant's services may be a consideration for grant application.

- **Fellowship Hall Flooring**

- A member offered approximately 16,500–18,500 for seamless flooring in Fellowship Hall selected areas.
- **Decision:** Trustees will conduct site/technical reviews and recommend action by October 31.

- **Meeting Schedule / Parking / Stewardship / Other**

- Maintain Sunday afternoon Board meetings through December 2026; reconsider the schedule in January 2027 and finalize by February 15.
- Convene Live After 5 parking team to evaluate rental, volunteer staffing, or restricted access; recommendations by October 15. Peter will assist.
- Stewardship campaign begins September 9; presentation finalized by September 1.
- A location scout has expressed interest in the church property for possible filming; follow-up expected by October.

Next Meeting: Sept 13, 2026

Devotional for next month: Jennifer

Minutes for next month: Peter Fenner

Closing Prayer – Pastor Julie Schendel

Minutes Submitted by Peter Fenner

ACTION ITEMS:

Board: Eight members; revisit if tie Nominations update	Assigned To Leadership Board Nominations Committee	Due By Dec. 31, 2026 Nov. 15, 2026
Clergy renewal/Camino coordination Directory / administrative contacts	Pastor Julie Hospitality / Amie / Stephen	Mar. 1, 2027 Nov. 30, 2026
Wednesday Night Supper	Supper Team	Sept. 9; review Jan. 2027
Order two HVAC units	Kimberly / Wayne	Sept. 10
HVAC installation / office condensation	Sam / Craig / Air Heat America	Oct. 31 / Oct. 15
Sanctuary door repair	Sam / Craig	Sept. 30
Historic preservation feasibility	Wayne / Trustees	Jan. 31, 2027
Long-term capital priorities	Trustees / Board	2026–28
Flooring donation review	Trustees / Board	Oct. 31
Live After 5 parking plan	Peter / Jennifer / team	Oct. 15
Stewardship presentation	Pastor Julie / Finance / Stewardship	Sept. 1
Board meeting schedule	Leadership Board	Feb. 15, 2027
Filming opportunity follow-up	Pastor Julie / Church leadership	Oct. 2026

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