



Church of the Holy Eucharist

Follow Christ, Love All, Grow Disciples

Funeral Check list for Family

(please read the funeral planner before completing the checklist)

Funeral Mass for _____

What name should we use to refer to the deceased? _____

Date of Mass: _____

1. **Pall:** Will someone from the family be helping to place the pall on the casket? (this is an option if you choose to do so) Yes No

2. **First Reading** Choice from the Old Testament: (from pages 5 and 6 of planner)

(note reading number) _____

Name of person reading: _____

3. **Second Reading** Choice from the New Testament (from pages 7 –9 of planner)

(note reading number) _____

Name of person reading: _____

4. **Gospel Reading** Choice: (from pages 10-12 of planner)

(note reading number) _____

5. **Prayer of the Faithful:** (These prayers will be prepared for you but you may have someone read them. If you do not have someone to read, a reader will be provided for you.

Reader: Yes Name: _____

6. **Presentation of the Gifts:** You may have two family members or friends present the gifts of bread and wine during this part of the liturgy.

Names: _____

7. Will there be a **Eulogy**? Yes No

Eulogy will be done during viewing before Mass

8. **Music selections:** Please notate your choice of music on enclosed sheet. If you would like, the music director will choose music for you. please choose music for us

9. **Photograph for Worship Aide** : Please include a photo of the deceased for our worship aide. The photo may be sent electronically to rpeiffer@holyeucharist.org

10. Please notate approximate **number of people** you expect to attend the funeral _____

11. Please note number of the following needed: _____ Easels for photo display

_____ tables for display _____ DVD player _____ TV Monitor

12. Please complete the enclosed form for **Hoffman Hall** if you are using the facility for a reception.



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Please tell us more about the deceased. This information may be used during the homily. Use as much space as you need. You may submit these documents electronically to jfen-ton@holyeucharist.org or bring with you to your meeting with the funeral minister.

Where did the deceased live? How long?

Spouse, children, grandchildren, family?

Favorite pastimes, hobbies, travel, sports, etc.

How would you like the deceased remembered? What stands out in your mind? Describe them and their personality to me. Anything else you would like to say?