

## **Ministry Leader Job Description**

**Name: Jail Ministry Leader**

**Ministry Family: Missions**

**Ministry: Jail Ministry**

**Why:** To bring good news to inmates of the Smith County Jail

**Core Responsibility:** To bring the gospel to inmates and administer the correspondence Bible course

### **EXPECTATIONS:**

- Seek God's direction and guidance for your ministry
- Serve with humility
- Know the purpose of your ministry and communicate to team
- Care for, serve and pray for your volunteers
- Help communicate appropriately between deacons and team
- Fill out Smith County Jail admittance forms and pass a background check

### **ESSENTIAL JOB FUNCTIONS:**

- Go to the Smith County Jail and talk with inmates (The ministry leader should be comfortable presenting the gospel and answering questions inmates have about God)
- Sign inmates up for Bible correspondence courses: These correspondence courses are usually twice per month for up to 2 hours per visit (depending on inmate's interest)
- Current Male visitation days: Sunday, Tuesday, Friday
- Divide new inmates evenly between existing Jail Ministry Graders
- Communicate with Jail Ministry Graders instructions about new jail rules, regulations and any changes in grading procedures that are needed
- Train others to replace you and do your job better than you did