

**KITCHEN/FELLOWSHIP HALL RENTAL AGREEMENT
(for non-church sponsored activities)**

FEE CHECKLIST

Fees are as follows for non-church sponsored activities with the exception of weddings (wedding fees are listed in the wedding policy):

Building use fee for the Kitchen and Fellowship Hall:

Non-wedding reception or family use event of an immediate family member: No Charge
All other uses (non-church members or civic groups): \$200.00

Custodial fee for Kitchen and Fellowship Hall:

Non-wedding reception or family use event of an immediate family member (if custodian is used): \$150.00

A refundable deposit of \$150.00 is required if the member chooses not to use a custodian (the member will clean). The amount will be held for one week after the event and refunded after inspection by the custodian, trustee or kitchen committee member.

All other uses (non-church members or civic groups): \$150.00 (custodian must be used).

Damage deposit:

For all uses a damage deposit of \$100.00 will be made. The deposit will be held for one week after the event and refunded after inspection by the custodian, trustee or kitchen committee member.

Key use deposit:

Arrangements for times in which the building needs to be opened or closed shall be made with the custodian, through the church office. If the kitchen is to be used, a \$100.00 deposit must be placed for a kitchen key. When the kitchen key is returned, the deposit will be held for one week after the event and refunded with other deposits, as applicable.

Cash or check is accepted. Checks should be made out to FUMC. Please check all that apply to your event. For family use event custodial fee please circle if the amount is the fee for the custodian or is a deposit (member will clean).

Building Use

Family use event of an immediate family member No charge
 All other uses (non-church member or civic group) \$200.00

Custodial Fee

Family use event of an immediate family member fee or deposit) \$150.00
 All other uses (non-church member or civic group) \$150.00

Damage Deposit \$100.00

Key Use Deposit (if using kitchen) \$100.00

TOTAL \$ _____