

Oak Hills Church

Beaverton, Oregon

Children and Youth Ministry Vision

Discipling children and youth to grow into young adults who confidently say, “I belong, I understand, I have hope and I am called and equipped to serve.”

Children and Youth Ministry Values

Biblical Rootedness – Life and faith built upon the foundation of God’s Word

Prayer – Deep and personal intimacy with the God of Scripture
Koinonia – Active commitment to and fellowship with God’s people

Stewardship – Ministering to the world using the resources and gifts God has entrusted

Position Title: Director of Children and Youth Ministries

Position Summary:

Ensure effective implementation of OHC’s Youth Discipleship Plan (YDP) through collaboration with volunteers and personal hands-on engagement with students and their families.

Parameters & Benefits:

- Average 25 hours per week
- Salaried
- 2 weeks paid vacation per year
- This position is not eligible for medical or retirement benefits

Responsibilities:

- Ensure effective implementation of the YDP
- Guide, mentor, and encourage children & youth volunteers
- Oversee recruitment and coordination of volunteers for all children & youth ministries
- Collaborate with the Children & Youth Ministries Team to select curriculum, materials, and training
- Assist the Children & Youth Ministries Team in the development of an annual budget for all children and youth ministries

Age level break-down:

High School

- Oversee and provide hands-on leadership for youth group (weekly)
- Provide opportunities for service projects, retreats, and camp.
- Oversee Sunday School with some hands-on leading.
- Disciple and support each student
- Help graduates transition to future church engagement locally or away.

Middle School (5th-8th Grades)

- Oversee and provide hands-on leadership for youth group (weekly)
- Provide opportunities for service projects, retreats, and camp.
- Oversee Sunday School with some hands-on leading.
- Disciple and support each student

Elementary

- Oversight and hands-on involvement to provide outreach to kids within the community during the school year (develop program like 'Kids Club' with Oak Hills Elementary School)
- Oversight and hands-on involvement to provide outreach to kids within the community during the summer (continue or reimagine existing 'Son Seekers Camp' program)

Nursery to Preschool - Participate with C-Y Ministry Team to build relationships with families.

Working Relationships & Supervision:

- No supervisory responsibilities
- Under the daily supervision of the Senior Pastor, with final accountability to OHC Council
- Work in collaboration with various volunteer leaders
- Regularly communicate and develop healthy relationship with parents and families of all ages 18 and under
- Meet regularly and as needed with the Children & Youth Ministries Team
- Attend weekly staff meetings
- Meet at least monthly with the Senior Pastor
- Participate with the Church Council according to gifting and passion.

Qualifications:

- Evidence of a mature, personal faith in Jesus
- Experience in educational and/or youth ministry with demonstrated ability to organize, recruit, lead, encourage, motivate, and work with others as a team.
- Training or bachelor degree equivalence in a related field or willingness to pursue this.
- Knowledge of Scripture; familiarity with Reformed, Covenantal theology highly preferred
- Personable and friendly, able to establish trust with youth grades 5-12
- Spiritual gifting that includes teaching, discernment, encouragement, and leadership
- Ability to collaborate effectively with various lay leaders and ministry staff to support the overall vision and mission of Oak Hills Church
- Effective communication skills
- Personal commitment to ongoing learning and growth
- A personal sense of call to the ministry and mission of the local church

Other Requirements & Preferences:

- Must be in agreement with the teachings of Oak Hills Church and the Christian Reformed Church in North America
- Applicant (and family) must be, or able to become a professing member of Oak Hills Church
- Must be able to pass a background check and adhere to all safety policies of OHC
- Preference given to prior experience serving in a ministry setting or related educational experience
- Preference given to applicants who can meet the qualifications for ordination as a Commissioned Pastor in the Christian Reformed Church in North America

Anticipated Weekly Time Allotment:

Preparation/Study	6
Youth Group / Teaching / Mentoring	12
Staff/Leadership Meetings	3
Other / Misc	4
TOTAL HOURS	25

