



Expense Form

Name of Requestor _____

BUDGET LINE	DESCRIPTION	AMOUNT
Benevolence		
Building Repairs/Contract Work		
Conference Fund		
Education (Sunday School)		
Furniture and Equipment		
Grounds		
Janitorial		
Library		
Ministry - Fellowships/Meals		
Ministry - Music		
Ministry - Nursery		
Ministry - Postage		
Ministry - Supplies		
Ministry - Youth		
Salary (Medical)		
Utilities (telephone & internet)		
Other:		
Other:		
Other:		
		TOTAL

Signature _____ Date _____

Bookkeeper Use:

Check # _____ Date Paid _____