

ASSOCIATE MINISTER OF MUSIC

Job Description (part -time)

PURPOSE:

The Associate Minister of music is responsible to the Minister of Music and ultimately to the pastor in his role of supporting all aspects of the music ministry at SRBC.

RESPONSIBILITIES:

1. Assist the Minister of Music in planning, organizing, directing and evaluating a comprehensive music program.
2. Assist the Minister of Music and Pastor with worship planning and weekly worship service.
3. Work with the Minister of Music to prepare a music/worship calendar and annual music budget.
4. Coordinate with the Minister of Music and/or volunteer leadership to provide assistance, support, and leadership to the Praise Band, Youth Praise Band, Children's Choir and worship services as needed.
5. Assist the Minister of Music in weekly worship practice, seasonal services and drama.
6. Assist the Minister of Music in choir rehearsals as needed.
7. Serve as a musician on a regular basis.
8. Assist the Minister of Music (and appropriate committees) in the purchase of proper music related equipment and give technical leadership.
9. Substitute for the Minister of Music as needed.
10. Provide Music leadership for Wednesday evening worship service as needed.
11. Work with the Pastor and Minister of Music in selecting and approving appropriate music for regular and special worship service - including weddings, funerals, and special services.
12. Keep informed of music methods, materials, and constantly seek improvement through professional training and development.
13. Assist in recruiting members for participation in the Praise Band, Praise Teams, Choir, and all other aspects of the music program.
14. Lead rehearsals, in coordination with the Minister of Music, for Musicians/Praise Team (or other assigned groups).
15. Other duties as assigned by the Minister of Music or the Pastor.

PERSONAL AND PROFESSIONAL QUALIFICATIONS

1. Four-year degree (preferred) -- but continuing educational pursuits will be considered along with relevant work experience and, above all, a sense of God's call.
2. Must exhibit quality leadership skills.
3. Show the ability to listen effectively and to communicate clearly, both orally and in written form.
4. Have basic computer competency; experience with media software is a plus.
5. Have sufficient good health to discharge duties properly.
6. Must pass financial, criminal, and sexual misconduct background checks
7. Must have a personal testimony of salvation in Christ, and a lifestyle consistent with that testimony. Must show a love for Christ and a call to serve Him in ministry, be a maturing follower of Christ. Must possess a commitment to Biblical Christian principles, both professionally and personally.
8. Must have a foundational grasp of Biblical principles and philosophies for music ministry that is consistently growing through personal and professional development.
9. Must be a member of Sand Ridge Baptist Church and support the doctrines and policies of the church.
10. Must be available for Sunday and Wednesday worship services, meetings, and practice times. Must be available for special services and events (revivals, conferences, etc). Must be available to assist with ministry needs as they arise.

PROPOSED SALARY PACKAGE:

Approximately \$15,000 including expenses. Ministerial staff position compensation packages vary, based on qualifications, experience, scope of work and other factors.