

Young Harris Church

Job Description Youth Ministry Leader (MYF) Middle School & High School

The Youth Ministry Leader shall be a person of deep Christian convictions and experience with a working understanding of United Methodist doctrine and polity. The Youth Leader shall consider this position as a ministry to the congregation and the community. The Youth Leader shall work under the supervision of the pastor-in-charge and the Children's Director.

The following are the responsibilities for the position of Youth Ministry Leader. The employee shall be responsible for the general and specific functions indicated below:

- Responsible to the Staff Parish Relations Committee, working directly under the direct supervision of the Senior Pastor. After an interim period (90 days), this position will be evaluated annually.
- They are proclaiming, offering, and developing a relationship with Jesus Christ as Lord and Savior in ways that establish the relationships among the youth of the community (members and non-members) and their families.
- Developing, delegating, implementing, and overseeing the youth ministry programming, including Sunday morning small group, worship, retreats, and Confirmation programming in conjunction with the pastor-in-charge, Sunday youth fellowship meetings, mission opportunities, and other special events for youth Middle School & High School, sixth grade through twelfth grade (6th - 12th grade) may be broken into two groups six through eighth grade (6th-8th grade), and ninth through twelve grade (9th-12th grade). These programs include school-year activities and some summer activities.
- Developing, delegating, and overseeing Youth Sunday, small group leaders.
- They are working with the youth's parents to develop the congregation's youth and family ministry's strength.
- Will work with the staff to develop and implement a graduated program of Christian education in Young Harris, doctrine and administratively.
- Reach out to community youth to grow the youth program at Young Harris.
- Will Attend monthly board meetings and all staff meetings.

Other duties or responsibilities may be requested but must be approved by the Church Director of Youth Ministry's immediate supervisor, the pastor-in-charge, and special compensation will be approved based on request.

Personnel Factors to be considered:

- Part-time position can grow into full-time as the ministry grows, and the salary will be adjusted each year.
- The Youth Ministry Leader with less than one (1) year of service shall be allowed one (1) Sunday (considered to include the week of that Sunday) of vacation at

their regularly paid salary.

- The Youth Ministry Leader with more than two (2) years of service shall receive two (2) Sundays (considered to be the weeks of those Sundays) of vacation at the regular salary.
- All vacation time shall be approved at the pastor's discretion with no less than two weeks (14 days) notice.
- The Church Director of Youth Ministry Leader shall be allowed two (2) Sundays of paid sick leave.
- Vacation/sick leave days are not cumulative from one year to the next.
- In the absence of the Youth Ministry Leader, he/she shall engage a substitute. Any needed time beyond the two-weeks must be cleared with the pastor-

The Youth Ministry (MYF) Leader job description is to be reviewed and recommended annually by the pastor-in-charge to the Staff-Parish Relations Committee.

Either party shall give Fourteen days' (14) notice in the event of resignation or termination.