

HOLY MATRIMONY

at St. Francis in the Fields Episcopal Church
Harrods Creek, Kentucky



YOUR WEDDING AT ST. FRANCIS IN THE FIELDS

Marriage Customary: Christian marriage is a solemn and public covenant between a man and a woman in the presence of God. Weddings at St. Francis in the Fields are conducted according to the 1979 Book of Common Prayer and are available to church members who are in good standing for at least one year, their children, or members of another Episcopal church within the Diocese whose sanctuary is not large enough to accommodate the number of wedding guests anticipated. If either person has been divorced, permission must be obtained from the Bishop before a date for the wedding can be set. The clergy must counsel with the couple before requesting the Bishop's consent.

Pre-marital Counseling: All couples are required to receive instruction in the church's teachings concerning Holy Matrimony prior to being married. St Francis in the Fields has determined that couples who engage in a program of counseling supported by a period of guided dialogue with an experienced mentoring couple significantly enhance the success of their marriage. Accordingly, we ask that each couple meet with a member of the clergy and be willing to participate in St. Francis' pre-marriage preparation before a date for the wedding can be scheduled.

Planning the Wedding: Our Church Wedding Liaison is available to assist our clergy and couples in all phases of their planning connected with the ceremony at St. Francis. She will be on hand to answer questions or help in making decisions about the wedding so that the couple and their families can focus on the wedding ceremony instead of the church details.

To Get Started: If you are considering marriage as a life long covenant and would like to explore having your wedding performed here, please contact the church at 228-1176. Your wedding date will be tentatively reserved and may be finalized after meeting with one of our clergy.

Music: The church organist/choirmaster plays at all weddings, unless he arranges otherwise. He supervises the music, after consultation with the bride and groom. Only sacred music according to the tradition of the church may be used.

Flowers: Floral arrangements should enhance, but not dominate, the worship service. The florist will need to cooperate with the Church Wedding Liaison in planning for and placing all flowers. Other than flowers at the altar, no other decorations are permitted inside the altar rail without the express permission of the Clergy or Church Wedding Liaison. Rose petals may not be disbursed down the aisle neither is a runner permitted, as they become a hazard on the hard wood floor. We regret that we cannot permit bird seed or rice for reasons of safety.

Candles: Candle stands and candelabra are available for placement at the windows and throughout the church. The church will purchase all candles. Please see the fee schedule. The unity candle is not permitted.

Photographs: You will need to arrange for photographing and/or videotaping the ceremony well in advance. These professionals must agree to abide by the wishes of the church as to where they may stand. **No flash pictures are permitted during the ceremony.** A conversation between the photographer (and/or the videographer) and the Church Wedding Liaison is required before the day of the wedding rehearsal.

Rehearsal: Usually rehearsals are performed the night before the wedding. You need to make arrangements with the Church Wedding Liaison for your rehearsal. All fees should be paid in full on or before the rehearsal date.

Wedding Leaflet: Samples of leaflets used in weddings here at St. Francis in the Fields will be available to preview with the Church Wedding Liaison to help you plan the format and layout of your leaflet. This needs to be done a month prior to the wedding. The priest or Church Wedding Liaison must approve leaflets created externally. Leaflets must be available for rehearsal. We ask that you place instructions for the guests to turn off or put on vibrate their cell phones and beepers, and that no flash pictures be taken during this sacred ceremony. Exact wording can be provided.

Dressing Facilities: The bride and her attendants may dress at the church. The groom and ushers customarily dress at home, although arrangements can be made for them at the church. The bride's party should assemble in the Williamson Room two hours or less prior to the ceremony. Alcoholic beverages are absolutely not permitted on the premises prior to the ceremony.

Acolytes: If desired for the ceremony, the Wedding Coordinator will arrange for an acolyte. A minimal fee is charged.

License: The marriage license should be brought to the church at least three working days prior to the wedding.

Sexton: The sexton prepares the church before and cleans the church after the wedding. He also rings the bells. See fee schedule.

Reception: Graves Hall is available for wedding receptions. The persons giving the reception must take all responsibility for the reception. All arrangements must be made and paid for by the couple. This includes: dishes, silver, table cloths, table set-up and take-down, caterers, dish washing, clean-up, and removal of food and beverage after the reception. St. Francis in the Fields is a smoke-free facility. See fee schedule.

Fees

All fees must be paid no later than the rehearsal date.

Wedding Fees for St. Francis in the Fields Members:

- Organist.....\$300
- Church Wedding Liaison\$100
- Sexton\$150
- Acolyte (optional).....\$15
- Window Candles (optional) (\$5 per window)\$60
- Candelabra (optional) (7 available)\$30 each
- Leaflet (optional).....\$50
- Altar Guild\$50

A contribution may be made to the officiating clergy's discretionary fund in lieu of a wedding fee.

The Organist fee includes consultation and the service.

The Sexton fee includes set-up, clean-up, and vacuuming after a service.

Reception Fees

- Graves Hall\$1,000
- Sexton\$150
- Church Wedding Liaison\$100

Services include use of the facilities and cost of security. Facility use is for a three hour period and must end no later than 10:00 p.m. Graves Hall holds 250 people. Sexton services include set-up and take-down of room. No clean-up of food/drink service or kitchen facilities is included.

Sanctuary

Seating in the sanctuary is 600 maximum
(extra chairs may be placed in side aisles)

The length of center aisle is 66"
*(runner **not** permitted)*

The width of center aisle is 76"

There are 16 pews on each side of the center aisle
(8 people per pew)

The walls and woodwork are white; trim is walnut

The church is fully air conditioned

Lighting is controlled by the church wedding coordinator.

The narthex has walnut tables and chairs that may be used (9'L x 40" W).