

**Christian Arts Centre Board of Directors meeting minutes  
Sunday, September 9<sup>th</sup>, 2018 at 1:00pm in Room 209**

**Items appearing in Red are the meeting's agenda**

In attendance: Colleen Walker, Kathy Ferguson, Makenzie Ferguson (via phone), Jeanna Daebelliehn, Evan Knutson, Marie Robison, Sean Walker, Mark Badtke, and Donna Badtke.

Meeting was called to order at 1:09pm

**I. Opening Prayer**

Colleen prayed

**II. Approval of minutes from our July 8<sup>th</sup> meeting**

Motion was tabled until the next meeting

**III. Old Business – Review of events since our last meeting/Updates on progress  
Cats- July 27-Aug. 5, 2018**

Cats was a wonderful show, well executed and well received. Over 1,000 people came to see it! We pull back a little on the new box office reconcile sheet. All the labeling of tickets was laborious and time consuming. We are continuing with the routine of counting ticket and concession sales (with a witness recount), counting the collected tickets, and writing all of these numbers down before sealing the envelope and placing the money in the safe. We will be installing a small safe in the lobby so that sales can be locked up immediately by the box office worker (no longer requiring someone to be responsible for bringing the money up to church to the safe). We were thrilled to see so many new people in this production.

**IV. Upcoming/Current events**

**A Not So Terrible Parable- Oct. 19-21, 2018**

We are considering reaching out to WSD (WI School for the Deaf) for the school matinees as well, however, this would require the added expense of interpreters (\$400) and our matinees fill up fairly well already. There are 30 kids in the cast. We have a videographer (older brother of a new cast member). Mark will be helping with constructing the set. We are still seeking a Stage Manager, Lighting op, and Sound op. We will check with Jane, Guy, Scot, Mike and Becky.

**Fall Concert Series**

After having the first concert of the series, yesterday, the feedback is: what a beautiful ambience (from the beauty of the sanctuary, to the well-done gala in the parlor), price of ticket was questioned (too high?), a new shuttle cart is needed (the currently used one ran out of juice quickly), photos should be taken of the Gala event to advertise for future events (document the beautiful ambience).

**Seussical- July 26-August 4, 2018**

JaNelle Powers is set to direct. Janet Palmer will music direct, and Joshua Catania will be the show accompanist. We will check with Mark Audrain about getting started early on set pieces (like the large book backdrops)

**V. CAC maintenance and improvement**

We are considering placing a Show T-shirt Quilt over the upper window after a sign or covering is placed on the outside.

**VI. New Business**

**2019 CAC annual budget**

The proposed budget for 2019 was passed out.

**Box Office-** It was discussed that the Box Office needs to be an off-limits place. It gets messier all the time, and materials are being used, wasted, and lost.

**Future show discussion and selection-** We are thinking about the musical, *Beauty and the Beast*, to reconsider if it is a possibility for our stage. We should be prepared at the next meeting to make any suggestions for next year's season 2019-2020. Suggestions should be backed up with knowledge of show and research so that a vote can happen at this next meeting (hopefully).

***The Living Passion* DVDs-** We have completely lost touch with the man who video-recorded *The Living Passion*. He has moved to one of the Carolinas and has gone off the grid, out of touch, will not return messages. Money will be returned to all who ordered DVDs (he was not given any money in advance, so that money is still with us).

**VII. Closing and Prayer**

**Meeting was adjourned at 2:55pm**

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Next regular meeting scheduled for:  
**November, 11 2018 at 1pm**