

**Christian Arts Centre Board of Directors meeting minutes
Sunday, July 8th, 2018 at 1:00pm in Room 209**

Items appearing in Red are the meeting's agenda

In attendance: Colleen Walker, Kathy Ferguson, Makenzie Ferguson, Jeanna Daebelliehn, Janet Palmer, Evan Knutson, and Donna Badtke.

Meeting was called to order at 1:10pm

I. Opening Prayer

Kathy prayed

II. Approval of minutes from our May 6th meeting

****Makenzie made a motion to approve the minutes** Kathy seconded the motion. Vote- passed!**

**III. Old Business – Review of events since our last meeting/Updates on progress
“Fun in the Sun” Theatre Camp- June 18-22, 2018**

We will look for opportunities to cultivate and train our older kids in backstage, tech, and Stage Management interests (maybe allow kids to take tech booth or backstage positions). We will seek ways to keep changing, challenging, and growing (Audition workshops, more diversity, etc). Making sure that the older kids keep wanting to come back (not feeling like ‘been there, done that’). We have realized a few more things that can happen early in the week or before camp week (show program, certificates, goodie-bags).

IV. Upcoming/Current events

Cats- July 27-Aug. 5, 2018

We have decided not to have the cast sing for the church service as there is not a great song to choose for a worship service. We have also decided to not hold the Gala on opening night. There will be a final pot luck after strike. The costumes that we rented from Dominican High School only cost \$50. We will consider ideas for creating dinner/show packages with local restaurants (Café Calamari, Lucke’s Cantina, Anthony’s Steakhouse, Foley’s, The Ridge, or a caterer at the Parish Hall).

A Not So Terrible Parable- Oct. 19-21, 2018

The auditions have been set for Sunday, Aug. 19 at 2pm and Monday, Aug. 20 at 6:30pm. The rehearsals will be Mondays (6-7:30pm), Thursdays (6-7:30pm), and Saturdays (Time TBD). First rehearsal will be Monday, Aug. 27th. Audition postcards will be created soon and Colleen will be sure to print all scripts (we purchased a downloadable print-your-own version this time to save on material cost) and first rehearsal paperwork before she heads on her family vacation.

V. CAC maintenance and improvement

The theater is clean and ready for Cats.

The quote for a new lightboard is actually much cheaper than we originally estimated. \$1,700 instead of \$6,000.

Donna will seek a quote to have a Shutter door installed over the upper window (possibly saying Christian Arts Centre on it, possibly having curtains on the inside of the window, and possibly having curtains or a tinting cover on the lobby window). Mark Audrain has looked at it and we are awaiting a quote.

VI. New Business

Thank you, Jeri, for your years of service to the CAC Board!

Production staff contracts- review and approve

Staff contracts for all paid positions (and combinations of positions) have been email to the board and were approved by mutual consent.

Fall Concert Series

Posters are being made. It was suggested that we spread word to Walworth County Chamber of Commerce and Board of Tourism. We will consider offering a group discount.

Evan requested a donation of “Cats Show Certificate” for their upcoming fundraiser for Sparrow Dance Company. It was approved by mutual consent.

We will consider having business cards printed for show publicity. They are rather cheap, very portable, and used by many other successful theatre groups around.

The 2019 CAC budget proposal has been requested by the finance committee. We will be sure to add more trees into the capital expense list.

VII. Closing and Prayer

Meeting was adjourned at 3:28pm

Next regular meeting scheduled for:
Sept, 9 2018 at 1pm