

Elder Meeting Minutes of 05-08-18

Meeting held at the Lakeshore

Attending: Candy, Dennis, Eileen, George, Kerry, Mark, Mary, Rex, Scot, Sean, Sharon

Congregational Attendees: Kathy F., Judy R., and Tom R.

Not Attending: Jodi, Roger

Opening Prayer: Sean “Lord, you have come to the lakeshore” Matthew 4

Prayers of the People

Agenda Items

Strategic Outlook

1. Approved:

A. Mission Statement “Chapel on the Hill is a community church where all people can come to BELIEVE in God, know that they BELONG in the body of Christ, and learn to SERVE through the Spirit”

B. Vision Statement “They will know we are Christians by our love”

Pastor’s Report

1. Great Banquet in Chicago was a much needed retreat
2. Heard from 6 Elders that we are frustrated and not having enough fun, therefore we are meeting at the lakeside for a change of pace tonight
3. Elder Meeting Ground Rules to be followed for every meeting to ensure a respectful, successful meeting
4. Pastor’s Report provided. Sean has been Very Busy. Please review and comment as necessary

5. All Elders NEED to have a firm grasp and follow the **Seven Marks of Discipleship**, Sean will start a preaching sermon series on The Seven Marks from May 13 to July 1 (8 weeks)
6. Fall Concert Series is being worked on. Please share with Sean any ideas for corporations who may be willing to underwrite a concert or a series. For example: Kunes
7. July 1 Patriotic Service in CAC with picnic following, personal invites to homes in the neighborhood (Carol R). Sean will discuss and plan with Worship Committee
8. New tradition at beginning of Elders meeting = sharing moments when you spoke of the church/Jesus

Finance Update

1. Board of Trustees meetings should be held quarterly(these would include the board of Elders plus Tom R. as treasurer) Next Board of Trustees meeting will be August 2018
2. The Chapel has 3.5 million in assets to preserve and protect
3. This responsibility falls on 50 giving families, we have the potential to run out of \$ in October, capital expenses may need to be postponed
4. Selling of Royal Birkdale property, net \$337K
 - A. \$50K Reserves (we now have \$100K) that's a true blessing
 - B. \$50K Outreach Mission Fund (another true blessing)
 - C. \$37K Capital Expense Fund
 - D. \$200K Investment Fund divided equally among Environmental Social & Governance Fund and ETF Balanced Strategy handled by Raymond James Investments (approved by Elders)
 - E. \$200K endowment fund is not to be touched, the interest earned will go to Missions (estimated \$8-10K annually)
 - F. In case of an emergency, a unanimous Elder vote will enable the \$200K to be used

Safety/Security Policies

1. Located in Sean's office. First priority will be focusing on child safety and an emergency medical response team

Outreach Update

1. National Day of Prayer, 275 attended, 19 from the Chapel
2. Remind congregation of our prayer chapel, which is open 24/7
Walworth County pastors know of the availability of our prayer chapel
3. Dennis & Jeff to attend Bridal Expos starting in June in IL to advertise our beautiful campus as a potential wedding location. Need to research what is an appropriate fee to charge for this service. Proposed \$1,250 which would be broken down \$500 Jeff, \$500 Chapel, \$250 music, clean up. The average wedding costs a whopping \$22,000!!

Administration Update

1. Metro & Video, new sound system is here and being installed!
2. Tree in circle drive has been taken down

Ministry Update

1. Reviewed the standard practice for scripture reading
 - A. **"Please rise for the reading of the Gospel" (Matthew, Mark, Luke, John)....."this is the word of the Lord"....."thanks be to God"**
 - B. Meet with Sean by the sound booth at 10:10 Sunday mornings to prepare for worship and verify all aspects of the service run smoothly
2. Music Director Update
 - A. Interview with Carol W. went very well
 - B. Interview scheduled with Ben W. for next Wednesday
 - C. Special thanks given to those individuals filling in/there's a noticeable change within the choir and the congregation feels the positivity

3. Stewardship Committee

- A.** Elders approve Cheri B. as chair, and appoint George as serving Elder
- B.** Share ministry responses with George for potential committee members

Performance/Compensation review recommendation

- 1.** Pastor Sean will be reviewed quarterly starting June 1. Elders anonymously voted to comprise a review team of 1 Elder, 1 Deacon, and 2 congregation members. Sean and Kerry tallied the votes. Kerry will contact those selected and keep you posted.
- 2.** Ad hoc committee of Candy, Mary, Roger, and Sharon will continue to develop a Pastoral Assistant & CAC Director Performance Review Sheet for Colleen

Review membership policy

- 1.** Pastor Sean proposes **The Chapel on the Hill Membership Covenant**
Each Elder should review this document and give feedback to Sean
- 2.** Reaffirm membership after the preaching series on the Seven Marks of Discipleship, July 8

Next Meeting: June 12, 2018 at 6:00 pm Devotions: Kerry