

Elder Meeting Minutes of 04-10-18

Attending: Candy, Dennis, Eileen, George, Jodi, Kerry, Mark, Mary, Rex, Roger, Scot, Sean, Sharon

Congregational Attendees: Cynthia H. and Judy R.

Opening Prayer: George = Leadership starts with God, May we use our gifts and talents to His glory

Prayers of the People

Agenda Items

Strategic Outlook

1. We need to set **Goals** for our future!
 - A. 4 workgroups (admin, education, ministry, and outreach)
Goals should be short term (3-6 months), mid- term (1-2 years), and long term (3-5 years)
 - B. These goals will be presented to the congregation

Pastor's Report

1. Great Banquet in Chicago April 26-29 with Pete T
2. April 29 Gideon representatives will share message
3. Jeff Q to officiate six scheduled weddings at the Chapel in 2018

Safety/Security Policies

1. Review the binder in the copy room/Sean will finalize before May meeting

Outreach Update

1. Adopt National Day of Prayer-Sharon to send logistics
2. Roger to create a budget for a 3 month trial media marketing plan
3. Roger to initiate outreach to new area home buyers

4. Candy to arrange John Puleo dinner/theatre
5. Missions committee met and approved allocations of \$16,500.
 - A. \$2,500 Pastoral Discretionary Fund
 - B. \$2,000 each to People Helping People, Tree House, Agape House, Tree of Lives, Adult & Teen Challenge, and Inspiration Ministries
 - C. \$1,000 Time Is Now
 - D. \$800 Flexible Missions Spending Account
 - E. \$200 Lake Geneva Christian Library

Sean will inform the congregation of our 2018 Missions work

6. Sean proposes a four part concert series to be held in the fall in our sanctuary. The four groups proposed (not yet booked) are Men's gospel quartet Alleluia Quartet, Christian concert pianist Jim Hendrix, jazz combo Rodrigo Villanueva and his friends, and folk/bluegrass group The T Sisters, who have been featured on Prairie Home Companion and opened for several big names including Amos Lee. These concerts will be held every other weekend in the sanctuary, with a gala preceding the event with hors d'oeuvres, desserts, and tasty non-alcoholic beverages. Ticket price will be \$25 with a series package price of \$80 to encourage a sellout of all four concerts. There are between 200-240 seats available and the target sellout is 200 seats. This makes the budget for each concert \$4000. Publicity is roughly estimated to be \$4000 for the series as a whole (which will encourage early sellout for series subscribers). T Sisters booking, lodging, and meals fees will total approximately \$3000. Alleluia Quartet and Band of Brothers will cost less than \$1000. Jim Hendrix will cost \$1000-1500. Rodrigo and Friends will cost up to \$1500. Gala food will cost \$500 or less per event. Shuttle logistics and miscellaneous event costs will be \$500 or less per event. Total budgeted net proceeds from this event are between \$1500-4500. Primary objective of the event is to introduce new folks to our campus and sanctuary. Secondary to that is to use our new sound system for God's glory and the people's entertainment!

Administration Update

1. Metro Sound & Video \$24,230 proposal accepted, down payment sent, and installation is being scheduled

Ministry Update

1. Shuttle program (no parking in the circle drive). Candy T. is looking for more volunteers to drive and bless people with a ride up our hill 😊
2. Kerry and Kathy to organize a new **Scripture reading schedule** to include lay readers. Each Elder to potentially relinquish one of their four or five scheduled Sundays in 2018 to allow for congregational participation
3. Carol W. is starting a Christian Book Club at the Chapel on April 29
4. Four candidates for **Choir Director** are ready to be interviewed by a panel consisting of Pastor Sean, Kris, Judy, Cynthia, Kathy, and Mark
Pray for God's guidance in this important process
Interim choir director will be shared by a rotation of Carol, Dale, and Judy R

Finance Update

1. Roger requests seeing a check register
2. Sharon requests that a thorough check signing policy be adhered to

Performance/Compensation review recommendation

1. Elder board approved a Pastoral Review spreadsheet to be filled out by Sean on a trial basis of two months
2. Pastor Sean will be reviewed quarterly starting June 1. Any ideas on the pastoral review can be shared with Roger. The review team will be assigned at the May meeting. It will consist of 1 Elder, 1 Deacon, and 2 Congregation members. **Please forward all nominees to Kerry.**
3. Overview sheet "What's right? What's Wrong? What's Missing? What's Confusing?" We have not been good communicators with Sean
Please schedule a time to meet with Sean to share your heart and concerns for the life of the Chapel. Keep this brief, about 15 minutes
This is to be a Chapel review, not a Sean review

4. Ad hoc committee of Candy, Mary, Roger, and Sharon will continue to develop a Pastoral Assistant & CAC Director Performance Review Sheet for Colleen

Chapel Marriage Ministry

1. Dennis will filter his ideas thru the Outreach Committee and share via email

Review membership policy

1. Do we want to be member driven? We don't want to create barriers by being too pushy on membership
2. Re-affirmation service, fill out 4 point commitment (Sean has form)
3. Discuss membership policy and goals at May meeting

Closing Prayer: George = Energize us with your spirit God

Next Meeting: May 08, 2018 at 6:00 pm Devotions: Jodi