

## **Elder Meeting Minutes of 02-20-18**

**Attending:** Candy, Dennis, Eileen, George, Kerry, Mark, Mary, Scot, Sharon

**Not Attending:** Jodi, Rex, Roger

**Opening Prayer:** Dennis "Let this meeting BE a prayer"

**Prayers of the people**

**Agenda Items:**

### **1. Consent Agenda**

- A.** Elders unanimously approve the 2018 CAC slate
  - Fall Christian youth musical=A Not So Terrible Parable
  - Christmas presentation=TBD
  - Spring JR musical=Dear Edwina JR
  - Summer musical=Seussical

### **2. Pastors Report**

- A.** Vacation April 2-8
- B.** Great Banquet in Chicago April 26-29

### **3. Strategic Outlook**

- A.** Sean challenges the Elders to prepare a strategic plan to present to the congregation and the Griffiths
- B.** A strategic plan is something that should be created, followed, and revisited on a regular basis (annually) What are we doing this month, this year, and in the next 3-5 years to bring this mission and vision to fruition?
- C.** Each Elder has been asked to write both a Mission Statement and a Vision Statement (each should be 20 words or less)

#### **4. Safety/Security Policies**

- A.** Sean has prepared a draft for Elder approval/We are all to review and comment before our next meeting
- B.** Binder includes:
  - 1. Safety & Security Issues
  - 2. Child and Adult Sexual Safety
  - 3. Church Safety/Faith Based Emergency Policies
- C.** Greeters and sound booth personnel should keep an eye out for suspicious behavior
- D.** Discussed locking lower entrance once our service starts
- E.** Memorial dollars have been allocated for installation of a handicapped button on the lower level and punch key access
- F.** Possible visual deterrent during worship would be Lynn township police presence. Candy will contact and find out what our options are

#### **5. Outreach Update**

- A.** “Let there be outreach at the Chapel, and let it begin with us”
- B.** Rummage/Bake sale to benefit the Food Pantry March 8-10 9-3 pm  
Requesting Elders sign up for a 2 hour slot to promote the Chapel
- C.** Missions budget committee (Eileen, Mark, Mary) will report in March

## **6. Ministry Update**

- A.** Disciplines for Inner Life Sunday mornings 9-10 am conference room  
Led by Pastor Sean/All are welcome and encouraged to come
- B.** Kerry and Sean will organize visits to residents in the neighborhood to provide them with a personal invitation to join us in worship and prayer  
All Elders affirm going door to door for the purpose of outreach
- C.** Carol W. would like to start a Christian book club  
We discussed a time slot of after noon on Sundays so interested persons from other churches would be able to attend/ meetings once a month

## **7. Education Update**

- A.** George and Mary will set a more convenient meeting time to encourage more participation
- B.** Leadership training is being researched by George

## **8. Administration & Communication Update**

- A.** Scot is investigating and pricing video security monitoring systems  
Four cameras = approx. \$500
- B.** Peck N Weis has fixed the lighting at the top of the stairs
- C.** Basement lights have been replaced
- D.** Furnace repair is in progress
- E.** Scot is gathering quotes for an upgraded sound system in sanctuary
- F.** No parking can be allowed in the circle drive/Loading & Unloading Only  
Scot will remove the handicapped parking sign  
Candy will organize a valet program from the parking lot to the church

**9. Finance Update: Results from sale of Royal Birkdale home**

- A. \$200k to be invested in mission endowment
- B. \$82,400 to be held aside for capital expenses, sound system, and evangelism/outreach initiatives which are still TBD
- C. \$53k to fully fund reserve account
- D. \$1,600 for bonuses to Jeannie, Julie, Kris, and Mark

**10. Performance/Compensation Review**

- A. Roger, Mary, and Sharon will review and prepare discussion for March
- B. Goal is to set job descriptions for both Sean and Colleen

**11. Nominating Committee**

- A. George and Kerry both agree to serve on 2018 nominating committee

**12. Worship Committee**

- A. Sean recommends a short term (8-12 weeks) music director while we conduct our search
- B. This person must have experience and a strong faith foundation
- C. Ideally this person will have the capability to bring the best out of our choir
- D. Sean has a few ideas in mind for this position and will make contact asap
- E. We agree to not advertise for a music director/We believe we will have much better luck if a candidate is personally recommended

- F. Worship Committee will faithfully search to fill this position and the Elder Board will have the final approval on the Chapel's next Music Director

### **13. Chapel Marriage Ministry**

- A. Dennis presents wedding ministry research
- B. Geneva National is receptive to working with us to promote our ministry
- C. Jeff Quinto is willing to perform marriage ceremonies at COTH
- D. Sean agrees to be a back-up to Jeff
- E. Sharon suggests we put info on our website
- F. Talk to Jodi about social media presence for a wedding ministry
- G. Elders to decide on position to take re: gay marriages. This policy will be in writing and followed in every circumstance. Elder board will discuss and prepare policy at March meeting
- H. Elders approve Dennis going forward to see the cost/revenue benefit

### **Closing Prayer: Dennis**

God loves us. God guides us. God give us direction to pass this on to others.

**Next meeting: March 20, 2018 at 6:00 pm Devotions: Eileen**