



Online Giving Quickstart Instructions

1. Go to www.gcchome.org
2. Click on Giving at the top of the screen then Give A Gift
3. Click on the orange "Give a Gift" button under ONLINE GIVING
4. The "Login to Online Giving" screen appears
5. If you plan on giving online on a regular basis or you want to set up automatic recurring donations, choose the first option on the left side (First Time?). This will take you to a series of screens where you can set up a userID and password (see 6 below). If you want to be able to donate once without having to set up a userID and password, use the Quick Give option (see 7).

6. New User Registration

Click on First Time. Complete the information. Make a note of your email address and password as you will need these to be able to access your account in the future. When you have completed the information click Submit.

If you only want to make a one- time donation use the Give Now option. Complete the information and click Submit .

If you want to set up recurring automatic payments, click on "Scheduled Giving". This screen allows you to select the amount and frequency of payments. Complete the card and card holder information and click on Activate Schedule.

7. Quick Give

Clicking on Quick Give opens this screen. You should input the amount you want to give and select the fund that you want to give to. You can click on "Add Another Fund" if you want to donate to more that one fund. Next input your card information and card holder information before hitting "Submit"