



Summerville-Dorchester Museum

Minutes of Board Meeting

27 March 2018

Attending:

Board Members present:

Jim Grate, President	Harry Blake
Blanche Fowler, Vice-president	David Coss
Danny Hughes, Secretary	Bob Mitchell
Jerry Bishop, Treasurer	Frank DeLoach

NOTE: Quorum present

Guests present: Ken Battle, Ex-Officio Board Member
Ella Bennett, Curator
Irene Carr, Librarian

The regular monthly Board meeting was held at the Dorchester County Library at 76 Old Trolley Road and called to order by Jim Grate at 6:05 p.m.

Bob Mitchell made a motion to approve the Consent Agenda. Motion received a 2nd. All present approved and the motion was adopted. The Consent Agenda consisted of the following:

- A call to order and introduction of guests/speakers
- Approved February minutes
- Flow chart
- Approved Emergency Meeting Minutes
- Treasurer's Report as of 2/28/18
- Date, Time and Location of future Board meetings
- Lease Status – Unsigned
- Committee Reports –
- Publicity (Linda Ensor)
- Volunteer Coordinator (Pat Gerwig)
- Marketing (Robyn Dudley)
- Historian (Ed West)
- New Cash Boxes
- Table of Organization
- Items to be moved to Full Agenda

Approval of Consent Agenda

Jim Grate presented an Administrative Manual for review, a volunteer manual for Pat Gerwig; discussed the need for strategic planning to be in writing; the need for an inventory of curated items; and the need to have a written plan for the use of the CPW building.

Jerry Bishop made a motion to approve the Amendment to By Laws, Article V, Section 3, Notice of Meetings. Motion received a 2nd. All present approved and the motion was adopted. The Article V, Section 3 Notice of Meetings now reads as follows:

“Notice of every meeting of the membership, stating the place, date and hour of the meeting, shall be given not less than 7, not more than 30 days before the date of the meeting. Such notice shall be deemed delivered when posted on the Museum’s public website. Attendance of a member at a membership meeting shall constitute a waiver of notice of such a meeting, nor the manner in which it has been called or convened, except when a member attends a meeting solely for the purpose of stating, at the beginning of the meeting, any such objection to the transaction of business. Other interested parties shall be given such notice of meetings as the Board of Directors shall deem appropriate.”

Jerry Bishop made a motion to approve the Amendment to By Laws, Article VI, Section 1, Number, Selection and Term. Motion received a 2nd. All present approved and the motion was adopted. The Article V, Section 3, Notice of Meetings now reads as follows:

“The Corporation shall be governed by a Board of Directors. The Board of Directors shall be elected by the membership at the annual meeting. The term of office for each Director shall be (2) years as indicated below:

- 1) January 1st in any even number year through December 31st of the following odd numbered year.*
- 2) January 1st in any off number year through December 31st of the following even numbered year.*

The Board of Directors shall consist of (8) Directors, with four elected in each of the two aforementioned terms. Nominations shall be made by the Nominating Committee. Additional nominations may be made by members in good standing present at the annual meeting. Each Director shall hold office for the term for which he/she is elected and until his/her successor shall have been elected and qualified. Directors must be members in good standing of the Summerville-Dorchester Museum, with no outstanding membership dues or other debt owed to the Corporation.”

An updated “budget to date” was provided to the Board members to review.

The fall fundraiser with St. Paul’s Church with Howard Burnham on 11 Nov. 2018 has been tabled.

Danny Hughes made a motion to approve the new Entry/Use Fee. The motion was modified to charge \$5.00 for individuals aged 13 and above, and charge \$2.00 for children age 4 to 12, and children under 3 years are free. The motion received a 2nd. All present approved and the motion was adopted.

Blanche Fowler made a motion that we accept the terms of use of the museum by outside groups. The motion received a 2nd. All present approved and the motion was adopted.

Danny Hughes made a motion to accept the new membership application. The motion received a 2nd. All present approved and the motion was adopted.

Jim Grate introduced Mr. Rudd Smith who addressed the Board regarding us merging with the Dorchester County Archives and History Center. The Director of the SC State Museum will consult on the viability of creating a regional museum. Mr. Smith invited us to join them in this review.

The next monthly meeting will be held at the Cuthbert Community Center, 105 W. 5th South Street Summerville, on the 24th of April beginning at 6:00 p.m.

Bob Mitchell motioned that we adjourn; all present approved, and the meeting adjourned at 7:47 p.m.

Submitted by Danny Hughes, Secretary