



Summerville-Dorchester Museum

Minutes of Board Meeting

27 February 2018

Attending:

Board Members present: Jim Grate, Blanche Fowler, Danny Hughes, Jerry Bishop, Harry Blake, David Coss, and Bob Mitchell

NOTE: Quorum present

Guests present: Ed West, Ken Battle, Linda Ensor, Robyn Dudley, John Kauth and Teresa Sims

The regular monthly Board meeting was held at the Summerville Dorchester Museum and called to order by Ken Battle promptly at 6:00 p.m. The invocation was given by Ken Battle.

The January 2017 minutes had been previously reviewed by email – Jerry Bishop made a motion to approve the minutes. Motion received a 2nd. All present approved and the motion was adopted.

Ken Battle informed the Board that Barbara Dobson will resign due to illness. Frank DeLoach, an alternate, will be contacted to fill the vacancy.

The Board nominated and elected officers. The officers and terms of each person is as follows:

Jim Grate – President, 1st year, term ends 2020.

Blanche Fowler – Vice President, 2nd year, term ends 2019.

Danny Hughes – Secretary, 1st year, term ends 2020.

Jerry Bishop – Treasurer, 2nd year, term ends 2019.

Bob Mitchell – member at large, 1st year, term ends 2020.

Harry Blake – member at large, 1st year, term ends 2020.

David Coss - member at large, 1st year, term ends 2020.

Vacancy - member at large, 1st year, term ends 2020.

The Marketing Director, Robin Dudley, submitted the February 2018 marketing report.

Webmaster John Kauth reported that we can now get statistics from our website host that will help with marketing efforts.

Publicity Director Linda Ensor is working on getting fliers and posters out. She suggested that Board members take a tour of the museum with a volunteer.

Jim Grate distributed the following documents to the Board members:

Board Roles and Responsibilities

Definitions and Statements

Articles of Incorporation

By Laws

Organizational Table

Conflict of Interest (signed by the Board)

Board member contract

Minute's guidelines

Reports by the Treasurer

The Consent Agenda

Fiscal Status

Membership Application

Junior Service League Organization and Grant Application

Danny Hughes distributed museum polices that have been established in the calendar years 2016 and 2017.

Blanche Fowler motioned that we join with Rev. John Scott of St. Paul's Church for the Howard Burnham fundraiser on 11 Nov. 2018. Motion was made by Blanche, seconded and all present approved and the motion was adopted.

Bob Mitchel motioned that we give gifts to guest that provide talks and information for the children's programs. Motion was made by Bob, seconded and all all present approved and the motion was adopted.

The next monthly meeting will be held at the Dorchester County Library, 76 Old Trolley Road, Summerville, on the 27th of March beginning at 6:00 p.m. It was noted this meeting must conclude by 7:45 PM as the Library closes at 8:00 PM

Blanche Fowler motioned that we adjourn; all present approved, and the meeting adjourned at 8:25 p.m.

Submitted by Danny Hughes, Secretary

