

Galilee Church Vestry Minutes
20 March 2018

Present:	Father Andy Buchanan	Henry Conde	
	Beth Bakhshi	Hunter Folck	Jimmy Jordan
	Peter Kraus	Page Miyares	Molly Rueger
	Annabelle Stiffler	Lee Woodard	Susan Wynne
Absent:	Father Patrick Bush	Jodie Berndt	Archie Simmons
	Harry Thetford		

Call to Order: The meeting was called to order at 7:02 pm.

Prayer: Opening prayer was offered by Father Buchanan.

Approval of Minutes: The minutes of the 20 February 2018 meeting were approved as written.

Rector's Report:

- Jodie Berndt is organizing a committee for the Douglass Patterson Speaker Series. An initial meeting is scheduled for 4 April; Father Buchanan and Hugh Patterson will attend.
- The Security Assessment Officers of the Virginia Beach Police Department met with Galilee personnel and completed a walkthrough of the church building/grounds. The officers were impressed with what is already in place and offered some minor recommendations. They will provide a final report in about 2 months which will include any further suggestions. An additional five security cameras are currently being installed.
- Father Buchanan provided a handout specifying the process and timeline for the election of a Bishop.
- All budgeted costs and expenses for capital improvements are available on accounting sheets maintained by Henry Conde; he can provide financial information upon request. This accounting is fully transparent. Any projected improvements/expenses beyond normal costs will be provided to and discussed within the vestry.
- Lydia Suitt has been hired as Galilee's additional Youth Minister. She will graduate from Yale University on 5 May and will begin her work at Galilee on 16 May.
- Galilee Montessori School is progressing well. There is an obvious desire and need in the northend area for this schooling; unfortunately, because the school enrollment has reached capacity due to space limitations, more and more enrollment applications must be refused. Providing a new building to house GMS and accommodate increased enrollment might be a future consideration.

Senior Warden's Report:

- Susan Wynne and Page Lea will serve as co-chairs of the upcoming Capital Campaign for the sanctuary renovation.
- Archie Simmons will serve as chairman of the Finance Committee which is being reactivated. His committee will consist of: Paige Miyares, Henry Conde, John Crandley, Jesse King, Clay Everett, and John Parker. This committee will review finances and also establish goals for the Capital Campaign during the spring/summer timeframe.
- Beth Bakhshi, Jody Berndt, and Paige Miyares will present the Liaison Report for Christian Formation at the April vestry meeting. Their concentration will be on small group formation and participation.
- The weekly Sunday bulletin will be revised after the Easter season. Suggestions that have been received will be considered.
- Galilee's 7th Boardwalk Ministry, led by Marie Clunan, will be offered on 31 March.
- A sign-up sheet was passed around for vestry liaisons to schedule presentations to the vestry of information on the areas of church life for which they have oversight.

Junior Warden's Report:

- A summary of the Security Assessment is provided in the Rector's Report.
- The majority of work on the building and grounds was routine.
- One significant repair was to the kitchen dishwasher. A replacement part was required following the part's failure which resulted in increased water temperature, the triggering of the pressure relief valve, and excess water/steam in the kitchen. Within 4 days, the new part was available and the dishwasher was repaired. A duplicate spare part was also purchased to alleviate the downtime of the dishwasher in case the problem recurs.

Treasurer's Report:

- Cumulative attendance for 2018 is up 4.2%.
- The budgeted pledge payments received for the month of February and year-to-date were down by approximately \$36,000. Henry Conde explained that three significant pledged amounts were not received as anticipated, but this is not an overall concern. Although one of the families has moved from the area, the other two pledged amounts are expected; also, pledges for an additional \$37,000 were received subsequent to the conclusion of the stewardship campaign.

Old Business:

- Regarding the request by the Camp Chanco Campaign to contribute to the renovation of the camp: Following discussion, a motion to contribute \$1,000 to the campaign was seconded and passed. Father Buchanan and Molly Rueger will also provide a letter of support to Camp Chanco, encourage them to apply in the fall to Galilee's Missions Committee for additional financial support, and invite them to speak to Galilee's parishioners to possibly receive individual contributions.

- Nick Caccesse was approved by the Bishop for ordination.

New Business:

- In response to a proposal from David Wilkins to upgrade the computer and software utilized for presentations in the sanctuary, Henry Conde provided his evaluation, recommendation, and action taken. He explained that a computer upgrade was not required, but the current software (Mediashout) would be upgraded. Personnel will be using the Version 6 upgrade via a free 30-day trial period, and purchase is anticipated (for ½ price if purchased by 31 March). Training will be provided.

Adjournment: The business meeting was adjourned at 7:52 pm. The meeting was followed by 10 minutes of informal discussion and faith sharing.

Faith Sharing: Page Miyares

Next Meeting: 17 April 2018