

## ***From Pastor Shelley***

May 2018

Dear Parents,

Christ the King Classical School just completed its fifth year! Education reformation is happening right before our eyes. Christ is building this school, and heaven-sent grace is filling our halls to see every member equipped and matured into His likeness. We are in a marvelous work.

We press on to continue receiving what our Master Builder is building. We've established a foothold in the logic stage of education and will continue to grow there. In the meantime, our preschool and grammar stage classes are thriving and well set into healthy patterns. We continue to be blessed by the addition of volunteers to our little army of workers. Expansion is definitely in our DNA.

The registration materials you are receiving with this letter contain all the information you need to prepare for next year. Even if you are familiar with the ways of CTK, please read through the information to catch some of the important adjustments. Thanks to the hard work of Kristin Dresser, our registration director, registration has now moved online. Please be aware that when you register your child for next year, you are indicating that you have read through all the information and you are agreeing to our school policies. After you register you will be provided a curriculum ordering worksheet. School materials will need to be ordered early August. If you have questions about ordering, please contact me for assistance.

Pastor Shelley Rees  
Head of School

# Checklist for the CTK

## 2018-2019 School Year

- Expectations & Commitment
- Proficiency Levels Guide
- CTK Class Programs
- Program Fees & Payment Schedules
- Books & Materials
- Uniforms
- 2018-19 School Calendar
- Preparing for the School year
- Weekly Schedule Template
- Piano
- Contact Sheet

# *Expectations and Parental Commitment*

CTK runs on the powerful force of volunteers. Every family that joins CTK is committed to participating in its program as a teacher or in a position of service. We're all in this together to provide a top-notch education for our children, and we've found this cooperative system to be full of life and energy.

## *Teacher/Volunteer Policies:*

- You will be assigned one primary teaching responsibility and one assistantship or service. Pastor Shelley or one of the team leaders will contact you about these assignments. If this is your first year at CTK, we will likely assign you to two class assistantships so that you can learn how things work.
- Teachers are asked to prepare and submit simple lesson plans for their class before the term begins. Pastor Shelley or the team leader will provide direction and assistance with this. If the class has been done before, we can provide lesson plans already developed and you will be encouraged to re-use them with your own personal adjustments.
- We make every effort to supply every class with two adults--at least one lead teacher and one assistant. We do this so that there's plenty of in-class help, and we have a backup plan in place if someone must be absent.

## *Absence Policy for Teachers/Volunteers:*

With the growth of CTK, we run a fairly lean operation. Every person's role counts. However, we also recognize that unforeseen circumstances occasionally arise resulting in absence. If you are going to be absent, please use the following communication protocol:

- As soon as you are aware that you will be absent, please communicate directly with your lead teacher or assistant. Follow through to make sure the communication happens. Please don't assume your messages have been received unless you get a response.
- If you are the lead teacher, please prepare your assistant to teach in your place.
- Before 8:30 a.m. of a class day, post your absence on the Slack Absence channel. Explain the arrangements you've made to cover your role in your class or service.

# *School Policies*

## *Respect for Authority:*

To maintain an environment of respect for authority, during CTK classes and activities, all adults are to be addressed by Mrs./Miss/Mr./Pastor. The only exceptions are family titles (“Mom,” “Aunt Erin,” etc.).

## *Communication:*

To ensure healthy communication between all the families, teachers, and organizers of CTK, we have set up a CTK Slack channel. It is vital that every parent, teacher, and helper be signed up on this channel and check it regularly. This channel will provide the forum for general announcements, class communications and assignments, and program schedules. If you are not already a part of the CTK Slack channel, you will be sent a link inviting you to join once you’ve registered your child.

## *Dress Code:*

All students at Emerging Reader Proficiency and above are required to wear the CTK uniform purchased from Lands End. See the information for uniform selection and ordering directions. Preschool students are not required to wear uniforms but must wear closed-toe shoes that the child is able to *put on without assistance*. All students are required to bring outdoor gear (coats, hats, gloves, boots, mittens, etc.) for outdoor play. Please provide outdoor gear that your kids can put on themselves with minimal assistance, i.e. they have tie their own shoes and zip their own coats. If they are unable to do this, we ask you to outfit your child with shoes/outerwear that uses velcro. If you have any questions about our uniform and dress code policy, please contact Febe Kuey or Megan Fluetsch.

## *Lunches:*

For lunchtime, students should bring packed lunches and beverages that do not require heating or refrigeration. We do not permit use of the microwave or refrigerator for any lunch prep.

## *Outdoor Play Policy:*

Students will play outdoors unless temperatures drop below 10 degrees fahrenheit or other conditions are unsuitable (i.e. severe windchill, downpouring rain, etc.). We encourage parents to always send their child/children prepared for outdoor playtime as

weather conditions can change in the course of the day.

### **School Boundaries:**

Children are not permitted outside the designated play areas and must remain in the east wing of the church building space unless supervised by an adult. Preschoolers - Emerging Readers are required to play within the chain-linked area. Students at Reader level and above may enjoy the designated asphalt play areas. The trail in our woodlands is off limits unless the children are with a supervising adult.

### **Reporting Absence:**

If your child will be absent on a CTK program day, please post the absence by 8:30 a.m. on the Slack Absence Channel.

### **School Closing:**

In the case of bad weather conditions, we will follow the decision of the West Bloomfield school district. Monday or Thursday classes will be cancelled with an official announcement posted by 7 a.m. on the Slack General channel.

### **Potty Training:**

Preschoolers do not have to be potty-trained to participate in CTK's program. However, a parent must be onsite to change her child's diaper, if necessary. Teachers and assistants are not released to provide this service.

# Cooperative Agreement Form

BY REGISTERING ONLINE, YOU ARE STATING THAT YOU AGREE TO  
THE FOLLOWING...

Christ the King Classical School's program is an educational environment built on the voluntary cooperative involvement of parents. In order for children to participate in CTK, parents must agree to teach classes and support the functioning needs of the school throughout the school year.

*I agree to cooperate with the vision of the program and to participate voluntarily and weekly in its operation as an educator or in service support as coordinated by the CTK administrative team. I have read the Information Packet from CTK in its entirety and agree to adhere to the policies listed.*

# Proficiency Levels

CTK's class program is structured by proficiency levels. Please read the descriptions below and choose the appropriate program based on the current readiness of your child. Students who are new to CTK require an assessment.

If you need guidance on selecting the your child's proficiency level, or to schedule a new student assessment, please contact Pastor Shelley Rees to set up an appointment.

## Preschool

CTK's preschool program focuses on preparing the children for learning. Activities reinforce attentiveness, the development of gross/fine motor skills, relating to authority, and building healthy social skills. While the learning of numbers, counting, the alphabet, and letter sounds is emphasized, the goal is to build a foundation for reading. Reading will be taught at the Grammar Stage. To enter the preschool program, children must be the age of 3 by September 1

## Grammar Stage

*(typically seven or eight years to complete)*

### Non-reader (G-NR):

- Age range: 5 - 6
- Learning to follow verbal directions
- Maturing in sustained attention in class environment
- Expressing eagerness to learn
- Growing as an attentive listener of picture book and short story read-alouds
- Developing fine motor strength
- Learning to hold a writing instrument properly
- Developing in usage of scissors
- Learning to trace simple shapes and letters

The student is homeschooled in reading and math using the CTK's recommended curriculum.

### Emerging Reader (G-ER):

- Age range: 5 - 7
- Developing in the early stages of sounding out words, and reading with assistance
- Growing in attentive listening to 20 mins of daily read-alouds with minimal/no pictures
- Learning to interact with basic daily assignments from a weekly schedule
- Holding a writing instrument correctly and comfortably
- Developing accurate control of scissors
- Learning to write in print

- Progressing in math at the kindergarten to first grade levels

The student is homeschooled in reading and math using the CTK's recommended curriculum.

### **Reader (G-R):**

- Age range: 6 - 7
- Learning to read instructions and grade 1 literature with growing fluency and minimal assistance
- Growing as attentive listener to 30 mins of daily read-alouds without pictures
- Learning to follow basic daily assignments from a prepared weekly schedule
- Learning to work independently for 2 ½ hours with minimal distraction
- Mastering print writing and learning cursive
- Progressing in math at the first grade to second grade levels

The student is homeschooled in language arts and math using the CTK's recommended curriculum. Class work and assignments are prepared for the Reader level who is reading at grade 1 level

### **Level 1 (G-L1):**

- Age range: 7 - 9
- Developing fluency and comprehension in literature for grade 2 and above
- Listening attentively to 30 mins of daily read-alouds
- Reading and following basic daily assignments from a prepared weekly schedule
- Increasing in capacity to handle more subject material
- Mastering independent learning with minimal distraction
- Mastering cursive writing
- Progressing in math at the second grade to third grade levels

The student is homeschooled in language arts and math using the CTK's recommended curriculum. Class work and assignments are prepared for the Level 1 student who is reading at Grade 2 level and above

### **Level 2 (G-L2):**

- Age range: 8 - 9
- Developing fluency and comprehension in literature for grade 3 and above
- Listening with ease to 30 mins of daily read-alouds
- Habitually completing daily assignments from a weekly schedule
- Writing legibly in cursive writing
- Learning to read other's cursive handwriting
- Ready for training in writing and study
- Progressing in math at the third grade to fourth grade levels

The student is homeschooled in language arts and math using the CTK's recommended curriculum. Expectations are increased for repeated subjects; new classes are added

### **Level 3 (G-L3):**

- Age range: 9 - 10
- Developing fluency and comprehension in literature for grade 4 and above
- Learning and practicing the rudiments of foreign language
- Mastering the skills of technique and style in writing a well-formulated paragraph
- Ready for study of foreign language
- Displaying increased maturity in self-management, self-direction, and personal responsibility for class assignments and deadlines
- Progressing in math at the fourth grade to fifth grade levels

The student is homeschooled in language arts and math using the CTK's recommended curriculum. Classes will building on skills mastered in level 2

### **Level 4 (G-L4):**

- Age range: 10 - 12
- Developing fluency and comprehension in literature for grade 5 and above
- Demonstrating consistency as an independent worker and completing assignments on time
- Growing in mastery of a foreign language
- Mastering the skills of technique and style in writing a three paragraph essay
- Expressing healthy independence in self-organizing and personal responsibility for school assignments and deadlines
- Ready for the logic stage
- Progressing in math at the fifth grade to sixth grade levels

The student is schooled in language arts and math using the CTK's recommended curriculum. Classes will building on skills mastered in level 3 . This year is preparation and transition into the Logic Stage

## Logic Stage

*(Typically three or four years to complete)*

### Level 1 (L-L1):

- Age range: 11-13
- Maintaining healthy independence in self-organizing and personal responsibility for school assignments and deadlines
- Developing comprehension of literature for adult readers
- Growing in verbal and written mastery of foreign language
- Mastering the skills of technique and style in creative writing and in writing an essay of three or more paragraphs.
- Developing in early stages of critical thinking skills--problem solving, evaluating and following connections to fit facts into a logical framework, analyzing arguments of others
- Learning how to interact in meaningful discussions with thoughtful, fact-based questions and responses
- Growing in public expression of facts and ideas in class discussions
- Progressing in math at the sixth grade to seventh grade levels

### Level 2 (L-L2):

- Age range: 12-14
- Strengthening comprehension of literature for adult readers
- Continuing growth in verbal and written mastery of foreign language; developing conversational fluency
- Practicing learned skills of technique and style in creative and essay writing
- Demonstrating in early stages of critical thinking skills--problem solving, evaluating and following connections to fit facts into a logical framework, analyzing arguments of others
- Interacting in meaningful discussions with thoughtful, fact-based questions and responses
- Practicing public expression of facts and ideas and meaningful debates primarily in class discussions
- Progressing in math at the seventh grade to eighth grade or pre-algebra levels

### **Level 3 (L-L3):**

- Age range: 13 - 15
- Comprehending literature for adult readers
- Strengthening conversational fluency and writing in foreign language. Developing in comprehension of foreign literature
- Practicing learned skills of technique and style in creative and essay writing
- Strengthened critical thinking skills and readiness for instruction in formal logic
- Comfortable in discussions offering thoughtful, fact-based questions and responses
- Learning formal speech training
- Strengthened public expression of facts and ideas in class discussions and ready for formal debate training
- Progressing in math at the eighth grade/pre-algebra level to algebra 1.
- Ready for transition to the rhetoric stage

# CTK Class Programs

## Grammar Years

### **Preschool (3-4 yrs)**

<u>Mondays (9:30 am - 12:30 pm)</u>	<u>Thursdays (9:30 am - 11:30 pm)</u>
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### **Non-reader and Emerging Reader**

<u>Mondays (9:30 am - 12:30 pm)</u> Chapel Science Geography	<u>Thursdays (9:30 am - 3:30 pm)</u> Geography Art Reading Comprehension Singing
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### **Reader and Level 1**

<u>Mondays (9:30 am - 2:30 pm)</u> Chapel History Love for Literature Science	<u>Thursdays (9:00 am - 3:30 pm)</u> Independent Learning Lab Scripture Memory Art Singing Readers Theater
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### **Levels 2, 3, and 4**

<u>Mondays (9:30 am - 3:30 pm)</u> Chapel History Writing and Literature Science Spanish ( <i>Level 3 and 4 only</i> )	<u>Thursdays (9:00 am - 3:30 pm)</u> Independent Learning Lab Scripture Memory Readers Theater Art Singing
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**Piano Lessons:** *Students, age 7+ (Levels R-4) will be scheduled for their piano lessons either Monday afternoons or Thursday mornings.*

# Logic Years

## Levels 1, 2, and 3

<u>Mondays (9:30 am - 3:30 pm)</u> Chapel History Writing and Literature Spanish Science	<u>Thursdays (9:00 am - 3:30 pm)</u> Independent Learning Lab Scripture Memory Logic <i>or</i> Readers' Theater Art Singing Piano lessons (optional after 3 years)
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\*Please note that the schedule information above reflects our first and second terms. Our third term will follow the same time schedule with some adjustments to the class program. This will be developed by the start of the second term.

# Program Fees

## Grammar:

Preschool	\$30
Non-Reader	\$40
Emerging Reader	\$40
Reader	\$55
Level 1	\$55
Level 2	\$58
Level 3	\$60
Level 4	\$60

## Logic:

Level 1	\$65
Level 2	\$65
Level 3	N/A

\*Prices are per child, per month. There are 10 payments total.

# Payment Details

- Registration payment is due by **July 15th, 2018**\*
- **Please include your first month's program fees along with your registration forms. This will be your registration down payment**
- Payments can be made by cash (exact change) or checks made out to MDCC and turned in by one of the following options:
  - Drop-off: "CTK Registrations/Program Fees" box located in the CTK office
  - Mail: MDCC: Attention CTK  
6655 Middlebelt Road, West Bloomfield, MI 48322
  - Online: [www.metrodetroit.org](http://www.metrodetroit.org) under the tab "Give." Select "CTK" and follow the prompts. Both registration down payment and monthly payments can be paid online. You may do one-time payments or set up recurring payments with start and stop dates for your monthly program fees
  - Mobile payments set up through your online banking service\*\*

**\*A late fee of \$10 will be added to payments not received within 7 days of the due date\***

# Program Fees Due Dates

- \_\_\_ #1 July 15, 2018 (Registration down payment)
- \_\_\_ #2 September 10, 2018
- \_\_\_ #3 October 1, 2018
- \_\_\_ #4 November 5, 2018
- \_\_\_ #5 December 3, 2018
- \_\_\_ #6 January 7, 2019
- \_\_\_ #7 February 4, 2019
- \_\_\_ #8 March 4, 2019
- \_\_\_ #9 April 1, 2019
- \_\_\_ #10 May 6, 2019

**\*A late fee of \$10 will be added to payments not received within 7 days of the due date\***

**\*For new families on the payment plan, please include your book/materials fee with your program fees in one payment. See Karen Fluetsch for your monthly total.**

# Program Fees Agreement Form

BY REGISTERING ONLINE, YOU ARE STATING THAT YOU AGREE TO  
THE FOLLOWING...

*I have read and agree to adhere to the policies regarding program fees, payments methods, and due dates. I agree that I am responsible to pay the full amount of all program fees for each child.*

# Books and Materials

After we receive your child's registration, you will receive a curriculum purchase list for the materials that CTK students will be using in classes and at home. Our books and materials consultant will contact each family to assist parents with understanding what materials their child needs and how they can order either from the recommended sites or from alternative suppliers. Parents are required to order all class materials by **August 5th, 2018** to allow sufficient time for delivery.

For new families starting their child in both the Veritas Phonics Museum and Horizons Math K homeschool materials, the upfront cost can be steep. To lighten the financial burden, CTK offers the optional opportunity for these parents to pay over the span of the school year. CTK will order the materials for them, and then each family will receive a nine-month payment plan beginning in September. These payments will be added to the monthly program fee as a single monthly payment. Refer to the fee payment schedule for due dates.

Please also be aware that all CTK students at age 7 will take piano lessons for a minimum of three years. CTK families will need to purchase a full-sized, weighted key acoustic or digital piano. We recommend families start early to make a financial plan for this purchase. Thankfully, Craigslist has become a reliable source for good used pianos at very reasonable prices. Estate sales can also be a good place to find pianos. Estatesales.net lists estate sales by location, and has pictures of what is for sale.

# Books and Materials Agreement

## Form

BY REGISTERING ONLINE, YOU ARE STATING THAT YOU AGREE TO  
THE FOLLOWING...

For families participating in the standard payment plan:

*I agree that I am responsible to order all books and materials required for the start of the school year by August 5th.*

For new families participating in the payment plan:

*I agree that I am responsible to pay the full amount for all the books and materials purchased on my behalf. If circumstances change and my child must discontinue participation in the CTK, I understand that I am responsible to pay the balance of the book purchase total.*

For Piano students:

*I agree that I am responsible to obtain a piano according to the guidelines put forth by CTK by the start of the school year.*

# CTK Uniforms

Uniforms are purchased from Lands End and can be ordered online at [www.landsend.com](http://www.landsend.com) under the “School Uniforms” department. If you are new, you will be required to open an account. Tap the “Find my School” tab and type in the information requested. Once all is filled out, you will be directed to the Christ the King uniform selection. ONLY official CTK uniforms are shown under the school specific site so no need to worry about choosing something outside our guidelines. PLEASE BE AWARE THAT CTK ONLY ALLOWS UNIFORMS FROM LANDS’ END.

Here are our policies and helpful tips:

- If your student has trouble with buttons and zippers there are options for elastic waist pants for boys and jumpers for girls (specifically useful for bathroom breaks).
- Short sleeve tops are both convenient and easier to clean. The kids are usually taking off their sweaters because they get hot with activity in the cooler seasons and the long sleeves get dirty easily.
- The button-down shirt is a nice clean crisp look but the buttons are small and actually difficult to button even for little hands.
- Students may only wear the Lands End sweaters with their uniform. Please label your child’s sweater to eliminate mix-ups with other students.
- Girls must wear red or navy knit leggings or knee socks with their uniform. Boys must wear navy or white socks with their uniform.
- Shoes must be clean, solid black athletic shoes or solid black closed-toe dress shoes (Mary Jane style for girls). No sandals.
- If your student is not yet able to tie his/her shoes, please opt for velcro shoes. This will enable quick transitions between the indoor and outdoor activities especially in the winter.
- Lands End uniforms are rugged and durable and hold up well (and are backed by a company that stands by its quality). To minimize laundering uniforms twice weekly, we recommend purchasing two shirts and two bottoms (and/or a jumper for a girl).

If you have any questions, please feel free to contact either Febe Kuey or Megan Fluetsch

Febe:

-febekuey@icloud.com

-248-217-0426 (call or text)

Megan:

-meganfluetsch@gmail.com

-248-935-3137

# Uniform Agreement Form

BY REGISTERING ONLINE, YOU ARE STATING THAT YOU AGREE TO  
THE FOLLOWING...

*I have read and agree to adhere to the policies listed by CTK regarding uniforms.*

# CTK 2018-2019 Calendar

## Fall Session (13 weeks)

Week 1 Sep 10, 13

Week 2 Sep 17, 20

Week 3 Sep 24, 27

Week 4 Oct 1, 4

Week 5 Oct 8 *(Monday only due to Cross Immersion)*

Week 6 Oct 18 *(Thursday only due to Cross Immersion)*

Week 7 Oct 22, 25

Week 8 Oct 29, Nov 1

Week 9 Nov 5, 8

Week 10 Nov 12, 15

*No classes Thanksgiving week.*

Week 11 Nov 26, Nov 29

Week 12 Dec 3, 6

Week 13 Dec 10, 13 *Winter Festival December 15*

*Week 14 Dec 17, 20 Make-up week as needed*

**\*Winter Festival Rehearsal December 14 @ 5:00p**

**\*Winter Festival December 15 @ 1:30p**

# CTK 2018-2019 Calendar

## Winter Session (12 Weeks)

Week 1	Jan 7, 10
Week 2	Jan 14, 17
Week 3	Jan 21, 24
Week 4	Jan 28, 31
Week 5	Feb 4, 7
Week 6	Feb 11, 14
Week 7	Feb 18, 21
Week 8	Feb 25, 28
Week 9	Mar 4, 7
Week 10	Mar 11, 14
Week 11	Mar 18, 21
Week 12	Mar 25, 28 <i>Spring Festival March 30</i>
Week 13	Mar 30, Apr 4 for make-up

**\*Spring Festival Rehearsal March 29 @ 5:00p**

**\*Spring Festival March 30 @ 1:30p**

# CTK 2018-2019 Calendar

## Spring Session (8 Weeks)

Week 1	Apr 29, May 2
Week 2	May 6, 9
Week 3	May 13, 16
Week 4	May 20, 23
Week 5	May 30 (Thursday only)
Week 6	June 3, 6
Week 7	June 10, 13
Week 8	June 17, 20

**\*CTK Summer Theater June 21 @ 7:00p**

**\*Please watch CTK Slack Page for calendar updates\***

# *Preparing for the School Year*

Besides filling out the paperwork and ordering uniforms and books, you might be wondering if there is anything your family can do to get ready for the next school year. Yes! Here's what we suggest:

Put your kids on a daily schedule. Since CTK relies on school work being managed and completed at home in a systematic fashion, a healthy daily routine is necessary. We've seen the fruit of those who embrace a daily school schedule: the kids thrive and the home is filled with peace. To help with this, the registration packet includes some sample schedule templates that you can use for the school year. However, we recommend that you start before the school year begins in order to get your kids used to a daily routine. Even though it's summer vacation, we suggest a regular time for breakfast, a consistent morning activity or chore, and a regular time for individual reading and family reading. For helpful ideas about this, talk to Febe Kuey or Nicole Kauffman.

## *A Culture of Reading*

CTK places a strong emphasis on family read-alouds. We feel so strongly about it that we included it as a growth point in our proficiency levels, and require it for our history and literature classes. ***Our expectation is that parents are habitually reading good books for 30 minutes a day, five times a week.*** Please start this BEFORE the beginning of the school year. Believe us, this will make all the difference in your child's education.

It is ***REQUIRED*** that you listen to this 15 minute [Read-Alouds Podcast](#) by Andrew Pudewa before you register your child/children at CTK. It will envision you for the purpose of reading aloud to your children.

Not sure where to start? The following link has some [Reading Suggestions](#) with helpful book lists. In general, we recommend you read books appropriate for your oldest child. The younger ones will quickly learn to engage with the story. Questions? Speak with Darcie Rees, Febe Kuey, Nicole Kauffman or Myra Ulmer.

# Piano Lessons

*(7 yrs and up)*

CTK's vision includes systematic music education for each of student. To accomplish this, we require each of our students, age seven or older, to take private piano lessons for a minimum of three years. We are thrilled to have Deidre Myers for our teacher. She is a university-trained musician and an experienced piano teacher, and has agreed to set up her piano studio at our facilities to support our vision for musical training. She, along with her daughter, Kara, will provide weekly 30-minute lessons for each student. These lessons will occur during our Monday/Thursday class days. Student lesson times will be determined before the start of the school year.

Every CTK family of a piano student is required to purchase a full-sized piano (acoustic or digital) prior to the start of the school year. The beginner piano curriculum is included with the book ordering list and can be ordered with the other school materials. However, as each student progresses, it will be necessary for additional books to be purchased later in the year. Additional minimal costs may include occasional supplemental sheet music and a small fee associated with the year-end piano recital.

The calendar for weekly piano lessons is attached. At the start of the school year Deidre Myers will contact the parents of her students to communicate her studio policies.

# Piano Lesson Fees

The monthly lesson fee is \$78/student. This fee reflects a studio rate of \$20/student for 35 lessons between September and May. Once the year-end recital date is set in early or mid June, it might be necessary to add one or two additional lessons. You will be notified of these lessons and will be expected to pay the additional fees.

Piano lesson fees are paid directly to Deidre Myers (not to CTK). Please see the payment schedule below. Each monthly payment is due the first Monday lesson of the month followed by a three-day grace period (ending on Thursday). ***Payments received after the grace period are considered late and will be charged a \$10 late fee.***

Payments can be made by exact cash, or check made out to “Deidre Myers.” You may also set up auto payments through your bank if they offer it. These payments can be mailed to her studio address (Deidre will contact you after registration to give you her policy and studio information, including her studio address). If you have any questions about setting up auto payments, speak with Kristin Dresser.

## Piano Lesson Payment Due Dates

___ #1 September 10, 2018	___ #6 February 4, 2019
___ #2 October 1, 2018	___ #7 March 4, 2019
___ #3 November 5, 2018	___ #8 April 8, 2019
___ #4 December 3, 2018	___ #9 May 6, 2019
___ #5 January 7, 2019	

# 2018-2019 Piano Lessons

## Calendar

*(this calendar is tentative; subject to adjustments)*

### Monday lessons

### Thursday lessons

Sep 10	Feb 4	Sep 6	Feb 7
Sep 17	Feb 11	Sep 13	Feb 14
Sep 24	Feb 18	Sep 20	Feb 21
Oct 1	Feb 25	Sep 27	Feb 28
Oct 8	Mar 4	Oct 4	Mar 7
Oct 15	Mar 11	Oct 11	Mar 14
Oct 22	Mar 18	Oct 18	Mar 21
Oct 29	Mar 25	Oct 25	Mar 28
Nov 5	April 1	Nov 1	April 4
Nov 12	Apr 8	Nov 8	Apr 11
Nov 19	Apr 15	Nov 15	Apr 18
Nov 26	No Lessons Easter week	No lessons Thanksgiving week	No lessons Easter week
Dec 3	Apr 29	Nov 29	May 2
Dec 10	May 6	Dec 6	May 9
Dec 17	May 13	Dec 13	May 16
Christmas break (two weeks)	May 20	Christmas break (two weeks)	May 23
Jan 7	No lessons Memorial Day	Jan 3	May 30
Jan 14	June 3	Jan 10	June 6
Jan 21	<b>Recital in June. TBA</b>	Jan 17	<b>Recital in June. TBA</b>
Jan 28		Jan 24	
		Jan 31	

*Make-up lessons will be worked out with Deidre Myers*

# Piano Agreement Form

BY REGISTERING ONLINE, YOU ARE STATING THAT YOU AGREE TO  
THE FOLLOWING...

*I have read and agree to adhere to the policies regarding piano  
expectations and payments.*

# Contact Information

## CTK Mailing Address

MDCC- Attention CTK  
6655 Middlebelt Road, West Bloomfield, MI 48322

## Head of School- Pastor Shelley Rees

CTKclassicalschool@gmail.com  
(ph) 734-395-8656

## Payments- Karen Fluetsch

karen.fluetsch@mac.com  
(cell) 248-842-4312  
(home) 248-288-5665

## Registration- Kristin Dresser

kristindresser@gmail.com

## MDCC Office

(ph) 248-562-7998