

# Community Foundation of Pulaski County (CFPC)

## Community Grants

CFPC offers Community Grant applications year-round. Grants are made possible with earnings from the Community Grants Fund and other unrestricted resources. Awards will be in the range of several hundred to several thousand dollars. Applications must be submitted online.

### **Charitable status and purpose**

Only charitable programs and projects that serve the Pulaski County community will be considered for funding.

Grants may be made to organizations defined as a 501(c)(3) public charity and 509(a)(1), and must be used for charitable purposes as defined by section 170(b)(1)(A).

Grants may be made to non-charities, i.e., grants to for-profit, 509(a)(4) public safety organizations and other 501(c) organizations. Grants to non-charities require expenditure responsibility.

The Community Foundation of Pulaski County will agree to consider any proposal which is charitable in nature and could have a major impact on our community.

### **Requirements and Guidelines**

Grants will be made only for projects/programs that are certified in writing by the chair of the organization's government body.

Forms: A Budget Form must be attached to all Community Grant applications. A Verification of Charitable Use of Funds form must be completed by entities that are not 501(c)(3) organizations and attached to the Community Grant application. Both forms are found on the CFPC Grants webpage.

Final reports are required and must be received by the Community Foundation within 30 days following completion of the project. Reports will include both a program and financial report detailing use of grant funds. New applications will not be considered if a final report is missing from a previous grant.

Award period will last 12 months from date of the award. Extensions may be requested but must be approved by the Community Foundation board.

Preference will be given to proposals that:

- Impact a substantial number of people in our community
- Suggest practical solutions to current problems or address a current community interest
- Encourage cooperation and elimination of duplicate services
- Assist grant recipients to achieve certain objectives
- Are from established nonprofit 501(c)(3) charitable organizations

The Community Foundation generally does not make grants from discretionary funds for:

- Ongoing operating expenses, annual appeals or membership contributions
- Debt reduction, existing obligations or building campaigns
- To or for individuals
- Travel expenses
- Political purposes
- Loans

## Evaluation Process

Proposals are reviewed by staff and evaluated by the Grants and Distributions Committee. This process may include a request for additional information, brief meeting with the Committee, site visits, or other steps as deemed appropriate.

In evaluating grant proposals, consideration is given to 3 main areas, with points as follows:

<b>Project Information = 30</b>	<b>Community Value/Impact = 40</b>	<b>Project Management = 30</b>
Need Justification – 10	Target Population – 10	Financial Planning - 10
Goals & Objectives – 10	Agency Impact – 10	Budget - 10
Project Steps/Timeline – 10	Benefits – 20	Evaluation - 10

### **Other = 10**

Required Documentation – 5  
Overall Consistency - 5

It may take approximately six to eight weeks to review proposals and contact applicants with an initial response.

Following evaluation, the Committee makes recommendations to the CFPC Board of Directors, which maintains oversight and makes all funding decisions. Applicants will be notified regarding the Board's decision by US mail.

## Communications

All communications and questions regarding the grant application process should be directed to the Community Foundation at 574-946-0906; [info@cfopc.org](mailto:info@cfopc.org); or 127 E Pearl Street, Winamac.

Grant seekers should be aware that the CFPC Grants program may change from time to time.