

The Well Church Clearances

Thank you for choosing to serve with us! At The Well Church the safety and security of our children, students, and others is critical to the health of our ministry.

In order to be in compliance with Pennsylvania state laws, volunteers are required to have three separate background clearances: PA State Police, PA Child Abuse and FBI Fingerprint. These clearances serve to confirm and ensure that volunteers do not have a record of child abuse or any other criminal actions that would make them ineligible to volunteer with children.

The Well Church recommends that you click on the links below to download and print the clearance instructions.

PA State Police Criminal Record Check (free for volunteers)

PA Child Abuse Clearance (free for volunteers if you haven't applied for the clearance within the previous 57 months)

FBI Fingerprinting Clearance through IdentoGO (fee due at IdentoGO fingerprinting location on the date and time of your choice)

• **IdentoGo requires a Service Code.** Volunteers use: **1KG6ZJ**.

• **Volunteers should select the Digital Fingerprinting option during the online process.** Fingerprint cards are an additional cost and will not be reimbursed through The Well Church.

• Fee is due at IdentoGo fingerprinting location on the date and time of your choice.

• **Fee is reimbursable (up to \$25.00) with original IdentoGO receipt.** Copies of the receipt are not acceptable for reimbursement. Clearance result must be on file with The Well Church before a reimbursement check will be issued.

• **Original IdentoGO receipt and clearance result can be submitted to The WellChurch Children's Ministry.**

The Well Volunteer Affidavit (fillable PDF form)* *Any volunteer who has lived within the state of Pennsylvania for the past 10 years with no break in residence is eligible to sign the Affidavit in place of completing the FBI Fingerprint Clearance. Complete all requested information on the Affidavit and provide your own witness. The witness who signs your document should be someone who knows you well and can testify to your character.*

Should you have questions regarding these clearances, please talk with the representative of the ministry for which you are volunteering please see the Director of The Well Village Kids.