

# Driver Pre-Trip/Post-Trip Inspection Checklist

Vehicle (Make/Model/Year): \_\_\_\_\_

 Odometer Reading: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  AM  PM

Check any item that needs attention and include the details under "comments." Don't drive the vehicle until the defects you've discovered have been corrected.

## Start the engine and test the following:

### Noises (unusual) OK NEEDS ATTENTION

 Noises  

### Gauges OK NEEDS ATTENTION

 Fuel  

 Temperature  

 Dashboard warning light  

### Lights OK NEEDS ATTENTION

 Headlights  

 Brake lights  

 Turn signals  

 Hazard lights  

### Other OK NEEDS ATTENTION

 Windshield wipers  

 Fans and defroster  

 Brakes (and parking brake)  

 Mirrors  

 Horn  

 Exhaust system  

(muffler, tailpipe)

### Tires OK NEEDS ATTENTION

 Proper inflation  

 Adequate tread  

 Spare inflated  

### Leaks (look underneath) OK NEEDS ATTENTION

 Oil  

 Other  

### Safety equipment OK NEEDS ATTENTION

 Fire extinguisher  

 First aid kit  

 Reflective triangles  

 Flares  

 Spare bulbs/fuses  

 Map  

 Emergency contact info  

 Cell phone/two-way radio  

 Seat belts  

(one for each passenger)

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Vehicle Condition Following Driver's Inspection

- Acceptable:** Vehicle can be driven without further inspection.
- Requires Attention:** Vehicle can be driven, but should be inspected by a mechanic in the next 30 days.
- Requires Immediate Attention:** Vehicle should **not** be driven until it has been inspected by a mechanic.

Driver's signature \_\_\_\_\_ Date \_\_\_\_\_

## Mechanic's Repair Report

- Defects noted above have been repaired.
- Defects noted above need not be repaired for safe operation of vehicle.

Mechanic's signature \_\_\_\_\_ Date \_\_\_\_\_