

**Burke Community Church
Council of Elders Meeting Minutes
December 5, 2016 at 6:30 p.m.
Discussion Leader: Gordon Kesting
Conference Room**

Attendee's:

Marty Baker (Pastor/Elder) Joe Terry (Elder) Bob Ashton (Elder)
Curt Hammill (Elder) Gordon Kesting (Elder) Darren Brown (Pastor)
Michael Coffey (Pastor)

The meeting opened with a prayer time at 6:45pm

I. Business

Discussion Lead	Topic
Council	Approval of minutes for COE Meetings November 1, 12
Council	Welcome Bob Ashton, review elder oversight responsibilities
Pastor Brown	Staff update
Curt Hammill	MPC and FGL Update
Pastor Coffey	Ministries Update
Gordon Kesting	Housing Tax Form for Grant

II. Meeting Notes

a. Approval of November 12 Meeting Minutes

Minutes for the November 1 meeting were approved. Minutes from the November 12 COE meeting will be reviewed by the group one more time outside of the meeting to review final modifications that were made just prior to the meeting before final approval by the end of the week.

b. Review of Elder Oversight Responsibilities

The Council welcomed Bob Ashton as the newest Elder and noted the service of Joel Bales over the last 6 years. With these changes the Council reviewed the Elder oversight responsibility assignments into the various BCC ministries and Pastoral support as outlined in the table below. It was noted that these assignments are somewhat flexible, reflect areas of current focus/interest, and does not limit Elders from ministering in areas they are led.

Elder	Supported Ministry Area	Pastoral/Staff Support
Dave Pennington	Worship, Prayer	Darren Brown
Curt Hammill	Master Planning Committee, Following Gods Lead Project	Marty Baker
Richard Dick	Deacons, Missions	Michael Coffey
Allen Miller	Finance and Budgeting	Steffani Mears
Bob Ashton	Physical Needs, Financial Advising	Bob Thornton
Joe Terry	Adult Generation Ministry	Michael Coffey
Gordon Kesting	Next Generation Ministry	Matt Watson, Tammy Hassett, Grant Todd

c. Staff Update

Pastor Darren Brown provided the COE with an update on various staff positions. The Kitchen Administrator position is still being advertised in the church bulletin. A few Inquiries on this position have been received and are being reviewed.

For the Construction Liaison position, two phone interviews have been conducted to date. Phone interviews for the other candidates will be completed by end of the week.

d. MPC/FGL Update

Darren and Curt provided the COE an update on the Master Planning Committee (MPC) and Following God's Lead (FGL) activities. Detailed design discussions of the building project are to be held with INTEC the week of December 6 to review design details, the cost estimate including potential cost saving opportunities. MPC meets on 6DEC to discuss details. Darren has begun preliminary discussions with potential lenders regarding the terms of a loan required to finance the building project.

e. Grant Todd Housing Tax Form

The housing tax form for Grant Todd was reviewed and approved and will be signed by Dave Pennington as the Clerk of the Council.

f. 2016 Year-End Staff Bonuses

Pastors Marty and Darren presented the COE with recommended staff incentives /yearend bonuses. The COE endorsed these recommended amounts and worked after the meeting to agree on bonuses for Pastors Marty and Darren.

III. Pastoral Care

- a. Pastoral care discussion documented in Executive Session minutes.

Meeting ended with closing prayer at 10:20pm

IV. Upcoming Calendar items:

December 18, 2016 – Communion

December 24 – Christmas Eve Services

December 25 – Christmas Sunday Service

Next 2 Council Meetings:

- Saturday – December 17 at 8:00 a.m. (Allen Miller lead)
- Monday – January 2 at 6:30 p.m. (Joe Terry lead)

Respectfully Submitted,
Gordon Kesting (Elder – acting Clerk of the Council)
December 12, 2016

agrees it is more appropriate to designate GRACE group as a ministry that is affiliated with GRACE Group has been allowed to use the BCC facilities gratis. Ministry was never vetted in terms of its leadership, curriculum, etc. Grace Group emphasis has changed from being a small group for homeschool Mom's to being strictly focused on home schooling. Discussion about their status has been discussed with staff for them for the last year anticipating that they would be reclassified. Ministry also includes Classical Conversation that involves other families outside of BCC. No pastoral oversight accountability was never held nor was it expected. Meeting in May with the Grace Group leadership about changing the status accountability/oversight, liability issues. Also discussed charging for the use of certain facilities going forward. 87 families all from BCC, 212 students, outside families not (\$20 year/family), associate members (not members but in BCC) allow access to field trips. HS families pay more for outside teachers, not part of Grace Group finances. By removing the designation of a Life Group, they will be charged some for use of the facilities similar to other groups that use the facility. \$25/student charge, benevolence offered for those who couldn't afford, their own insurance would cost ~\$500 annually (benevolence offered for this as well). BCC is not trying to get rid of the group. Oversight of the group would make sense to put it under Next Gen Pastor, to talk about leadership model, teacher vetting (background checks that the church uses, liability issues), curriculum vetting, etc. Ministry action plans, strategies. BCC staff not averse to making them a Ministry but needs to be part of the team and functional, accountable to Matt.

3 Steps Recommendation: 1) Affirm them, Offer to show how they are valued, desired to be part of the church, affirm them. 2) Offered to make financial accommodations on tuition and insurance, for admin purposes to report into Next Gen. 3) Consider folding them into the Next Gen ministry, outlining expectations of being a ministry.

Meeting will happen with the group/leadership. Email to the group on the way forward.