

Burke Community Church
Council of Elders Meeting Minutes
December 4, 2017, 6:30 p.m.
Discussion Leader: Pastor Marty Baker

Attendees:

Bob Ashton (Elder), Marty Baker (Pastor/Elder), Darren Brown (Pastor), Richard Dick (Elder), Dave DuHadway (Elder), Curt Hammill (Elder), Gordon Kesting (Elder), Allen Miller (Elder), Joe Terry (Elder)

The meeting opened with prayer at 6:35 p.m.

I. Business

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting November 18, 2017
Council	Nashville Statement and BCC role
Pastor Marty	Staff update and bonus review
Council	Congregational Meeting- after action review
Richard Dick	Pastoral Housing Forms
Curt Hammill	MPC update and committee transition; project management plan/risk management plan; appoint trustees; review draft building project report

II. Meeting Notes

- a. **Minutes.** The Elders approved the minutes for November 18, 2017 regular and executive sessions.
- b. **Nashville Statement.** The Council agreed that the Senior Pastor will sign the statement (which can be found at cbmw.org/nashville-statement/) on behalf of the church.
- c. **Staff Update.** Pastor Marty informed the Council that Bethany Hardy had accepted BCC's offer to serve as a counselor on staff. The Council approved the pastors' recommendations for year-end staff bonuses and gave the pastors discretion to adjust as appropriate. Richard suggested that the staff and Council consider spot awards in 2018 (relatively small cash amounts awarded for singular accomplishments, presented shortly after the accomplishment).
- d. **Congregational Meeting.** Council reviewed the results of the meeting, noting God's graciousness in so many areas of the meetings. Richard noted that Dave had agreed to train the elders on parliamentary procedures prior to the next congregational meeting. Council agreed to offer absentee ballots for every issue up for election, even though the BCC Constitution only requires ballots for the election of elders.

- e. **Budget.** Pastor Darren briefed the Council that a recent accident (tree falling on thankfully unoccupied vehicle) had totally destroyed for insurance purposes an older church van and a trailer. The staff intends to purchase a much-needed used utility truck (eight foot bed) to replace the one lost to an accident during the summer West Virginia mission trip as well as a used 15-passenger extended van to replace the totaled van. Pastor Darren further noted that enclosing the church air conditioners continued and that the new BCC signage would cost less than budgeted.
- f. **MPC report.** Pastor Darren noted that BCC had just received an updated contract proposal from Whitener-Jackson, that the MPC would be meeting on 5 Dec to review the AIA contract, and that the parties seemed to be on track for contract signature before the 21 Dec 2017 deadline. The Council discussed the proposed monthly report format and requested several adjustments: that the report show the monthly loan draw and that the report include a text box of key accomplishments and concerns. The Council particularly asked that Pastor Darren promptly identify any additions or alterations requiring Council approval so that the contractor can proceed. At this point, the Council intends to include the report in Council minutes.
- g. **Trustees.** The Council reappointed Anita Homburg, Bob Fimiani, and Mickey Garverick as BCC trustees for 2018.
- h. **Pastoral Housing Forms.** The Council reviewed the pastors' forms and the Clerk of the Council signed them.
- i. **Staff update.** Pastor Marty expanded on his meeting with Brigadier General Solhjem to discuss the new Army Chaplain training curriculum; the general particularly would like Marty to help identify Bible scholars who can support the chaplain corps by providing feedback on cultural issues to strengthen chaplains' ability to provide troops with moral guidance.

The meeting ended with prayer at 9:15 p.m. and was adjourned.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders