

**Burke Community Church
Council of Elders Meeting Minutes
December 3, 2018, 6:30 p.m.
Discussion Leader: Bob Ashton**

Attendees:

Bob Ashton (Elder), Marty Baker (Pastor /Elder), Richard Dick (Elder), Gordon Kesting (Elder), George Lare (Elder), Allen Miller (Elder), Paul Schmidt (Elder)

The meeting opened with prayer at 6:36 p.m.

I. Business

Discussion Lead	Topic
Council	Approve minutes of November 18, 2018 meeting
Council	Welcome new elders; discuss areas of elder oversight and elder hail and farewell
Council	Review and approve pastoral housing forms
Dave DuHadway	Review current text of proposed constitutional revisions
Council	Request senior pastor inputs for 2018 annual evaluation
Council	Discuss sabbatical policy
Council	Assign responsibility for communion management in Dave DuHadway's absence
Pastors Marty, Darren	Staff update

II. Meeting Notes

- a. **Minutes.** Elders approved the minutes of the November 18, 2018 Council of Elders meeting.
- b. **New Elders.** The Council welcomed George Lare and Paul Schmidt and reviewed briefly the purposes of elder oversight and encouragement; the Council decided to finalize areas for oversight at the December 15, 2018 meeting in order to give elders time to prayerfully consider the areas and their own gifting. Gordon Kesting confirmed that elders' wives were planning for an elder hail and farewell in January. Richard Dick asked Pastor Marty to determine a good weekend to thank departing elders Curt Hammill and Joe Terry and to welcome George and Paul during worship services.
- c. **Pastoral Housing Forms.** The Council reviewed forms for Pastors Michael Coffey and Bob Thornton, and Junior High Director Grant Todd. Richard will review forms for

Pastors Marty Baker and Darren Brown during the upcoming week (Richard reviewed and signed the forms on December 5, 2018).

- d. **Constitutional revisions.** Richard will ensure that Dave DuHadway will be able to circulate a smooth draft of the revised document soon, given the need to post the draft for congregational review well in advance of the congregational meeting now scheduled for January 20, 2019. Richard reminded the Council that the staff must announce a special congregational meeting a month in advance (the Council had already informed the congregation of the meeting at the 19 November 2018 Congregational Meeting). The Council agreed to host informational meetings on January 6 and 13, 2019. Pastor Marty agreed to contact Pastor Darren to obtain final comments from the BCC lawyer, including text of proposed resolutions and text of a new membership covenant. The Council desired to have a smooth draft available no later than December 7, 2018.
- e. **Sabbatical policy.** The Council discussed the 2012 policy. Pastor Marty noted that the policy had been instituted late in his first five years at BCC during a very consequential time in the life of the church, precluding him from taking his first earned sabbatical. The Council highlighted the purposes of sabbaticals and, following up on George Lare's suggestion, asked Marty to propose revisions to the policy at the December 15 Council meeting.
- f. **Senior Pastor evaluation.** The Council asked Pastor Marty for his inputs by the end of December if possible.
- g. **Communion management.** Bob volunteered to manage the December 9 communion if Dave's training precludes his attendance.
- h. **Financial management seminar.** The Council noted to Bob Ashton the strong attendance and very positive comments coming out of the recent seminar. Bob expressed appreciation for the staff support and desire to make such opportunities available to the wider community.
- i. **Staff update.** Marty updated the Council concerning ongoing hiring in executive session. Also discussed in executive session were staff meritorious compensation and how best to address construction cost increases for the new building.

The Council adjourned the meeting following a closing prayer at 9:39 p.m.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders