

**Burke Community Church  
Council of Elders Meeting Minutes  
October 26, 2019, 8:00 a.m.**

**Discussion Leader: Richard Dick**

**Attendees:**

Ben Allen (Elder), Marty Baker (Pastor/Elder), Richard Dick (Elder), George Lare (Elder),

The meeting opened with prayer at 8:05 a.m.

**I. Business**

Discussion Lead	Topic
Council	Approve minutes of October 7, 2019 elder meeting and executive session minutes of September 21, 2019 elder meeting
Paul Schmidt	Review status of DTS discussions
Pastor Marty, Dave McKernan	Review and approve 2020 budget proposal
Council	Plan for November congregational meeting (confirm agenda, schedule information meetings, create talking points, plan slides, assign responsibilities, quorum determination)
Paul Schmidt	Review Construction Liaison report
Council	Assign responsibilities for October 27 presentations for Pastor Appreciation Month
Dave DuHadway	Communion planning
Richard Dick	Youth Ministry division of responsibilities
Pastor Marty	BCC strategy
Pastor Marty	Staff update

**II. Meeting Notes**

- a. **Minutes.** Elders approved the minutes of the October 26, 2019 Council of Elders meeting and the September 21, 2019 executive session minutes (with rewritten discussion of staff departures. Elders also approved minutes of ad hoc Council of Elders meeting held at BCC Men’s Retreat to discuss budget items.
- b. **Dallas Theological Seminary (DTS) discussion.** The Council discussed this item in Executive Session.
- c. **Budget review.** The Council discussed this item in Executive Session.

d. **Congregational meeting planning.** Elders noted that information meetings are scheduled for November 3 and November 10, 2019. George Lare volunteered to cover both of the November 3 sessions; Ben Allen will assist between 2<sup>nd</sup> and 3<sup>rd</sup> services. The Council agreed to provide the following talking points:

- 1) Budget outline, including the amount of increase, the main drivers for that increase, and steps the Council has taken to limit the increase (Dave McKernan)
- 2) Elder Nominating Committee (Richard Dick)
- 3) Staffing update (Pastor Marty)
- 4) Building update (status of building, how loan process works, expected completion date) (Paul Schmidt, Ben Allen)

Elders will review membership list and set the quorum count as well as agree on meeting responsibilities at the November 4, 2019 COE meeting. Bob Ashton has volunteered to work with the staff to manage the preparation of the slides for the congregational meeting and to moderate the meeting.

e. **Construction liaison report.** Since Paul Schmidt was unable to attend the meeting, the Council decided to postpone discussion of the report to the November 4 COE meeting. The Council reviewed Proposed Change Order 041 and approved the sum of \$6972 for gutter shields.

f. **Pastor Appreciation Month.** George Lare volunteered to present gifts of appreciation at the Pastor Appreciation ceremonies, now scheduled for November 3, 2019. He will coordinate with Donita Strong.

g. **Youth Ministry division of responsibilities.** Council discussed this item in executive session.

h. **Strategic Plan.** Pastor Marty noted that he still needed inputs from two staff members for the strategic plan. The Council agreed to review Marty's previously provided partial input. He committed to provide the completed draft strategy to the Council in January, 2021.

i. **Staff update.** The Council interviewed Greg Triplett, a candidate for the combined positions of Life Group pastor and Communications Director. Pastor Marty briefed the Council that the Director of Froot Group met extensively with staff to help him prepare the job announcement for the Worship Pastor position, which is due to BCC on or about November 4, 2019. He expects resumes to come in within about 2-3 months after the announcement is released.

Following a closing prayer, the Council adjourned at 10:50 a.m.

Respectfully submitted by  
Richard Dick,  
Clerk of the Council of Elders