

Burke Community Church
Council of Elders Meeting Minutes
October 21, 2017, 8:00 a.m.
Discussion Leader: Bob Ashton

Attendees:

Bob Ashton (Elder), Richard Dick (Elder), Dave DuHadway (Elder), Curt Hammill (Elder), Gordon Kesting (Elder), Allen Miller (Elder)

The meeting opened with prayer at 8:03 a.m.

I. Business

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting October 2, 2017
Pastor Brown/Allen Miller	Budget discussion (finalize budget for presentation to Congregation)
Council	Congregational Meeting- information meetings, bulletin announcements, finalize agenda
Council	Request by congregant to attend Council meeting
Pastor Brown/Curt Hammill	MPC update; project management plan/risk management plan
Council	Select nominees to fill two Elder Nominating Committee vacancies

II. Meeting Notes

- a. **Minutes.** The Elders approved the minutes for October 2, 2017 regular and executive sessions.
- b. **Budget/MPC update.** Pre-decisional budget and MPC discussions are covered in Executive Session minutes. Council asked the staff to recommend allocation of proposed 2018 salary increases. Council asked the staff to update the Council on plans to continue to encourage and train the congregation in generosity/stewardship.
- c. **Congregational Meeting.** The Elders decided to ask the staff to consider shifting November communion from the 12th to the 19th to avoid conflicting with the upcoming informational meetings. Elders also asked staff for the latest membership roll before the 6 November Council meeting in order to set the quorum.

Elders set the agenda for the congregational meeting and distributed responsibilities.

- a. Gordon will open with prayer and oversee the quorum count. Bob and Richard will conduct the count.

- b. Pastor Marty will report on the state of the church.
 - c. Allen will introduce Brian Buchanan to deliver the treasurer's report.
 - d. Allen will then review the proposed 2018 budget and ministry plan and oversee the vote on the budget by show of hands. Bob and Richard will count the vote.
 - e. After the vote, Allen will thank the outgoing Elder Nominating Committee members (Jim Hassett, Deb Gresham), introduce the new candidates for the Committee (Chuck Key, Mary Anne McKernan), and oversee the vote by show of hands. Bob and Richard will count the vote.
 - f. Curt will present the status of the building program and oversee any required vote on that program (to be determined after the 16 November review of the contractor's bid on the project). Bob and Richard will count any vote.
 - g. Bob will recognize the deacons and their ministries. He will seek a motion to adjourn and adjourn with prayer.
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- d. **Congregant request to meet with Council.** Covered in Executive Session minutes.
 - e. **Staff update.** Richard briefed the Council that Pastor Michael had begun mentoring Pastor Matt and interns Josh Harper and Alec Zacaroli. The Council expressed appreciation for the senior staff's investment in growing junior staff.
 - f. **Pastor Appreciation.** Dave thanked Bob for overseeing the Pastor recognition ceremonies.

The meeting ended with prayer at 10:44 a.m. and was adjourned.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders