

**Burke Community Church  
Council of Elders Meeting Minutes  
July 1, 2019, 6:30 p.m.**

**Discussion Leader: Bob Ashton**

**Attendees:**

Ben Allen (Elder), Bob Ashton (Elder), Richard Dick (Elder), Dave McKernan (Elder), Paul Schmidt (Elder)

The meeting opened with prayer at 6:40 p.m.

**I. Business**

<b>Discussion Lead</b>	<b>Topic</b>
Council	Approve minutes of June 15, 2019 meeting, May 2019 Congregational Meeting
Council	Confirm elder responsibilities
Council	Establish 2020 budget timeline
George Lare	Review member and attendee lists for elder shepherding assignments
Council	Review agenda for staff-elder offsite
Pastor Darren	Staff update
Lay elders	Senior Pastor midterm

**II. Meeting Notes**

- a. **Minutes.** Elders approved the minutes of the June 15, 2019 Council of Elders and May 2019 Congregational meetings.
- b. **Elder oversight responsibilities.** The Council confirmed the previously agreed list of elder responsibilities (appended below).
- c. **Budget.** Dave McKernan informed the Council that the most recent audit had been completed on time and delivered to United Bank as required. Dave distributed to the elders the proposed budget timeline. Bob Ashton asked that the staff update the Council on BCC's performance on 2019 budget versus expenditures.
- d. **Elder Shepherding assignments.** Elders discussed whether Pastor Marty would prefer to be relieved of specific shepherding assignments in view of his responsibility for the congregation as a whole. The Council agreed to discuss it with him at the next meeting. The Council discussed how to assign those members and attendees not yet assigned an

elder and agreed that George Lare would assign individuals to elders, taking care to assign spouses to the same elder, unless the elder expressed specific preferences to shepherd particular individuals.

- e. **Staff-Elder Offsite agenda.** The Council agreed to ask Marty to brief the Council on his sermon planning calendar for the next year.
  
- f. **Staff update.** Dave McKernan informed the Council that he would miss the next meeting and that he would be unable to fulfil his prayer responsibilities for 13 and 20 July because of mission trips to West Virginia (BCC) and Brazil. He asked for prayer support. He will ask Mickey Garverick to assign his prayer burdens among the other elders for those Sundays. Dave also informed the Council that Jim Stone had agreed to assume the leadership of the Fall 2019 men's retreat in view of Scott Davis' job reassignment.
  
- g. **Senior Pastor midterm.** Bob Ashton reminded the lay elders to provide inputs to Richard Dick and himself.

Following a closing prayer, the Council adjourned at 8:30 p.m.

Respectfully submitted by  
Richard Dick,  
Clerk of the Council of Elders

<b>Elder</b>	<b>Supported Ministry Area</b>	<b>Pastors/Staff Supported</b>
Dave DuHadway	Worship, prayer, communion	Pastor Darren Brown, Jenn Garretson, Donita Strong
Paul Schmidt	New building	Pastor Darren Brown, Tansy Schindler
Richard Dick, Clerk of Council	Executive Council	Pastors Marty Baker, Darren Brown, Michael Coffey
Dave McKernan	Finance and Budgeting, General Administration	Steffani Mears
Bob Ashton	Physical Needs, Financial Advising, Benevolence, High School	Jeremiah Nichols, Dave Greenwood, Mickey Garverick
George Lare	Adult Generation ministries	Pastor Bob Thornton, Life Groups Director, Michelle Bowden, Mike Helvey, Jennifer Bertuna, New Life Deaconess
Ben Allen	Children's Ministry, Quest, 708, GRACE Group	Tammy Hassett, 5 <sup>th</sup> -8 <sup>th</sup> Grade Director

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