

**Burke Community Church
Council of Elders Meeting Minutes
June 4, 2018, 6:30 p.m.
Discussion Leader: Richard Dick**

Attendees:

Bob Ashton (Elder), Darren Brown (Pastor), Richard Dick (Elder), Dave DuHadway (Elder), Curt Hammill (Elder), Allen Miller (Elder)

The meeting opened with prayer at 6:45 p.m.

I. Business

Discussion Lead	Topic
Council	Approve minutes for COE Meeting May 19, 2018
Pastor Darren/Subcommittee	Schedule next meeting for governance subcommittee, schedule meeting with BCC lawyer to review new draft of changes incorporating additional legal protections
Pastor Marty/Pastor Darren	Pastors brief Council on proposed staff development plan, hiring plan
Council	Discuss scheduling of 2018 pastor-elder offsite
Curt Hammill/Pastor Darren	Provide final update on plan for meeting with INTEC owner
Strategic Planning Subcommittee	Update Council on progress
Pastor Marty	Family Life Education update
Pastor Marty	Staff update

II. Meeting Notes

- a. **Minutes.** The Elders approved the minutes for the May 19, 2018 regular and executive sessions and the minutes/slides for the May 20, 2018 congregational meeting.
- b. **Governance Subcommittee.** Pastor Darren committed to arrange a meeting with the BCC lawyer during the week of June 11, 2018, to review the lawyer's proposed changes.
- c. **Strategic planning.** The Council discussed staff development, staff hiring, and video venue as components of the proposed strategic planning process. The Council covered additional details in executive session. The Council agreed to August 17-18 as tentative dates for the pastor-elder offsite- Pastor Marty, Joe Terry, and Gordon Kesting will still need to comment on their availability. The elders asked Pastor Darren to meet with Pastor Marty to determine which staff should attend the offsite. Pastor Darren will contact

Gordon, Dave, and Bob to look at good dates for the strategic planning subcommittee to meet and to discuss next steps.

- d. **Building project.** The Council reviewed Curt's proposed agenda and talking points for the upcoming meeting with the architect in executive session.
- e. **Staff update.** Pastor Darren informed the Council that Sondra Horst had agreed to fill the staff assistant position in Adult Generation ministries and that Jennifer Bertuna had agreed to fill a new part-time position as Congregational Care Coordinator. The latter position will focus on improving connections with new visitors and supporting a range of BCC meetings. He noted that God's grace was apparent in the selections, given Sondra's energy and initiative and Jennifer's organizational and planning skills. At least for the near term, Jennifer will continue to serve as Care Deaconess.

The meeting ended with prayer at 9:45 p.m. and was adjourned.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders