

**Burke Community Church  
Council of Elders Meeting Minutes  
May 1, 2017, 6:30 p.m.  
Discussion Leader: Gordon Kesting**

**Attendees:**

Bob Ashton (Elder)	Marty Baker (Pastor/Elder)	Darren Brown (Pastor)
Richard Dick (Elder)	Gordon Kesting (Elder)	Allen Miller (Elder)
Dave Pennington (Elder)	Joe Terry (Elder)	

The Meeting opened with prayer at 6:40 p.m.

**I. Business**

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting April 15
Pastor Baker	Staff Update
Pastor Brown	MPC Update
Council	May Congregational Meeting- decide quorum count; review agenda and discuss roles; schedule elder coverage for information meetings and decide on content; review available slides
Pastor Brown	Space allocation during construction; modular disposal; de-scoping plan; project management plan

**II. Meeting Notes**

- a. The Council approved minutes of the April 15, 2017 Council of Elders meeting.
- b. Master Planning Committee (MPC) Update/Project Management Plan – Tansy Schindler is meeting weekly with INTEC to review progress and possible cost reductions. With respect to a previous proposal to modify the planned basement excavation to avoid the area under the heavy riser seating, further review indicates that the modification would save little, if any, money because of the need for additional wall construction in the basement. However, moving the wall of the new basement a short distance further from the existing building has the potential to save appreciable money by avoiding interference with the basement of the existing building. Pastor Brown reviewed details of lighting cost reductions. Trustee Anita Homburg has recommended to Pastor Darren that the renovation of the existing basement be included in the proposal to the congregation. Council agreed that the projected wording of the proposal would satisfy the requirement. Pastor Baker committed to deliver the new Project Management Plan to the Council at the May 13 Council meeting.
- c. May Congregational Meeting – Scheduled for May 21. The Council concluded that the quorum count would be 172, pending any new members being added before the Congregational meeting. Council discussed the agenda for the meeting and agreed to devote most of the 13 May meeting to the meeting slides. Council assigned responsibilities for the Congregational meeting and for the

informational meetings. Elder Bob Ashton will open the meeting in prayer; he will also manage the quorum count and the election of a new elder. Pastor Marty will provide a brief update on BCC ministries. Elder Curt Hammill will lead the discussion and vote on the proposed new building. Informational meetings are scheduled for May 14 and 21, two Sundays ahead of the Congregational meeting.

- d. Council discussed pastor/elder offsite, scheduled for 30 June and 1 July. Council agreed that elders would meet the evening of 30 June to discuss elder/staff interactions and possible changes in the makeup of the council. Elders and church staff will meet 1 July to discuss a wider range of issues, agenda to be determined.
- e. Pastoral Care Items are documented in the Executive Minutes

The meeting ended with prayer at 9:58 p.m. and was adjourned.

Next COE meeting is scheduled for Saturday, May 13, at 8:00 a.m.

Respectfully submitted by  
Richard Dick,  
Clerk of the Council of Elders