

**Burke Community Church
Council of Elders Meeting Minutes
April 15, 2017, 8:00 a.m.
Discussion Leader: Richard Dick**

Attendees:

Bob Ashton (Elder) Marty Baker (Pastor/Elder) Darren Brown (Pastor)
Richard Dick (Elder) Curt Hammill (Elder) Allen Miller (Elder)
Dave Pennington (Elder)

The Meeting opened with prayer at 8:10 a.m.

I. Business

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting April 3
Pastor Baker	Staff Update
Curt Hammill	MPC Update
Council	May Congregational Meeting – receive membership list for quorum count; prepare for meeting
Lay Elders	Pastor appraisal 2016

II. Meeting Notes

- a. The Council approved minutes of the April 3, 2017 Council of Elders meeting.
- b. The Council and staff praised Kim Grindle for her willingness to assume additional responsibilities and exceptional performance as Next Generation Ministry Assistant.
- c. Master Planning Committee (MPC) Update – The Council reviewed detailed design drawings, approved progress to date and requested adjustments. The Council conditionally approved the design drawings based on acceptance of requested adjustments. The Council reviewed a tentative de-scoping plan designed to reduce the building’s cost further and approved a shift from fixed to movable seating in the level section of the sanctuary.
- d. May Congregational Meeting – Scheduled for May 21. The Council initially reviewed the membership list to determine the quorum count. The Clerk of the Council requested that elders review the list carefully and recommend any adjustments. The Council agreed that, at the Congregational Meeting, they would seek congregational approval of the design, the financing arrangements, and the budget authority to implement the project. Informational meetings are scheduled for May 13 and 20, two Sundays ahead of the Congregational meeting. A bulletin announcement will also be prepared highlighting the meeting.
- e. Pastoral Care Items are documented in the Executive Minutes

- f. Pastor Marty 2016 Appraisal - Joe Terry and Richard Dick will schedule a meeting with Pastor Marty to present him with the appraisal and discuss it with him.

The meeting ended with prayer at 11 a.m. and was adjourned.

Next COE meeting is scheduled for Monday, May 1, at 6:30 p.m.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders