

**Burke Community Church
Council of Elders Meeting Minutes
April 13, 2019, 8:30 a.m.
Discussion Leader: Richard Dick**

Attendees:

Marty Baker (Pastor/Elder), Darren Brown (pastor), Richard Dick (Elder), Gordon Kesting (Elder), George Lare (Elder), Allen Miller (Elder), Paul Schmidt (Elder)

The meeting opened with prayer at 8:42 a.m.

I. Business

Discussion Lead	Topic
Council	Approve minutes of April 1, 2019 meeting
Council	Finalize agenda for May congregational meeting; schedule information meetings; discuss talking points; establish quorum; review previous slide deck
Richard Dick	ENC update
Allen Miller, Paul Schmidt	Parking Expansion Committee update
Allen Miller	Council approval of fund transfers
Strategy Subcommittee	Review status of Strategy Subcommittee
Pastor Darren, Paul Schmidt	Review report of Construction Liaison
Pastors Marty, Darren	Staff update

II. Meeting Notes

- a. **Minutes.** Elders approved the minutes of the April 1, 2019 Council of Elders meeting.
- b. **Proposed Change Orders (PCOs).** The Council approved PCOs #26 (Senior Pastor office furnishings, \$18,977), #27 (soils, \$45,166), and #28 (credit, \$6,458). Paul signed all three on behalf of the Council. Paul notified the Council that it would be seeing a minor PCO dealing with the routing of water runoff from the roof. The contractor is roughing in plumbing and electric connections and, God willing, will begin erecting steel by or on May 5, 2019.
- c. **Parking Expansion Committee.** Paul, Dick, and Allen met as core members of the committee to discuss the way ahead. They will pursue gathering data from Walter L. Phillips, Inc., the church's engineer, from the county, from a qualified land use attorney, and from local political figures as to the best way ahead. Allen recommended using the Building Contingency Fund to fund the committee's initial efforts; the Council approved

making available \$10K from the fund. The Council discussed using the curb lane for parking but the parking team has pointed out that the trees along the curb will need to be trimmed back before the curb will be usable.

- d. **May Congregational Meeting.** The Council discussed this item in executive session.
- e. **Fund transfers.** In support of BCC's ongoing annual financial audit, the Council affirmed the transfers previously authorized in the 2018 budget of \$600K from the general fund to the Building Fund (Get in the Game) and the additional transfer of \$20K from the general fund to the Building Maintenance Contingency Fund.
- f. **Strategy subcommittee.** The Strategy Subcommittee (Darren, Bob, Dave) met on April 3, 2019. They established a framework for the strategy document with the key pillars of congregation, staff, facilities, and finance, built upon foundational values. Pastor Darren is reworking the draft document along these lines.
- g. **Staff update.** The Council discussed this item in executive session.

Following a closing prayer, the Council adjourned at 10:55 a.m.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders