

Burke Community Church  
 Council of Elders Meeting Minutes  
 March 18, 2017 8:30 a.m.

**Attendees:**

Marty Baker (Pastor/Elder)                      Darren Brown (Pastor)                      Richard Dick (Elder)  
 Curt Hammill (Elder)                              Allen Miller (Elder)                      David Pennington (Elder)  
 Joe Terry (Elder)

The meeting opened with prayer at 8:45 a.m.

**I. Business**

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting March 6
Pastor Baker	Staff update
Curt Hammill	MPC Update
Council	Grace Group
Richard Dick	Pastor Appraisal 2016
Allen Miller	Review of previously unexecuted building improvements and proposed contingency fund adjustment
Richard Dick	Trustees

Council	Agenda for Elder/Staff Offsite	June 2017
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**II. Meeting Notes**

- a. Council approved minutes of March 6, 2017 Council of Elders meeting.
- b. Staff updates are documented in Executive Session minutes.
- c. Pastor Darren and Curt Hammill updated the council on MPC matters. Pastor Darren discussed the need to focus attendance at the upcoming 4/5/17 review meeting. He also discussed Tansy Schindler’s ongoing work in structuring a de-scoping list- items that can be deleted from the plans if necessary to reduce costs. Pastor Darren further indicated he was waiting for inputs from banks to provide solid details of possible mortgage proposals. He discussed details of interactions with INTEC (architect) in incorporating changes that had resulted from the recent page by page review of building plans and clarified the role of the outside security consultant in reviewing the plans.

- d. Allen reviewed previously unexecuted building improvements and proposed contingency fund adjustments. He noted that the council, since the last meeting, had approved by email the funding of previously unexecuted FY16 improvements to the existing building (new external sign, widening door between children's and students' areas, replacing enclosure for the heating, ventilation, and air conditioning units). He also reported that Steffani Mears recommended using part of the Blessings over Spending (BOS) to increase the contingency fund for the existing building to \$190,000. Council approved the increase. Pastor Darren informed the council that the staff would be reviewing building cost models to determine more rigorously how much the contingency fund should be.
- e. Pastor Darren reviewed the costing structure provided to the Grace Group, highlighting the deep discounts provided to the group in the near and mid-terms.
- f. Pastor Darren indicated he would verify with Steffani Mears that the Circuit Court had been provided a list of current BCC trustees in accordance with the BCC Constitution.
- g. After the pastors departed, the council discussed Pastor Marty's performance appraisal.
- h. There were no pastoral care items.

The council concluded with prayer at 11:30 a.m.

Calendar items:

- April 9, 2017- Communion
- May 21, 2017- Communion
- May 21, 2017 – Congregational Meeting

Next Meetings:

- COE meeting Monday, April 3, at 6:30 p.m. (Dave Pennington lead)
- COE meeting Saturday, April 15, at 8:00 a.m. (Gordon Kesting lead)

Respectfully submitted,

Richard Dick  
Clerk of the Council  
March 20, 2017