

**Burke Community Church
Council of Elders Meeting Minutes
March 16, 2019, 8:00 a.m.
Discussion Leader: Richard Dick**

Attendees:

Bob Ashton (Elder), Darren Brown (pastor), Richard Dick (Elder), Dave DuHadway (Elder), Gordon Kesting (Elder), George Lare (Elder), Allen Miller (Elder), Paul Schmidt (Elder)

The meeting opened with prayer at 8:05 a.m.

I. Business

Discussion Lead	Topic
Council	Approve minutes of March 4, 2019 meeting
Council	Discuss pastoral sabbatical policy
Pastor Darren, Paul Schmidt	Review construction liaison report
Council	Discuss how best to portray construction progress and funding needs in bulletin
Strategy Subcommittee	Discuss schedule for Strategy Subcommittee
Pastors Marty, Darren	Present schedule to recognize staff performance
Pastor Darren	Brief Council on status of transitioning to property and financial structure specified in new Constitution
Pastors Marty, Darren	Staff update

II. Meeting Notes

- a. **Minutes.** Elders approved the minutes of the March 4, 2019 Council of Elders meeting.
- b. **Sabbatical Policy.** The Council reviewed the draft policy in Executive Session.
- c. **Construction project.** The Council agreed that any elder could sign Proposed Change Orders already approved by the Council. Paul Schmidt stressed the need to evaluate the cost to ministry of meeting projected building schedules, especially the cost of moving services to other facilities in order to renovate the existing sanctuary in parallel with construction of the new building. In light of these considerations, the Council elected to renovate the existing building after moving into the new building. In response to a question from Bob Ashton concerning the potential in opening the Care and Counseling Center, Paul estimated that this decision could delay project completion by two months. Darren briefed the Council on possible upgrades to the sound system in the new building, based on price reductions offered by the manufacturer.

Allen Miller noted that BCC needed to be proactive in its interactions with Fairfax County in order to pursue options to obtain additional parking space. Paul and Allen will meet with Dick Riordan, the BCC liaison to the Parkway widening project, to ensure Dick is aware of the Council's goals and to request that Dick keep the Council apprised of the County's deliberations.

- d. **Strategy subcommittee.** The Strategy Subcommittee (Darren, Bob, Dave) will meet in early April; they estimated that about 50% of the components of a new BCC strategy are already complete. The Council encouraged the subcommittee to incorporate leadership training into the strategy and noted that the Council should approach ministry leaders to identify potential training candidates. The Council agreed to discuss leadership training at the offsite and after the Global Leadership Summit; Allen noted that the Men's Ministry had just completed a curriculum on the characteristics of a godly elder.
- e. **Staff appreciation.** Pastor Darren briefed the Council that BCC intends to recognize non-pastoral staff in May, recognizing individual departments each week.
- f. **Transition to new structure.** Darren indicated that the transition to the structure set up in the new BCC Constitution was nearly complete.
- g. **Staff update.** Darren briefed the Council that BCC had hired Ryan May as part-time assistant to Matt Ross; Darren also discussed the schedule for notifying staff and congregation of Ramona Waltemeyer's departure.

Following a closing prayer, the Council adjourned at 11:56 a.m.

Respectfully submitted by
Richard Dick,
Clerk of the Council of Elders