

Burke Community Church
Council of Elders Meeting Minutes
February 18, 2017 8:00 a.m.

Attendees:

Bob Ashton (Elder) Marty Baker (Pastor/Elder) Richard Dick (Elder)
Curt Hammill (Elder) Gordon Kesting (Elder) David Pennington (Elder)
Joe Terry (Elder) Darren Brown (Pastor)

The meeting opened with prayer at 8:08 a.m.

I. Business

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting February 6
Pastor Baker	Staff update
Curt Hammill	MPC Update
Council	Building Campaign GITG
Council	Grace Group
Richard Dick	Pastor Appraisal 2016
Richard Dick	Care and Counseling Center Update

II. Meeting Notes

- a. Council of Elder minutes of February 6, 2017 meeting was approved.
- b. Pastor Marty provided an update on BCC Staff activity. The staff that participated in the Right Now Media Conference in Orlando, Florida had a great experience that proved to be educational and an excellent team building event. Tansy Schindler has stepped into the Construction Liaison position and hit the ground running. Spending most of her time in a turnover with Steffani Mears, she is looking forward to meeting with Gordon Kesting to review the draft Program Management Plan. Tammy Hassett's position title change was announced to the staff and well received.
- c. Curt Hammill provided the COE with an update from the MPC. Tansy will be analyzing the descoping plan for the new construction as a top priority. The deadline for final determination is April 20, 2017. Curt distributed a draft spending profile and highlighted issues and areas of emphasis. Curt reminded the council that the May Congregational meeting will be the culmination of much work being discussed and completed now with a big vote on moving forward with the building program. Curt summarized three questions with required deliverables to prepare for the meeting in May:

1. What are we buying? Will require a final building design. The council agreed that this was well on track for completion.
 2. How much will it cost? There are some descoping items that need closure in order to get to the \$15M budget; however, the council is confident decisions will be finalized in time.
 3. How are we going to pay for it? Pastor Brown is working out mortgage specifics and the various options (fixed loan, balloon, bond approach) with estimations on interest rates...etc.,
- d. Pastor Marty provided a Self-Assessment to the COE for performance in 2016 with goals for 2017. Richard Dick will use this input to complete the COE 2016 Senior Pastor Appraisal with intention to provide debrief to Pastor Marty in March 2017.
- e. Richard Dick requested that Bob Thornton be afforded the opportunity to brief the COE on March 6, 2017 regarding the Care and Counseling Center planning and development. The council agreed and is looking forward to the update.
- f. Pastoral Care discussion is documented in executive session minutes.

The council concluded with prayer at 11:20 p.m.

Calendar items:

March 12, 2017 – Communion Sunday

Next Meetings:

- COE meeting Monday, March 6 at 6:30 p.m. (Pastor Marty Baker lead)
- COE meeting Saturday, March 18 at 8:00 a.m. (Allen Miller lead)

Respectfully submitted,

Dave Pennington
Clerk of the Council
February 28, 2017