

Burke Community Church
Council of Elders Meeting Minutes
January 21, 2017 8:00 a.m.

Attendees:

Bob Ashton (Elder) Darren Brown (Pastor) Richard Dick (Elder)
Curt Hammill (Elder) Gordon Kesting (Elder) Allen Miller (Elder)
David Pennington (Elder) Joe Terry (Elder)

The council relocated from staff conference room to Modular 2 and the meeting opened with prayer at 8:08 a.m.

I. Business

Discussion Lead	Topic
Council	Approval of minutes for COE Meeting January 9
Pastor Brown	Staff Update
Curt Hammill	MPC Update
Gordon Kesting	Draft Project Management Plan
Dave Pennington	Hail and Farewell event

II. Meeting Notes

- a. Minutes of January 9 meeting were approved.
- b. Pastor Darren provided a staff update to the council.
 1. Interviews were completed and finalists identified for the Construction Liaison (CL) Position. Finalists will be interviewed again during the next week with intention to select and make a recommendation for hire with start date not later than 18 February.
 2. The council discussed how best to plan and prepare for the future with regards to the Pastoral Staff. What would a five year plan look like? The council agreed that this would be an excellent agenda item for the next Elder/Staff offsite.
- c. Curt Hammill provided an update from the MPC. He distributed the new floor plan for the 1st level and pointed out key changes (stage size, chairs, lobby wall with doors, hall way expansion, size of patio etc.,). The COE discussed the possibility of upsizing the prayer room a bit. The MPC expects the walk through detail of final design will be on February 24.

- d. Gordon Kesting provided a draft Project Management Plan. This provides the Construction Liaison (CL) an excellent template and outline and is ready for the CL to build out with applicable actions for guidance and communication plans.
- e. Dave Pennington thanked the Millers for agreeing to host the elder Hail and Farewell event on 19 February. The council empowered Dave to purchase the farewell gift for Joel and Maggie Bales
- f. Pastoral Care discussion is documented in executive session minutes.

The council concluded with prayer at 10:30 a.m.

Calendar items:

Next Meetings:

- Monday – February 6 at 6:30 p.m. (Joe Terry lead)
- Saturday – February 18 at 8:00 a.m. (Curt Hammill lead)

Respectfully submitted,

Dave Pennington
Clerk of the Council
February 2, 2017